



# MEMORANDUM

<b>DATE</b>	October 15, 2020
<b>TO</b>	Multidisciplinary Advisory Committee (MDC)
<b>FROM</b>	Kristi Pawlowski, RVT, Chair Richard Sullivan, DVM
<b>SUBJECT</b>	<b>Agenda Item 7. Discussion and Potential Recommendation Regarding Veterinary Premises Registration Fees</b>

## **Background**

During the July 17, 2020 MDC meeting, the Veterinary Premises Registration Fee subcommittee (Ms. Pawlowski and Dr. Sullivan) provided an overview of the Board’s request to have the MDC look at whether the Board could raise fees for premises registrations, using a tiered approach based on the size of premises, to cover the revenue otherwise generated by the RVT fee increases. Alternatively, if there would not be enough revenue generated by increasing only the premises registration fees, the Board asked the MDC to consider a recommendation to the Legislature to raise the statutory veterinarian license fees, as well.

As discussed in more detail [here](#), the subcommittee created a Veterinary Premises Survey in order to compile data for determining an appropriate tiered veterinary premises registration schedule.

The Board has email addresses for 50% of the managing licensees (MGLs) listed on premises registrations. The survey was emailed to these MGLs on July 17, 2020. By the July 22 MDC meeting, the Board only received 54 responses. Subsequently, the Board sent survey reminders in the August and September stakeholder updates.

On September 14, 2020, the subcommittee met to discuss the survey results. At that time, the Board had received 89 responses, representing roughly 2% of the total premises registration population. The subcommittee believes there are not enough responses to move forward with any recommendations to change the current fee schedule.

## **Request for Assistance**

In order to obtain significantly more responses, the subcommittee requests assistance from the MDC members. The Board has access to telephone numbers for 99% of the veterinary premises registrations. The subcommittee has randomly selected 50% of those registrations (roughly 2,100 total) and requests the MDC members donate their time to contact the MGL or office manager of each premises to obtain responses to the survey. With nine MDC members, each member would call roughly 233 veterinary premises.

MDC members would call each veterinary premises, read the survey questions to the MGL or office manager, and complete the survey on behalf of the veterinary premises based on the verbal responses received over the phone. Upon completion, members would submit the

completed surveys through Survey Monkey for the Executive Officer to compile the data for review by the subcommittee.

The subcommittee is also open to any other ideas for obtaining the necessary data.

**Requested Action**

Please discuss the subcommittee's request and determine whether this is something the MDC can accomplish. Please also discuss any other solutions for obtaining the necessary data.