

**MEETING MINUTES
VETERINARY MEDICAL BOARD**

**Department of Consumer Affairs
1747 N. Market Blvd.
1st Floor Hearing Room
Sacramento, California 95834**

10:00 a.m. Wednesday, October 9, 2019

1. Call to Order/Roll Call/Establishment of a Quorum

Dr. Jaymie Noland called the Veterinary Medical Board (Board) meeting to order at 10:02 a.m. Executive Officer, Ms. Jessica Sieferman, called roll; seven members of the Board were present, and a quorum was established. Ms. Alana Yanez was absent.

2. Board President's Remarks, Board Member Comments and Introductions

Members Present

Jaymie Noland, Doctor of Veterinary Medicine (DVM), President
Cheryl Waterhouse, DVM, Vice President
Kathy Bowler, Public Member
Christina Bradbury, DVM
Jennifer Loreda, Registered Veterinary Technician (RVT)
Mark Nunez, DVM
Dianne Prado, Public Member

Staff Present

Jessica Sieferman, Executive Officer
Patty Rodriguez, Hospital Inspection Program Manager
Moneel Singh, Administrative Program Manager
Robert Stephanopoulos, Enforcement Manager
Jim Howard, DVM, Inspector
Tara Welch, Legal Counsel

Guests Present

Mark Cushing, Animal Policy Group
Bikram Dhaliwal, Department of Consumer Affairs (DCA), Budget Office
Nancy Ehrlich, California Registered Veterinary Technicians Association (CaRVTA)
Janet Enoch, Showing Animals Respect and Kindness (SHARK)
Steve Hindi, SHARK
Valerie Fenstermaker, California Veterinary Medical Association (CVMA)
Bonny Lutz, Esq., Klinedinst
Grant Miller, DVM, CVMA
Karen Munoz, DCA, Budget Office

Jeff Pollard, DVM, Board Veterinary Medicine Multidisciplinary Advisory Committee (MDC)
Augustus Ramirez, ILWU
Cindy Savely, Sacramento Valley Veterinary Technician Association (SVVTA)
Richard Sullivan, DVM, MDC

3. Public Comment on Items Not on the Agenda

Mr. Hindi presented concerns regarding the treatment of animals at California rodeos and the Board's lack of involvement. Dr. Noland thanked Mr. Hindi and stated that the Board takes this issue seriously and will promptly address the complaint filed with the Board.

4. *Review and Approval of Board Meeting Minutes

A. July 17-18, 2019

The Board made minor changes to the July 17-18, 2019 meeting minutes.

- Dr. Waterhouse moved and Ms. Bowler seconded the motion to approve the meeting minutes as amended. The motion carried 7-0.

B. September 12, 2019

The Board reviewed the September 12, 2019 Teleconference meeting minutes.

- Ms. Loredó moved and Dr. Waterhouse seconded the motion to approve the meeting minutes. The motion carried 7-0.

5. Report and Update from Department of Consumer Affairs

Ms. Sieferman stated that there was not anyone available from DCA to present the update, but she has provided the written update to the public from Deputy Director, Chris Castrillo. Ms. Sieferman announced that Governor Gavin Newsom appointed Kimberly Kirchmeyer as the new DCA Director.

6. Review, Discussion, and Possible Action on Multidisciplinary Advisory Committee (MDC) Report

Dr. Pollard informed the Board that there needs to be more research conducted on corporate practice of veterinary medicine concerning influence of non-veterinarian owners on veterinarians. Dr. Pollard will have an item-by item detail of what the issues are with corporate practice of veterinary medicine.

Dr. Pollard discussed the Guidelines for Veterinarian Discussion of Cannabis within the Veterinarian-Client-Patient Relationship. Dr. Pollard advised the guidelines need to be

completed by January 1, 2020. Dr. Pollard informed the Board changes in the industrial hemp section were made to clarify the confusion of licensees and the cannabis industry. Ms. Welch made several edits to the guidelines.

