



## MEETING MINUTES VETERINARY MEDICAL BOARD

May 23-24, 2018  
1747 N. Market Blvd.  
1<sup>st</sup> Floor Hearing Room  
Sacramento, California 95834

**10:00 a.m. Wednesday, May 23, 2018**

### 1. Call to Order/Roll Call/Establishment of a Quorum

Dr. Cheryl Waterhouse called the Veterinary Medical Board (Board) meeting to order at 10:01 a.m. Interim Executive Officer, Mr. Ethan Mathes, called roll; eight members of the Board were present, and a quorum was established.

### 2. Board President's Remarks, Board Member Comments and Introductions

Dr. Waterhouse thanked Mr. Mathes for stepping up as Interim Executive Officer and for all of his hard work. She also informed the Board that there was a minor change to the agenda. During the Multidisciplinary Advisory Committee (MDC) Report in agenda item 5, the Board will also be discussing agenda item 11(B)(3).

#### Members Present

Cheryl Waterhouse, Doctor of Veterinary Medicine (DVM), President  
Richard Sullivan, DVM, Vice President  
Jaymie Noland, DVM  
Mark Nunez, DVM  
Jennifer Loreda, Registered Veterinary Technician (RVT)  
Kathy Bowler, Public Member  
Judie Mancuso, Public Member  
Alana Yanez, Public Member

#### Staff Present

Ethan Mathes, Interim Executive Officer  
Candace Raney, Enforcement Program Manager  
Amanda Drummond, Administrative Program Analyst  
Tara Welch, Legal Counsel

### Guests Present

Stuart Eckmann

Nancy Ehrlich, RVT, California Registered Veterinary Technician Association (CaRVTA)

Valerie Fenstermaker, California Veterinary Medical Association (CVMA)

Cindy Gonzalez, RVT

Paul Hansbury, Lovingly and Legally Grown

Jon Klingborg, DVM, MDC

Kevin Lazarcheff, DVM

Patrick Le, Department of Consumer Affairs (DCA)

Grant Miller, DVM, CVMA

Ken Pawlowski, CVMA

Kristi Pawlowski, MDC

Cindy Savely, RVT, Sacramento Valley Veterinary Technician Association (SVVTA)

Leah Shufelt, RVT, CVMA

Susan Tibbon, Lovingly and Legally Grown

Linda Tripp, RVT, SVVTA and University of California (UC) Davis

Meg Warner, DVM

### **3. Review and Approval of February 21-22, 2018 Board Meeting Minutes**

The Board made minor changes to the February 21-22, 2018 meeting minutes. They requested staff review Board discussion regarding feline declaw before approving the minutes.

*The Board voted to approve the minutes on May 24, 2018, after a review of the February webcast had been completed.*

- Dr. Richard Sullivan moved, and Dr. Mark Nunez seconded, the motion to approve the minutes as amended. The motion carried 6-0-1. Dr. Jaymie Noland abstained. Ms. Alana Yanez was absent.

### **4. Review and Approval of March 8, 2018 Board Teleconference Meeting Minutes**

The Board made minor changes to the March 8, 2018 meeting minutes.

- Ms. Jennifer Loreda, RVT, moved, and Ms. Kathy Bowler seconded, the motion to approve the minutes as written. The motion carried 6-0-2. Dr. Jaymie Noland and Ms. Alana Yanez abstained.

### **5. Multidisciplinary Advisory Committee Report – Dr. Jon Klingborg**

Dr. Jon Klingborg addressed the Board and updated them on discussions from the MDC meetings from the prior day. He advised that the MDC is still discussing Minimum Standards for Shelter Premises and will continue this item to their next meeting. They discussed RVT duties regarding

dental extractions and determined that the regulations, as written, are working and do not recommend changes to existing regulations. He also reported that he and three other MDC members have termed out, so the MDC elected a new chair, Dr. Jeff Pollard; they will elect a new vice-chair at the August meeting.

Ms. Judie Mancuso raised questions regarding the RVT dental extraction discussion and if the MDC discussed dental radiography protocols. Dr. Klingborg advised that the discussion was solely in regards whether it was appropriate for RVTs to perform dental extractions. After some discussion, the Board decided it was appropriate to investigate the need for developing protocols for dental radiographs after teeth extractions.

- Ms. Judie Mancuso moved, and Ms. Alana Yanez seconded, the motion to delegate to the MDC to investigate developing protocols regarding dental radiographs. The motion carried 8-0.

