



# MEMORANDUM

<b>DATE</b>	July 15, 2021
<b>TO</b>	Veterinary Medical Board (Board)
<b>FROM</b>	Timothy Rodda, Administration/Licensing Manager
<b>SUBJECT</b>	<b>Agenda Item 16.C. Licensing Report</b>

### **Licensing Unit Staff Update**

On May 1, 2021, the Board hired Kimberley Lynn to fill the position vacated by Elizabeth Parker-Smith. Ms. Lynn previously worked at the California Department of Community Services and Development, and will assume responsibilities for veterinary premises review and approval, and continuing education (CE).

### **Renewal Requirements** (Strategic Plan Objective 2.4)

The Board continues to receive inquiries regarding the fingerprint and CE requirements for licensure renewal. Inquiries generally vary between how to complete the fingerprint requirement and how to obtain the necessary CE.

The Board continues to send monthly informational email blasts to all stakeholders and includes important information regarding Board actions and programmatic and waiver updates. Stakeholders who contact the Board are encouraged to sign up for the Board’s email blasts, and licensees are encouraged to update their email contact information with the Board.

Staff have begun working with the Department of Consumer Affairs (DCA), Office of Information Systems (OIS) to have BreZE automatically notify licensees via email of any renewal deficiencies, such as missing fingerprints. This automation will allow staff to be more efficient by removing the manual email notifications.

### **California State Board Examination (CSBE)** (Strategic Plan Objectives 2.3)

The Board approved a legislative proposal eliminating the CSBE as a requirement for licensure. The Board requested the California State Legislature include the proposal in the Board’s Sunset bill, Assembly Bill (AB) 1535 (Committee on Business and Professions, 2021). Board staff will monitor the Sunset bill throughout this session, and work with OIS to update BreZE.

Once the proposal is enacted, Board staff will run a report to identify all applicants, whose only remaining requirement was passing the CSBE, and issue licenses accordingly. Board staff also will provide outreach through ListServ, the Board’s website, and social media platforms. In addition, the Board will provide outreach to the American Association of Veterinary State Boards (AAVSB) and American Veterinary Medical Association (AVMA) to notify them of the eliminated requirement.

Board staff are currently informing stakeholders that the CSBE and California Licensing Curriculum are still required for licensure in California.

### **Licensing Unit Performance Measures**

#### **Applications**

Through July 1, 2021, the Board has seen an increase from the prior quarter in the number of applications received, primarily attributed to veterinarian and registered veterinary technician (RVT) applications. The Licensing Unit received 41% more veterinarian applications, 14% more RVT applications, 7% more veterinary premises applications, and 1% fewer VACSP applications compared to last quarter. The Board received 17 university license applications, up from the two received last quarter. This increase in applications, specifically for veterinarians, can be attributed to school graduation, and the final licensure applications where generally a diploma and fingerprinting are the final requirements. The increase in RVT applications similarly is affected by school graduation and the availability of the Veterinary Technician National Examination.

Consequently, the number of licenses issued as compared to last quarter has increased overall. The licenses issued for veterinarians increased by 431%, RVT registrations increased 51%, premises registrations increased 39%, and VACSP registrations increased by 41%. Additionally, there was one university licenses issued, which was the same as last quarter. Again, this increase in licenses issued corresponds to school graduation and final requirements being met. Additional VACSPs could be attributed to the reopening of California to more in-person visits and the anticipation of that need.

Compared to the prior Fiscal Year totals, the Board has seen an increase of 11% in the total number of applications received and 9% increase in the number of licenses and permits issued. Board staff are making progress working on pending applications, with a majority of the pending applications decreasing from the last report. The pending RVT applications have increased slightly.

#### **Processing Times and Pending Applications** (Strategic Plan Objective 2.1)

Strategic Plan Objective 2.1 intends to “[d]ecrease licensure processing times by issuing a license to any candidate who completes the licensure requirements within 4 weeks to increase consumer access to veterinary care and to increase candidate access to licensure.” As demonstrated in the attached statistics, the average cycle time to process veterinarian license applications is 17 days, which exceeds the 28-day goal.

#### **Increased BreEZe Usage** (Strategic Plan Object 2.3)

As demonstrated in the attached Monthly Application Statistics report, paper applications for most license types have dramatically decreased. Over the last year, all applicants and licensees have been encouraged to use BreEZe when applying for and renewing licenses. All paper applications have been removed from the Board’s website. This transition to electronic application submission and processing not only streamlines the process for applicants, licensees, and licensing staff, but it significantly reduces physical mail received and processed through cashiering and front office staff. Additionally, staff are working with OIS team members to make improvements to BreEZe and automate applications to reduce delays in licensure and license/permit updates.