- Dr. Bradbury moved and Ms. Bowler seconded the motion to approve the Guidelines for Veterinarian Discussion of Cannabis within the Veterinarian-Client-Patient Relationship as amended. The motion carried 6-1, with Dr. Nunez voting no.

Dr. Pollard discussed the shelter medicine regulations that were approved at the April 2019 meeting and are now going through the regular rulemaking process. Dr. Pollard informed the Board that Dr. Miller from CVMA will be attending a shelter business group and sharing his findings with the Board. Dr. Pollard also stated that Dr. Sullivan from MDC had concerns about rural places finding veterinarians and how that can be a problem of the herd health model rather than a small animal medicine model.

7. Review, Discussion, and Possible Action Regarding State and Federal Laws Related to Pharmaceutical Compounding

Dr. Sullivan stated that he attended the most recent Board of Pharmacy, Compounding Subcommittee meeting and expressed concerns on proposed changes in their regulations. Dr. Sullivan will be following this issue closely and will be attending their next meeting.

Dr. Miller and Ms. Fenstermaker expressed their concerns with the Board of Pharmacy's proposed regulation on the practice of veterinary medicine.

8. Update, Discussion, and Possible Action Regarding Uniform Standards for Substance-Abusing Licensees and Sections 2006 through 2006.56 of Article 1 of Division 20 of Title 16 of the California Code of Regulations (CCR)

Ms. Sieferman updated the Board on the changes made by Ms. Welch from the past teleconference meeting. Ms. Sieferman addressed that conforming changes were made to move from option three to option one, which is the presumption of substance abuse if the conduct involved drugs or alcohol.

Ms. Bonnie Lutz raised concerns regarding the burden of proof issue contained in proposed CCR section 2006, subdivision (b), and the effects of that language on a respondent's ability to rebut the presumption, and requested that the definition of a "prohibited substance" found in the Guidelines be added to the proposed regulation. Ms. Welch made revisions to CCR section 2006, subsection (b) to resolve Ms. Lutz's concerns.

- Dr. Nunez and Ms. Bowler jointly moved and Dr. Bradbury seconded the motion to approve the proposed regulatory changes as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day comment period and, if no adverse comments are received

during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes, as modified. The motion carried 7-0.

9. *Discussion and Possible Action Regarding Board Budget and Potential Fee Increases and Sections 2070 and 2071 of Article 7 of Division 20 of Title 16 of the CCR

Ms. Munoz thanked the Board for accommodating her and Mr. Dhaliwal due to scheduling conflicts. Mr. Dhaliwal presented the current state of the fund and proposed fee increases. Mr. Dhaliwal stated that the Board's current fund is not doing well due to two primary reasons. One being a decrease in revenue of about \$150,000 to \$200,000 due to the elimination of the Registered Veterinary Technician (RVT) state examination. The second reason is the increase in the Attorney General (AG) rates. Mr. Dhaliwal presented that the fund condition for the 2020-2021 fiscal year is projected to be at a negative 1.2 months in reserve. Mr. Dhaliwal suggests that the Board should increase delinquent, renewal, licensing and permitting fees to the statutory maximum. This will project a 2.5 months in reserve for the 2020-2021 fiscal year and a 4.4 increase the following fiscal year. Mr. Dhaliwal stated that this will assist with the Board seeking additional resources for Enforcement to help with the backlog.

Dr. Noland thanked Mr. Dhaliwal for his scenario and asked what kind of financial impact the AG increase has on the Board. Mr. Dhaliwal stated that the fees for attorney services went from \$170 per hour to \$220 per hour, which is a 30% increase. The paralegal services went from \$120 per hour to \$205 per hour, which is a 71% increase. Mr. Dhaliwal reiterated that the Board historically expends up to the appropriated amount of AG expenses and in some cases needs an AG budget augmentation to continue receiving AG services.

Dr. Bradbury questioned why there is an increase in all fees except for the veterinary premises fees and expressed her concern about the RVT population because they are the most impacted financially, whereas the business and veterinary premises use those costs as tax write offs. Ms. Sieferman clarified that the veterinary premises registration fees are already at the statutory cap and the Board cannot increase them through regulations. However, the Board can address raising all of the statutory fee caps during the Sunset Review.