*The Board also discussed California Code of Regulations (CCR) section 2035, Duties of a Supervising Veterinarian, and voted on these proposed regulations. Minutes for this action are documented under agenda item 11(B)(3).*

## **6. Conduct Interviews for the Possible Appointment of Applicants to the Multidisciplinary Advisory Committee**

Dr. Waterhouse addressed the Board that there are four vacancies on the MDC; two veterinarian, one RVT and one public member. There is also an RVT position eligible for re-appointment. The Board interviewed Ms. Kristi Pawlowski, who asked to be considered for re-appointment to her RVT position on the MDC.

- Dr. Mark Nunez moved, and Dr. Richard Sullivan seconded, the motion to re-appoint Ms. Kristi Pawlowski to her position on the MDC. The motion carried 8-0.

The Board interviewed Dr. Kevin Lazarcheff and Dr. Margaret Warner for the two vacant veterinarian positions with the MDC.

- Dr. Jaymie Noland moved and Dr. Richard Sullivan seconded the motion to appoint Dr. Kevin Lazarcheff and Dr. Margaret Warner to the two vacant veterinary positions on the MDC. The motion carried 8-0.

The Board interviewed Ms. Leah Shufelt and Ms. Linda Tripp for the vacant RVT position with the MDC.

- Dr. Richard Sullivan moved, and Ms. Judie Mancuso seconded, the motion to appoint Ms. Leah Shufelt to the vacant RVT position on the MDC. The motion carried 8-0.

The Board interviewed Mr. Stuart Eckmann for the vacant public position with the MDC.

- Dr. Richard Sullivan moved, and Ms. Judie Mancuso seconded, the motion to appoint Mr. Stuart Eckmann to the vacant public member position on the MDC. The motion carried 8-0.

7. **2018 Legislation of Interest; Review and Possible Board Action to Adopt Positions on Legislative Bills**

A. **AB 710 (Wood, 2018) Cannabidiol**

Mr. Mathes provided a brief introduction into the bill. Assembly Bill (AB) 710 has passed through Assembly and is currently with the Senate. The bill states that if cannabidiol (CBD) is rescheduled by the federal government and made legal, that veterinarians with a drug enforcement agency (DEA) license would be authorized to prescribe CBD products to patients.

- Dr. Richard Sullivan moved, and Ms. Kathy Bowler seconded, the motion to watch AB 710. The motion carried 7-0-1. Ms. Alana Yanez abstained.

B. **AB 1753 (Low, 2018) Controlled substances: CURES database.**

Mr. Mathes stated that the Board adopted a watch status at the February Board meeting. AB 1753 has since been amended and will no longer limit the number of printers for prescription pads to three, but the bill would require the Department of Justice (DOJ) to limit or reduce the number of printers. The Board agreed to continue with their watch position for this bill.

C. **AB 1776 (Steinorth, 2018) The County of San Bernardino pilot project: Emergency medical transport of police dogs: pilot project.**

Mr. Mathes stated that the Board adopted a watch status at the February Board meeting. AB 1776 has since been amended and will now be a pilot project for San Bernardino county that will still allow for the medical transportation of police and service dogs to veterinary clinics.

- Ms. Judie Mancuso moved and Ms. Jennifer Loreda seconded the motion to update the Board position for AB 1776 from watch to support. The motion carried 6-2. Dr. Richard Sullivan and Dr. Jaymie Noland voted nay.

D. **AB 2138 (Chiu, 2018) Licensing boards: denial of application: revocation or suspension of licensure: criminal conviction.**

Mr. Mathes stated that staff has determined AB 2138 has a fiscal impact of \$95,000 annually and that this bill would significantly and negatively impact how enforcement activities are conducted.

- Dr. Richard Sullivan moved, and Ms. Kathy Bowler seconded, the motion to oppose AB 2138. The motion carried 8-0.

E. [AB 2215 \(Kalra, 2018\) Cannabis: veterinarians: animals.](#)

Dr. Waterhouse updated on the status of AB 2215. At its last meeting, the Board adopted a neither support nor oppose position, and instead voted to work with the bill author, Assemblyperson Kalra to address Board concerns with the bill. Executive staff submitted a letter to Kalra's office and the bill was amended. The bill authorizes a veterinarian to discuss the use of cannabis with client as well as require guidelines to be developed. The Executive Committee had previously adopted a support position for this bill.