### Licensee Population

	<i>as of July 2019</i>	<i>as of July 2020</i>	<i>as of July 6, 2021</i>
Veterinarian Licenses*/**	14,759/12,664	15,049/12,497	15,360/12,552
Veterinarian Licenses – California**	11,858	11,256	11,503
University Veterinarian*/**	98/98	132/115	154/119
Veterinarian – Internship**	35	18	23
Veterinarian – Reciprocity**	49	44	58
RVT Registrations*/**	9,136/7,074	9,625/7,248	10,063/7,592
RVT Registrations – California**	7,045	8,407	8,674
Premises Registrations*/**	4,070/3,488	4,157/3,360	4,204/3,483
Premises Registrations – Exempt**	96	88	97
VACSPs*/**	5,673/4,317	7,018/4,959	8,509/5,267
<i>*includes delinquent, inactive, and clear licensees; **clear licensees</i>			

The number of active veterinarian licenses and premises registrations decreased between July 2019 and July 2020. There were multiple contributing factors that could have led to this, including implementation of the Board’s fingerprint requirement for renewals, the fee increase, and the COVID-19 pandemic. Since July 2020, the Board has seen an increase in the number of veterinarian licenses and premises registrations. Additionally, during this same time period, the Board has seen continual growth in RVT and VACSP registration.

**Attachment:**

1. VMB Monthly Application Statistics – Individual Transactions Report (FY 2020/2021)



CALIFORNIA DEPARTMENT OF CONSUMER AFFAIRS  
 BREEZE SYSTEM  
 VMB Monthly Application Statistics - Individual  
 Transactions  
 From Jul 1, 2020 to Jun 30, 2021



Veterinarian CA Graduate Application for Exam Eligibility	2020						2021						FY
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	0	0	0	0	0	0	0	1	0	0	0	0	1
Received Online	2	2	14	51	81	32	25	8	7	3	2	3	230
Approved Paper	0	0	0	0	0	0	0	1	0	0	0	0	1
Approved Online	0	1	1	6	2	120	31	15	21	14	2	2	215
Pending Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Pending Online	8	5	15	58	136	47	41	33	19	7	5	6	6
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	0
Average Online Cycle Time (In Days)	N/A	11	9	37	44	37	33	43	65	58	11	22	40

Veterinarian Non-CA Grad Application for Exam Eligibility	2020						2021						FY
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	0	0	0	1	0	2	1	1	1	2	0	0	8
Received Online	16	19	12	15	20	27	71	40	64	30	28	33	375
Approved Paper	0	0	0	1	0	2	1	1	1	1	1	0	8
Approved Online	29	28	7	12	3	34	26	15	52	69	43	35	353
Pending Paper	8	7	7	6	6	6	5	4	1	2	1	1	1
Pending Online	45	29	31	31	48	34	74	95	107	66	51	41	41
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	0	N/A	0	0	0	0	0	15	N/A	2
Average Online Cycle Time (In Days)	61	47	28	41	31	48	26	17	46	49	39	50	44



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Veterinarian Reciprocity Application	2020						2021						FY
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	3	0	0	0	1	2	1	1	0	0	0	0	8
Received Online	22	23	17	14	9	10	19	20	19	10	20	25	208
Approved Paper	3	3	0	2	0	1	0	1	0	3	0	0	13
Approved Online	26	31	20	19	7	9	11	1	3	23	9	13	172
Pending Paper	15	12	12	10	11	10	11	11	9	6	4	4	4
Pending Online	71	56	52	46	43	43	49	67	83	68	76	86	86
Average Paper Cycle Time (In Days)	3	33	N/A	32	N/A	0	N/A	0	N/A	98	N/A	N/A	36
Average Online Cycle Time (In Days)	77	60	46	66	28	67	56	21	41	20	39	65	54

Final License Application	2020						2021						FY
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	0	1	0	0	0	1	0	0	0	0	0	0	2
Received Online	71	67	58	40	20	28	31	31	38	101	119	89	693
Approved Paper	0	0	0	0	0	0	1	0	0	0	0	0	1
Approved Online	80	67	62	39	22	25	32	22	15	42	165	114	685
Pending Paper	10	10	10	2	2	2	1	1	1	1	1	1	1
Pending Online	28	27	22	22	20	22	19	28	52	111	64	38	38
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	N/A	N/A	N/A	154	N/A	N/A	N/A	N/A	N/A	154
Average Online Cycle Time (In Days)	16	9	16	9	7	19	11	2	13	7	23	13	15