Dr. Waterhouse questioned when the fees would be effective. Ms. Munoz stated that through an emergency fee increase, there is a possibility that the fees can be in effect in the next couple of months but hopefully before July 1, 2020.

Dr. Waterhouse asked if the fund condition provided reflects the fee increase. Ms. Sieferman clarified that there are two fund conditions and the second one reflects the fee increase.

Ms. Loreda asked if the fee increase is something the Board needs to take action on now. Ms. Sieferman clarified that the Board needs to agree to pursue emergency fee increases and then a motion to pursue regular rulemaking process after the emergency fee increases. Ms. Loreda stated that she has a big problem with this and does not want to pursue the fee increase.

Dr. Noland commented that she feels very good about eliminating the RVT State Board exam and agrees with Dr. Bradbury that the fee increase for the RVT population will affect them significantly.

Dr. Bradbury questioned whether the fees for veterinarians are at the statutory cap in the scenario presented by Mr. Dhaliwal. Ms. Sieferman clarified that the previous documents provided to the Board did not show that scenario presented by Mr. Dhaliwal but the new document provided to the Board yesterday shows the increase of all fees to the statutory cap.

Ms. Bowler asked if the veterinarian fee for exam eligibility review includes the North American Veterinary Licensing Examination (NAVLE). Ms. Sieferman clarified that it is not the fee for the NAVLE.

Dr. Waterhouse stated that she pays for the RVT fees in her practice, and Dr. Nunez stated that his practice does the same.

Ms. Loreda stated that not all veterinarians pay for the RVT fees and that the salaries for RVTs fluctuate due to geographic locations. Dr. Noland agreed and suggested changing the caps on premises permits and veterinarian fees and raising the RVT fees moderately and not to the cap.

Dr. Waterhouse asked if Ms. Munoz and Mr. Dhaliwal could present more scenarios for the Board to consider for increasing fees. Ms. Sieferman asked Ms. Munoz if she could present that information later in the day.

Ms. Sieferman presented two scenarios: first, increasing all fees to statutory caps except the RVT fees; or second, increasing all fees to statutory caps but increasing the RVT application review fee from \$150 to \$200, increasing the RVT initial registration fee from \$160 to \$250, increasing the RVT biennial renewal fee from \$160 to \$200, and leaving the RVT delinquency as is at \$50.

Dr. Noland thanked Ms. Munoz and Mr. Dhaliwal for working with the Board on the fee increases and tabled the discussion until the new fund condition scenarios were available.

Dr. Sullivan questioned why there is not any pushback with the AG office on paralegal fees. Ms. Sieferman explained that there has been push back from the Boards, DCA, and Legislators.

Ms. Ehrlich stated that she was under the impression that the RVT state board examination was not a source in revenue for the Board. Ms. Ehrlich also stated that RVT graduates are not applying for their license due to the student debt they have accrued, and increasing the fees will decrease the RVT population.

Ms. Lutz stated that the AG paralegal fee increases are unreasonable and much greater than paralegal fees charged in private practice; she also noted that the new paralegal fees are not much lower than the new attorney fees. Dr. Noland strongly suggested that members of the public contact their legislators, who may assist the Board with the AG fee increase.

Ms. Loreda wanted to know what other process there is to push back on the AG fee increase. Ms. Sieferman suggested that she can speak with DCA and gather more information to report back to the Board.

Ms. Savely expressed that the fee increase will be a hardship on both newly graduated RVT candidates and licensed RVTs.

Ms. Lutz also commented that the AG costs will affect the veterinarians when the Board files an Accusation against a veterinarian and it goes to a hearing. The veterinarian must pay all the prosecution costs that the Board paid the Deputy Attorney General (DAG) from the time the investigation began up to the first day of the hearing. Ms. Lutz states that respondents will be able to argue for a reduction of the cost reimbursement pursuant to the *Zuckerman* case; because the new paralegal costs are outrageous. If the costs are reduced, the Board will have to pay the balance of the prosecution costs when the cost reimbursement is reduced on the basis of unreasonable paralegal fees.