The Board and members of the public discussed the various aspects of AB 2215 and expressed their concerns, but ultimately identified that this bill would provide regulation of the cannabis products for pets and would provide a step in the right direction for addressing cannabis usage in pets. Because of the Executive Committee's support position, and the remaining Board members expressing the same sentiment, a motion was not needed as the Board would continue to support this bill.

F. [AB 2300 \(Maienschein, 2018\) Continuing education: veterinarians.](#)

Mr. Mathes updated on AB 2300. This concept was discussed at the February meeting but was not introduced into a bill at that time. AB 2300 would allow for veterinarians to perform pro-bono spay and neuter surgeries to low income neighborhoods and obtain continuing education (CE) credit for that work. The bill was amended from 6 CE credits to allow for 4 CE credits. This bill has passed through Assembly and is currently in the Senate.

The Board discussed the importance of CE and that the veterinarians who likely need CE may be the ones who utilize this provision while not obtaining the needed training and education that traditional CE provides.

- Dr. Mark Nunez moved, and Ms. Kathy Bowler seconded, the motion to oppose AB 2300. The motion carried 8-0.

G. [AB 2362 \(Rubio, 2018\) Safe transportation of dogs and cats.](#)

Mr. Mathes stated that AB 2362 has moved to the Senate and the bill seeks to establish health safety standards by providing heating, cooling ventilation and lighting in vehicles that provide transportation of pets.

- Dr. Richard Sullivan moved, and Dr. Mark Nunez seconded, the motion to watch AB 2362. The motion carried 7-0. Ms. Mancuso recused herself from the vote.

H. [AB 2409 \(Kiley, 2018\) Professions and vocations: occupational regulations.](#)

Dr. Waterhouse stated that AB 2409 has failed to pass Assembly and has died and thus does not need a Board position.

I. [AB 2483 \(Voepel, 2018\) Indemnification of public officers and employees: antitrust awards.](#)

Legal counsel, Ms. Tara Welch, summarized AB 2483 addresses civil suits against Board members, specifically in regard to antitrust claims when there is a settlement or an award of damages, and states that any court settlement would not be a liability on any one members, but on the Board. This bill has passed from Assembly and is currently with Senate.

- Dr. Richard Sullivan moved, and Ms. Judie Mancuso, seconded the motion to support AB 2483. The motion carried 8-0.

J. [AB 2589 \(Bigelow, 2018\) Controlled substances: human chorionic gonadotropin.](#)

Mr. Mathes reviewed AB 2589 which allows veterinarians to purchase, transfer and administer human chorionic gonadotropin (HCG). The Board discussed that this medicine is used primary in large animal practice and this bill would specifically move HCG from DEA Scheduled 3 requirements when purchased by a veterinarian for veterinary purposes.

- Dr. Mark Nunez moved and Dr. Jaymie Noland seconded the motion to support AB 2589. The motion carried 8-0.

K. [AB 3013 \(Chu, 2018\) Veterinary medicine: animal physical rehabilitation.](#)

Dr. Waterhouse updated that the Executive Committee adopted an opposed position on AB 3013 and submitted an opposition letter. This bill would create a significant fiscal impact to the Board and mandate that the Board provide accreditation services, inspections, and license physical rehabilitation premises with no veterinary supervision.

Because of the Executive Committee's oppose position, and the remaining Board members expressing the same sentiment, a motion was not needed as the Board will continue to oppose this bill.

L. [SB 1305 \(Glazer, 2018\) Emergency medical services providers: dogs and cats: immunity.](#)

Mr. Mathes stated that Senate Bill (SB) 1305 has moved to Assembly. This bill would authorize certain emergency medical services may be provided to felines and canines, including providing oxygen, bandaging and restricting bleeding.

- Dr. Richard Sullivan moved and Ms. Jennifer Loreda seconded the motion to watch SB 1305. The motion carried 8-0.

M. [SB 1441 \(Stern, 2018\) Animal cruelty: declawing.](#)

Dr. Waterhouse updated the Board that SB 1441 was not reviewed at the last Board meeting due to the language not being introduced until April. The Executive Committee met and adopted an opposed position on this bill based on the belief that a veterinary procedure should not be in the penal code. The bill has since failed to pass through Assembly and has died and thus does not need a Board position.

N. [SB 1480 \(Hill, 2018\) Professions and vocations.](#)

Mr. Mathes stated that SB 1480 is the Board's Committee bill and it is currently held in suspense in the Senate Appropriations Committee . This bill was recently amended to also include drug counseling language that had been previously approved by the Board to promulgate regulations. Language that addresses disciplining a managing licensee and premises owner when the Board takes action against a premises was left out of this bill, and Mr. Mathes stated that he has been in contact with the bill author's office to get that language added.