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RVT Licensure Application	2020						2021						FY Total
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	4	0	2	2	3	0	0	0	0	1	1	2	15
Received Online	97	104	96	77	53	80	88	75	46	75	100	67	958
Approved Paper	5	2	1	4	0	2	2	0	0	1	1	2	20
Approved Online	78	70	85	86	51	67	58	36	21	42	54	77	725
Pending Paper	45	41	37	15	14	12	9	8	7	6	6	5	5
Pending Online	296	328	328	290	264	259	269	288	288	314	352	328	328
Average Paper Cycle Time (In Days)	169	6	276	108	N/A	48	160	N/A	N/A	164	0	170	124
Average Online Cycle Time (In Days)	50	78	69	86	60	29	28	30	54	68	71	90	62

Premises Application	2020						2021						FY Total
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	7	10	17	7	15	11	16	26	7	28	4	24	172
Received Online	14	20	16	18	7	13	15	11	21	19	18	14	186
Approved Paper	15	13	13	13	14	20	7	24	8	20	20	11	178
Approved Online	11	10	20	15	17	14	13	9	10	9	14	24	166
Pending Paper	20	17	21	15	16	10	22	19	23	21	10	17	17
Pending Online	22	30	20	18	7	4	6	7	15	23	25	13	13
Average Paper Cycle Time (In Days)	59	35	24	21	15	17	7	12	32	25	21	12	23
Average Online Cycle Time (In Days)	47	25	30	21	18	8	3	7	9	12	17	25	20



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Temporary License Initial Application	2020						2021						FY Total
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	0	0	0	0	0	0	0	0	0	1	0	0	1
Received Online	9	10	4	6	6	7	9	5	2	12	13	8	91
Approved Paper	0	0	0	0	0	0	0	0	0	0	0	1	1
Approved Online	10	13	3	3	3	5	5	3	1	5	11	10	72
Pending Paper	3	3	3	3	3	3	3	2	1	1	1	0	0
Pending Online	16	12	9	11	13	13	16	18	18	22	23	20	20
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0
Average Online Cycle Time (In Days)	33	54	54	38	37	25	14	28	14	34	13	14	30

Temporary License Licensure Application	2020						2021						FY Total
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	1	0	0	0	0	1	0	0	0	0	0	0	2
Received Online	8	12	4	3	3	4	5	3	1	4	4	12	63
Approved Paper	0	0	0	0	0	1	0	0	0	0	0	0	1
Approved Online	8	11	6	4	1	4	7	2	2	4	4	8	61
Pending Paper	1	1	1	1	1	1	0	0	0	0	0	0	0
Pending Online	2	3	1	0	2	2	0	1	0	0	0	3	3
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	N/A	N/A	14	N/A	N/A	N/A	N/A	N/A	N/A	14
Average Online Cycle Time (In Days)	2	10	5	7	0	12	7	2	7	4	4	2	6



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VACSP Application	2020						2021						FY Total
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	35	52	17	12	25	22	12	5	25	10	15	9	239
Received Online	97	113	139	113	101	82	154	163	187	158	181	173	1,661
Approved Paper	51	30	14	54	7	31	26	6	14	3	30	11	277
Approved Online	78	33	64	91	62	112	75	65	180	174	134	146	1,214
Pending Paper	95	113	112	59	74	51	33	34	39	39	22	18	18
Pending Online	303	359	417	406	430	386	428	498	492	469	506	507	507
Average Paper Cycle Time (In Days)	26	53	19	37	14	20	22	5	4	2	24	4	26
Average Online Cycle Time (In Days)	25	21	25	25	34	39	25	18	24	34	25	24	27

University License Initial Application	2020						2021						FY Total
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Received Online	0	1	0	0	1	0	0	1	0	7	4	3	17
Approved Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Approved Online	8	10	0	1	1	0	0	0	0	0	2	7	29
Pending Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Pending Online	10	1	1	0	0	0	0	1	1	8	10	6	6
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Average Online Cycle Time (In Days)	82	102	N/A	41	3	N/A	N/A	N/A	N/A	N/A	30	60	76





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University License Licensure Application	2020						2021						FY
	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Received Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Received Online	3	5	6	4	2	1	1	0	0	0	1	2	25
Approved Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Approved Online	2	6	5	4	2	2	1	0	0	0	1	0	23
Pending Paper	0	0	0	0	0	0	0	0	0	0	0	0	0
Pending Online	1	0	1	1	1	0	0	0	0	0	0	2	2
Average Paper Cycle Time (In Days)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Average Online Cycle Time (In Days)	4	4	7	6	23	20	0	N/A	N/A	N/A	0	N/A	8