Ms. Bowler suggested DCA work on behalf of all boards to address the AG costs.

[The Board returned to this agenda item at a later time.](#)

Mr. Dhaliwal presented the two additional scenarios requested by the Board. Ms. Sieferman reminded the Board that there is a statutory requirement to be in three months of reserve at all times. Mr. Dhaliwal explained that neither of the additional scenarios are ideal due to not meeting the statutory requirement of being in three months reserve. This will not help with requesting more funding for additional resources that the Board needs.

The Board also discussed making the RVT fee increase temporary pending raising the fee caps in statute, using the cite and fine authority more frequently to reduce AG costs, and restructuring the premises registration fees based on how many veterinarians practice at the premises. Ms. Sieferman clarified that cite and fine is not an appropriate action to take against serious violations of the practice act.

Dr. Miller noted the Dental Board's policy to only collect records for the visit associated with the complaint due to the number of complaints they receive and their bandwidth to process those complaints, whereas the Board obtains any and all records and performs a site visit. He advised the Board may want to revise its investigation policies to determine the extent the Board can address each one, in light of the current pending 1,900 complaints. Ms. Sieferman clarified it is no longer common practice of the Board to perform both an investigation and an inspection on every complaint.

- Dr. Nunez moved and Dr. Waterhouse seconded the motion for the original proposal for CCR sections 2070 and 2071 to raise the veterinarian and RVT application, license, renewal, and delinquency fees to the statutory caps and to initiate an emergency rulemaking and the general rulemaking in order to adopt the proposed regulatory changes designate to the Executive Officer to take all steps necessary to complete the emergency and general rulemaking process, authorize the Executive Officer to make and technical or

non-substantive changes to the rulemaking packages, notice the proposed text for a 45-day comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the regulatory changes with modifications if any. The motion carried 4-2-1, with Ms. Loredo and Ms. Prado voting no, and Dr. Bradbury abstaining.

10. Review, Discussion, and Possible Action on Draft 2020 Sunset Review Report

The Board reviewed changes made to the draft Sunset Review Report at the September 12, 2019 Teleconference meeting. The Board continued its discussion of the draft report and will set another teleconference to continue reviewing the report.

11. Recess until October 10, 2019, at 9:00 a.m.

The meeting was recessed at 5:04 p.m.

9:00 a.m., Thursday, October 10, 2019

12. Reconvene - Establishment of a Quorum

Dr. Noland called the Board meeting to order at 9:04 a.m. Dr. Noland called roll; seven members of the Board were present, and a quorum was established. Ms. Yanez was absent.

Members Present

Jaymie Noland, DVM, President
Cheryl Waterhouse, DVM, Vice President
Kathy Bowler, Public Member
Christina Bradbury, DVM
Jennifer Loredo, RVT
Mark Nunez, DVM
Dianne Prado, Public Member

Staff Present

Jessica Siefertman, Executive Officer
Moneel Singh, Administrative Program Manager
Robert Stephanopoulos, Enforcement Manager
Patty Rodriguez, Inspections Manager
Tara Welch, Legal Counsel

Guests Present

Allan Drusys, DVM
Clayton Dumont
Nancy Ehrlich, CaRVTA

Valerie Fenstermaker, CVMA
Paul Hansbury, Lovingly and Legally
Christine Lambert, PILP – USD Law
Bonnie Lutz, Klinedinst
Virginia Matthews, Project Manager MAXIMUS
Grant Miller, DVM, CVMA
Samuel Park, DVM (Call in)
Andrew Popp, DVM (Call in)
Cindy Savely, SVVTA
Steve Sweetser, DVM
Susan Tibbon, Lovingly and Legally

13. Overview of Board Diversion Program and Role of Diversion Evaluation Committee (DEC) – MAXIMUS

Ms. Matthews presented what the Maximus Diversion Program is and covered the signs, symptoms, and impact of substance abuse in the workplace.