- Dr. Richard Sullivan moved, and Ms. Kathy Bowler seconded, the motion to support SB 1480. The motion carried 8-0.

O. [SB 1491 \(Committee on Business, Professions and Economic Development, 2018\) Healing arts.](#)

Mr. Mathes stated that SB 1491 is another Committee bill and it is currently in Assembly. This bill would allow for the electronic administration of the Veterinary Law Exam (VLE).

- Dr. Mark Nunez moved and Dr. Jaymie Noland seconded the motion to support SB 1491. The motion carried 8-0.

**8. Discussion Regarding American Association of Veterinary State Boards' (AAVSB) Draft Policy on Telehealth; Possible Board Action to Adopt Position or Comment on AAVSB Draft Telehealth Policy**

Dr. Sullivan updated the Board that the AAVSB does not have the draft policy available at this time, and since the last meeting staff drafted a response outlining the Board's concerns with the draft telehealth policy language. AAVSB responded that received the letter and they would attempt to pass along the Board's concerns.

Ms. Bowler also noted that the AAVSB received over 280 comments regarding their telehealth language and they are meeting in early June to consider comments and make changes to the draft policy. There is also a special session dedicated to the collect additional input regarding telemedicine at the AAVSB annual meeting in September.

Dr. Sullivan added he is working on getting appointed to the AAVSB's Regulatory Policy Task Force next year.

**9. Review and Select Delegate(s) to Represent the Board at the AAVSB Annual Meeting in Washington D.C.**

Dr. Waterhouse stated that she is planning on attending the annual meeting in September in Washington D.C. Mr. Mathes added that the requests for traveling out-of-state have been submitted for both Dr. Waterhouse and for the new Executive Officer (EO).

**10. Review and Discuss American Veterinary Medical Association (AVMA) Concerns Regarding Federal Drug Administration's (FDA) Proposed Changes to Drug Compounding Guidelines; Possible Board Action to Adopt Position or Comment on FDA Drug Compounding Guidelines**

Dr. Richard Sullivan reviewed that the US Pharmacopeia (USP) is a non-profit organization that establishes standards for medication and guidelines for compounding products. The USP standards for compounding were used in part to develop the standards for California veterinary compounding regulations. Dr. Sullivan stated that USP is updating their compounding standards restrict clinicians to perform certain compounding. Dr. Sullivan has contacted the USP to address these concerns. Dr. Sullivan stated he will keep the Board informed as the issue progresses.

**11. Proposed Regulations**

**A. Status of Pending Regulations**

Mr. Mathes updated the Board about the status of pending regulations and relayed to the Board that the regulatory packages for Consumer Protection Enforcement Initiative (CPEI), Telemedicine and Fee Schedule have all been submitted to DCA for the initial review process and prior to public notice. He also provided an update to the Board about



how the regulatory process works and identified the 25-step process that a regulatory package must go through before regulation(s) can go into effect.

**B. Discussion and Possible Board Action on the following Regulatory Proposals:**

1. **[Amend Section 2069, Article 6, Division 20, Title 16 of the California Code of Regulations \(CCR\) Regarding Emergency Animal Care to Include a Provision Authorizing Registered Veterinary Technicians \(RVTs\) to Euthanize Animals in an Emergency](#)**

The Board previously requested legal counsel provide guidance on the use of the terms “pharmacological agents” or “drugs” in the proposed language. Ms. Welch advised that per Business and Professions Code (BPC) Section 4836.1 the correct term should be “drug(s)” or “controlled substances” rather than “pharmacological agents”. The proposed language has been modified to reflect this, as well as to include an addition to subdivision (b)(3), as voted on at the February Board meeting, and to include BPC 4836.1 in the regulatory reference section.

- Dr. Richard Sullivan moved and Ms. Judie Mancuso seconded the motion to approve the proposed regulatory changes to Section 2069, Article 6, Division 20, Title 16 of the CCR as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day public comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 8-0.

2. **[Amend Section 2036, Article 4, Division 20, Title 16 of the CCR Regarding Tasks RVTs may Perform Under Indirect Supervision](#)**

Mr. Mathes updated that this issue was brought before the Board at the February Board meeting the Board requested legal counsel look into the history of RVT delegated tasks in regulation. Legal counsel determined that current specific delegated tasks were paired down from an originally larger list. Mr. Mathes did note that there is a numbering issue so if the Board wanted to proceed, they would need to motion to include changes to 2036(b) to correct the numbering.

- Ms. Jennifer Loreda moved and Ms. Kathy Bowler seconded the motion to approve the proposed regulatory changes to Section 2036, Article 4, Division 20, Title 16 of the CCR as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day public comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 8-0.

3. [Amend Section 2035, Article 6, Division 20, Title 16 of the CCR Regarding Supervision Requirements for Veterinarians Delegating Tasks to RVTs](#)

Dr. Jon Klingborg addressed the Board that this Agenda item mistakenly brought to the Board prematurely; the item had failed in a 4-2 vote at the MDC and should have returned to the MDC for further discussion. The Board discussed two versions of the language as presented and expressed support for the proposed language to add specific criteria to the list of verified abilities a supervising veterinarian should attest when delegating an animal health care task.

Legal counsel, Ms. Tara Welch, also suggested other changes to provide clarity to the proposed regulations.

- Ms. Judie Mancuso moved and Dr. Mark Nunez seconded the motion to approve the proposed regulatory changes to Section 2035, Article 6, Division 20, Title 16 of the CCR as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day public comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 8-0.

12. [Public Comment on Items Not on the Agenda](#)

Dr. Waterhouse requested that the Board consider moving the Board and MDC meetings back to a January, April, July and October cycle.

13. [Recess until Thursday, May 24, 2018, at 9:00 a.m.](#)

**9:00 a.m., Thursday, May 24, 2018**

14. [Reconvene - Establishment of a Quorum](#)

Dr. Waterhouse called the Board meeting to order at 9:04 a.m. Mr. Mathes called roll; seven members of the Board were present and thus a quorum was established. Ms. Yanez was absent.

15. [Introductions](#)

Mr. Dean Grafilo, Director of DCA introduced himself and presented the Board a timeline of the Board's regulatory history in honor of its 125<sup>th</sup> anniversary of regulated veterinary medicine in California.

### Members Present

Cheryl Waterhouse, DVM, President  
Richard Sullivan, DVM, Vice President  
Mark Nunez, DVM  
Jaymie Noland, DVM  
Jennifer Loredo, RVT  
Kathy Bowler, Public Member  
Judie Mancuso, Public Member

### Staff Present

Ethan Mathes, Interim Executive Officer  
Candace Raney, Enforcement Program Manager  
Patty Rodriguez, Hospital Inspection Program Manager  
Amanda Drummond, Administrative Program Analyst  
Tara Welch, Legal Counsel

### Guests Present

Christopher Castrillo, Deputy Director, Officer of Board and Bureau Services  
Nancy Ehrlich, RVT, CaRVTA  
Dean Grafilo, Director DCA  
Cindy Gonzalez, RVT  
Patrick Le, DCA  
Cindy Savely, RVT, SVVTA

## **16. Board President Report – Dr. Cheryl Waterhouse**

Dr. Waterhouse updated the Board regarding the EO interviews and stated that the Executive Selection Committee conducted pre-screening phone interviews and also interviewed five of the six candidates. She also updated the Board regarding working with Assembly Member Kalra's office on AB 2215, as well as sending opposition letters for AB 301 and SB 1441.

## **17. RVT Report – Jennifer Loredo, RVT**

Ms. Nancy Ehrlich expressed concern regarding the Veterinary Technical Notational Exam (VTNE) pass rate statistics and inquired as to the availability of prior statistics. She also asked about the requirements for RVT schools to post their pass rates and to be within 10% of the average pass rate on either the national or the California RVT examinations. The Board discussed and requested staff provide more information on national and State pass rates.

Ms. Loredo also updated the Board that the new version of the VTNE would be available in July and, per the vote yesterday, casting and splinting was moved as a task that RVTs can perform under indirect supervision. Ms. Loredo also requested that the Board look into adding drug compounding as an additional job task that RVTs can perform under CCR section 2036.

## **18. Executive Officer & Staff Reports**

### **A. Administrative/ Budget**

Mr. Mathes updated the Board on the budget. Since the last meeting the Board obtained a mid-year increase to its Attorney General (AG) augmentation due to ongoing AG costs exceeding appropriations. Fee schedule regulations have gone into effect and, since they were emergency regulations, staff is continuing to work on the full rulemaking file to make the regulations permanent.