14. Interviews, Discussion, and Possible Appointment to Fill Vacant Diversion Evaluation Committee Positions.

The Board conducted interviews for the Diversion Evaluation Committee (DEC) vacancies. The Board has two veterinarian and two public member vacancies. The Board received applications from multiple candidates and performed interviews of those candidates.

- Ms. Bowler moved and Dr. Waterhouse seconded the motion to reappoint to the DEC, public member positions, Mr. Justin Johnson and Mr. Clayton Dumont. The motion carried 7-0.
- Dr. Nunez moved and Dr. Waterhouse seconded the motion to appoint to the DEC, veterinarian member positions, Dr. Allan Drusys and Dr. Steve Sweetser. The motion carried 4-3, with Ms. Loreda, Ms. Prado, and Dr. Noland voting no.

15. Update, Discussion, and Possible Action on Proposed Regulations A. Status Update on Pending Regulations

Ms. Welch updated the Board that the Telemedicine package was reviewed by Agency and had a few proposed revisions that were returned to staff on October 9, 2019. Ms. Welch also stated that the Substantially Related Criteria Regarding Criminal Convictions (AB 2138) package was approved by Agency and returned to staff on October 2, 2019, for submission of the final rulemaking package to OAL.

Ms. Welch stated that the Uniform Standards for Substance-Abusing Licensees were adopted by the Board on October 9, 2019, and the prereview package needs to be submitted to DCA. Ms.

Welch also stated that the Emergency Fee Increases were approved as of October 9, 2019, and the Emergency Rulemaking Package needs to be prepared and submitted for prereview to DCA.

B. [Sections 2090-2096, Article 11, Division 20, Title 16 of the CCR Regarding Drug Compounding](#)

Ms. Sieferman updated the Board that the Drug Compounding rulemaking package was with the DCA, Budget Office. She asked to pull it back to resolve concerns regarding the Board of Pharmacy in the regulation. Ms. Sieferman recommended striking proposed CCR section 2096 to take the Board of Pharmacy out of the regulation for reasons outlined in the meeting memo for this item. Revisions were also made to proposed CCR section 2095, subsection (d), to remove the California State Board of Pharmacy from the proposal.

- Ms. Bowler moved and Dr. Bradbury seconded the motion to approve the proposed regulatory changes as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day comment day period and, if no adverse comments are received during the 45-day and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 7-0.

16. [Update on 2019 Legislation](#)

A. Assembly Bill (AB) [528](#) (Low, 2019) Controlled substances: CURES database

Ms. Sieferman updated the Board that AB 528 has been enrolled. This bill will allow a veterinarian to report information as soon as reasonably possible, but not more than seven days after a controlled substance is dispensed, which is the current law.

B. AB [611](#) (Nazarian, 2019) Sexual abuse of animals

Ms. Sieferman updated the Board that AB 611 was enrolled and believed it was recently signed by the Governor as well.

C. Senate Bill [202](#) (Wilk, 2019) Animal blood donors

Ms. Sieferman updated the Board that SB 202 has been enrolled and not yet signed by the Governor.

D. SB [627](#) (Galgiani, 2019) Cannabis and cannabis products: medicinal use on an animal patient: veterinary medicine

Ms. Sieferman updated the Board that after the Board submitted a letter with requested amendments, she received a call from the author's office notifying her that they are making it a two-year bill.

Ms. Susan Tibbon updated the Board on the status of SB 627 and position of the sponsor, Lovingly and Legally, that the current adult use and medicinal cannabis marketplace has created unsafe cannabis access. Ms. Tibbon stated that there should be no recreational use of animal cannabis, and medical veterinary cannabis belongs in a medical cannabis dispensary (through a MAUCURSA M-license, not an A-license) to help consumers identify the most appropriate cannabis treatment product for the patient/caregiver. Lovingly and Legally requested the Board make sure that medicinal cannabis for animals is only available at a medical cannabis facility.

Mr. Paul Hansbury also clarified the reasons for all of the last amendments to SB 627. Lovingly and Legally fully supports medical cannabis research and advised that the last amendments to the bill are problematic. He invited the Board to work with the sponsors, advised the Board that the language the Board proposed prior to the last amendments will be added to the bill, and requested the Board consider drafting language to let the Legislature know that animal cannabis should only be dispensed by an M-license dispensary for the health and safety of the animals.

17. [Board President Report – Jaymie Noland, DVM](#)

Dr. Noland expressed that Dr. Waterhouse and Ms. Sieferman have been a great help going to meetings that Dr. Noland was not able to attend. Dr. Noland updated the Board on the multiple meetings held since the July 2019 Board meeting. Concerns were raised about the one-sided AAVSB presentations attended by Dr. Noland and Ms. Sieferman. Ms. Sieferman also raised concerns regarding state board reporting to the Veterinary Information Verifying Agency (VIVA) database.

Ms. Bowler requested that Ms. Sieferman work with legal counsel on confidentiality and sharing discipline records with the American Association of Veterinary State Boards (AAVSB) for VIVA tracking. She also requested the Board consider sending a letter to the AAVSB to request that they include individual speakers who present both sides of issues presented at AAVSB meetings. Dr. Noland suggested that she call the AAVSB President before the Board sends a letter.

18. [Registered Veterinary Technician Report – Jennifer Loredo, RVT](#)

Ms. Loredo updated the Board on the AAVSB, PAVE RVT subcommittee. Ms. Loredo reiterated that the Board unapproved the California RVT State Board Exam. Ms. Loredo expressed that she still has not received the report for pass rates for RVT schools, and Ms. Sieferman stated that she can get that information for Ms. Loredo. Ms. Loredo informed the Board that NAVTA is ongoing with their Veterinary Nurse Initiative. Ms. Loredo expressed her concerns about RVT fee increases and how it will negatively affect the RVT community. Ms. Loredo requested an environmental scan be sent to California RVTs asking for feedback on standard practices on employer and hospital payment of RVT license fees and salary and job security. Ms. Sieferman agreed to work with Ms. Loredo to create a survey for submission to RVTs.

19. [Executive Management Reports](#)

A. [Administration](#)

Ms. Sieferman reiterated that Amanda Drummond accepted a promotional opportunity at the California Horse Racing Board, and Board staff will be working on filling the position as soon as possible.

B. [Examination](#)

Mr. Singh informed the Board on the Veterinarian Examination Development workshop, and OPES has developed two new versions of the Veterinarian Exam that will be launched November 2019 and May 2020. Mr. Singh also informed the Board that the Occupational Analysis for the Veterinarian Exam will be completed by December 2019, and available to the Board in early 2020.

C. [Licensing](#)

Mr. Singh updated the Board that Andrea Amaya-Torres accepted a promotional opportunity in the Board's Inspections unit. Mr. Singh informed the Board that he now has two vacancies and due to a limited application pool, the positions were reposted. Mr. Singh also informed the Board that he received two additional staff on a temporary basis from the DCA to assist with the Licensing backlog. Mr. Singh updated the Board on the licensure denial research project, which stemmed from the two new questions on the Sunset Review Report. Mr. Singh also updated the Board on the one-page online renewal and how more licensees are utilizing BreZE since the one-page online renewal launched.

D. [Enforcement](#)

Mr. Stephanopoulos updated the Board that Helen Park accepted a position with another board, and he was able to post and interview for the position. Mr. Stephanopoulos informed the Board that Sidney Villareal and Kimberly Gorski have been promoted. Mr. Stephanopoulos also updated the Board on Enforcement process changes that are beneficial to the Board in the long run.

E. [Hospital Inspection](#)

Ms. Rodriguez updated the Board that she has filled one of her BCP Analyst positions and has extended an offer for the other BCP Analyst position. She is currently working on filling the BCP support position. Ms. Rodriguez informed the Board that another Inspector was added to the Los Angeles County area since there is a lot of work that needs to be done there. Ms. Rodriguez informed the Board that she has implemented the Box to the inspection program, which is online Cloud technology that will help reduce paper and increase compliance.