### **B. Enforcement**

Ms. Candace Raney updated on the enforcement program's status and stated that there will likely be over 1,100 complaints submitted to the Board this year. Board staff is actively monitoring 104 probationers and there are currently 12 petitions to revoke. Ms. Raney also included statistics on complaints and reported that in Fiscal Year (FY) 2012/2013 that there were 400 complaints submitted to the Board, which reflects a drastic increase in the number of complaints that are being currently received. The Board questioned whether it was only this Board seeing an increase in complaints and requested staff research and provide other DCA board statistics on number of complaints submitted and any increases to complaint volume.

### **C. Licensing/ Examination**

Mr. Mathes updated the Board on the status of the examinations and licensing and that Veterinary Assistant Controlled Substance Permit (VACSP) applications continue to be submitted at a high volume. He also reported that the RVT/AAVSB RVT job analysis and the report from the Office of Professional Examination Services (OPES) is nearly complete and should be available for the August meeting.

### **D. Hospital Inspection**

Ms. Patty Rodriguez updated the Board regarding the hospital inspection program. Program inspections have been suspended since November of 2017 due to a lack of funds and total inspections are estimated to be approximately 12% of total veterinary premises inspected for FY 2017/2018. She also updated that staff are currently recruiting inspectors and inspections will resume in August.

## **19. Future Agenda Items and Next Meeting Dates –**

### **A. Agenda Items for Next Meeting –**

#### **1. Agenda Items for Next Board Meetings**

- Diversion Evaluation Member Appointments
- RVT Drug Compounding

- Corporate Practice of Veterinary Medicine
- DEA facility license
- Review Board Admin Procedures Manual:
  - MDC Term Limits
  - Voting for MDC members/Board
  - Re-appointment to Board
- OPES Job Analysis and Exam Study
- Review MAXIMUS Diversion Program Costs
- Legislation Updates
- National Drug Compounding Policy Update
- Rodeo Injury Reporting to Date
- RVT Average Pass Rates
- Minimum Standards for Premises – delegated from MDC
- Increase in complaints and complaint trends

The next Board meeting will be August 29-30, 2018 in Sacramento. The following Board meeting will be November 14-15, 2018 in Sacramento.

B. **Multidisciplinary Advisory Committee Meetings –**

1. Items Delegated to the MDC:
  - Possible regulatory discussion on pet ambulances
  - Dental radiology standard of care

The next MDC meeting is tentatively scheduled August 28, 2018 in Sacramento but may be moved to August 21, 2018 due to scheduling conflicts. The final date will be posted on the website.

**CLOSED SESSION**

**20. Pursuant to Government Code Section 11126(c)(3), the Board Will Meet in Closed Session to Deliberate and Vote on Disciplinary Matters, Including Stipulations and Proposed Decisions.**

In the Matter of the Accusation Against Amy Louise Frazee, DVM applicant – Board Case No. 4602018000540

The Board rejected the stipulated settlement and submitted a counter offer.

In the Matter of the Accusation Against Deborah Sylvia Proctor, DVM, and Dr. Deb’s House Calls and Consulting Service – Board Case No. 1002012115

The Board adopted the stipulated settlement.

In the Matter of the Accusation Against Luis Miguel Aldaco, RVT Applicant - Board Case No. 4602018000188

The Board adopted the Proposed Decision with minor and technical corrections.

In the Matter of the Accusation Against Marie Ann Delgado, VACSP Applicant - Board Case No. 4602018000142

The Board adopted the Proposed Decision with minor and technical corrections.

In the Matter of the Accusation Against Vallard Forsythe, DVM and Altimira Veterinary Hospital - Board Case No. 1002460791

The Board adopted the Proposed Decision with minor and technical corrections.

In the Matter of the Accusation Against Margarita Belen Peraza, VACSP Applicant- Board Case No. 4602018000141

The Board moved to non-adopt the Proposed Decision.

**21. Pursuant to Government Code Section 11126(a)(1), the Board Will Meet in Closed Session to Conduct Interviews and Possible Appointment of Executive Officer.**

The Board conducted interviews and selected a candidate for the Executive Officer position.

**RETURN TO OPEN SESSION**

**22. Reconvene Open Session**

Open Session reconvened at 4:05 p.m.

**23. Report on Actions Taken During Close Session Regarding Executive Officer Appointment**

Dr. Waterhouse reported that during closed session pursuant to Government Code section 11126(a)(1), the Board selected a candidate for the Executive Officer position.

**24. Adjournment**

- Dr. Richard Sullivan moved, and Ms. Kathy Bowler seconded, to adjourn the meeting.

*The meeting adjourned at 4:06 p.m.*