F. [Public Outreach](#)

Ms. Sieferman ensured the Board that she will increase her communication with other entities outside of the Board. Ms. Sieferman is open to giving presentations with any of the Associations to inform licensees on hot topics.

20. [Election of 2020 Board Officers](#)

Dr. Waterhouse nominated Dr. Noland to continue being Board President. Dr. Noland accepted the nomination.

- Vote 7-0. Dr. Noland will continue being Board President.

Dr. Waterhouse nominated Ms. Bowler for Board Vice President. Ms. Bowler accepted the nomination.

Ms. Loreda nominated Dr. Nunez for Board Vice President. Dr. Nunez accepted the nomination.

Votes for Vice President:

- Dr. Nunez - 3
- Ms. Bowler - 4

With the majority of the vote, Ms. Bowler will be the Board Vice President.

21. [Future Agenda Items and Next Meeting Dates](#)

Dr. Noland proposed to look at options to save money at the next Board meeting. Ms. Bowler requested a general rodeo presentation and discussion.

The Board discussed moving the meeting dates to Thursdays and Fridays and having the MDC on Wednesdays. Ms. Sieferman will send out an availability poll for the next Board meeting.

Closed Session

22. Pursuant to Government Code Section [11126\(c\)\(3\)](#), the Board Will Meet in Closed Session to Deliberate and Vote on Disciplinary Matters, Including Stipulations and Proposed Decisions

23. Pursuant to Government Code Section 11126(e), the Board will Confer with and Receive Advice from Legal Counsel and Deliberate regarding *Samuel A. Thomas vs. Department of Consumer Affairs Veterinary Medical Board*, Sacramento County Superior Court, Case No. 34-2019-80003176-CU-WM-GDS

Reconvene Open Session

24. Recess until October 11, 2019, at 9:00 a.m.

The meeting was recessed at 4:52 p.m.

9:00 a.m., Friday, October 11, 2019 **Strategic Planning Session**

25. Reconvene - Establishment of a Quorum

Dr. Jaymie Noland called the meeting to order at 9:11 a.m. Executive Officer, Ms. Jessica Sieferman, called roll; seven members of the Board were present, and a quorum was established. Ms. Alana Yanez was absent.

Members Present

Jaymie Noland, DVM, President
Cheryl Waterhouse, DVM, Vice President
Kathy Bowler, Public Member
Christina Bradbury, DVM
Jennifer Loreda, RVT
Mark Nunez, DVM
Dianne Prado, Public Member

Staff Present

Jessica Sieferman, Executive Officer
Patty Rodriguez, Inspections Manager
Moneel Singh, Administrative Program Manager
Robert Stephanopoulos, Enforcement Manager
Andrea Amaya-Torres, Inspections Analyst
Wendy Garski, Enforcement Analyst
Virginia Gerard, Enforcement Analyst
Emily Groves, Inspections Technician
Lori Kent, Inspections Analyst
Sidney Villareal, Probation Monitor
Tara Welch, Legal Counsel

Guests Present

Valerie Fenstermaker, California Veterinary Medical Association (CVMA)
Sarah Irani, SOLID (Facilitator)
Grant Miller, DVM, CVMA
Trisha St. Clair, SOLID (Facilitator)

26. Introductions, Overview of Strategic Planning, Ground Rules

All attendees introduced themselves. Ms. St. Clair explained the purpose of the meeting and the meeting commenced.

27. Strategic Planning Session

The Board members reviewed the Environment Scan conducted by SOLID and developed objectives for the next 2020-2024 Strategic Plan.

28. Adjournment

Dr. Noland adjourned the meeting at 4:36 p.m.

**Agenda items for this meeting were taken out of order to accommodate the schedule of guest speakers. The order of business conducted herein follows the publicly noticed Board meeting Agenda.*