



MEMORANDUM

DATE	July 17, 2020
TO	Multidisciplinary Advisory Committee (MDC)
FROM	Kristi Pawlowski, RVT, Vice Chair Richard Sullivan, DVM
SUBJECT	Agenda Item 6. Update and Discussion on Premises Registration Fees; Potential Recommendation to Full Board

Background

During the October 2019 Board meeting, the Board discussed its structurally deficient fund condition and the need to increase fees quickly in order to sustain Board operation. The Board discussed multiple alternatives to raising all fees, but none of the alternatives adequately addressed the Board’s poor fund condition. After careful deliberation and hearing concerns raised by the public, the Board approved a motion to initiate emergency rulemaking to raise all Board fees to their statutory caps in order to sustain the Board fund.

One of the main concerns with the emergency fee increases was the disproportionate financial impact on the RVT profession. To address this concern and reduce the RVT fee increases, during the January 2020 MDC meeting, Dr. Sullivan requested the MDC research the possibility of a tiered fee approach for veterinary premises registration. The Board agreed that the MDC should look at whether the Board could raise fees for premises registrations, using a tiered approach based on the size of premises, to cover the revenue otherwise generated by the RVT fee increases. Alternatively, if there was not enough revenue generated by increasing the premises registration fees, the MDC should consider a recommendation to the Legislature to raise the statutory veterinarian license fees, as well.

Dr. Pollard created a subcommittee to research this topic further and lead the discussions during MDC meetings. Ms. Pawlowski and Dr. Sullivan were appointed to this subcommittee.

Subcommittee Deliberation and Plan

The subcommittee reviewed the Board’s Workload and Revenue Statistics covering the last four fiscal years and the projections for the next two fiscal years. The projected revenue generated by the RVT fee increases are as follows:

	Additional Revenue Generated
RVT Application for Eligibility:	\$182,800
Initial RVT Registration:	\$128,250
RVT Renewal Fee:	<u>\$684,000</u>
Total:	<u>\$995,050</u>

The subcommittee began analyzing the feasibility of breaking the premises registration fees into tiers based on how many full-time equivalent veterinarians work at each premises. However, the

Board does not currently capture that information. To compile data for determining an appropriate tiered veterinary premises registration schedule, the subcommittee developed the following survey for managing licensees to complete:

Veterinary Premises Survey

The Veterinary Medical Board (Board) is conducting a survey to determine the number of individuals working at each registered veterinary premises. The Board requests your help in this effort. Please complete this short survey for each veterinary premises for which you are the licensee manager.

For purposes of this survey, please calculate the full time equivalent (FTE) individuals working at the veterinary premises using the following matrix:

- For individuals working full time at least four or more days, or 32 hours, per week at or for the veterinary premises (fixed or mobile facility), count those individuals as 1.00 each.
- For individuals working part time, three days per week, count those individuals as .75 each.
- For individuals working part time, two days per week, count those individuals as .50 each.
- For individuals working part time, one day per week, count those individuals as .25 each.

Example: If you have 3 full time veterinarians working 4 days per week, 3 part time veterinarians working three days each, and two relief veterinarians working 2 days per week, the total number of veterinarians working at the veterinary premises totals 6.25.

Questions:

1. Name and registration number of the veterinary premises:

Premises Name:

Premises Registration Number:

2. How many FTE veterinarians are employed or contracted to provide services (including relief veterinarians) at the veterinary premises?

3. How many FTE RVTs are employed at the veterinary premises?

4. Do you have an additional Veterinary Premises?

The subcommittee believes it is important to capture all FTE veterinarians and RVTs, whether employed or contracted to provide veterinary services at each veterinary premises.

The Veterinary Premises Survey launched on July 17, 2020, and the subcommittee will report initial results during the MDC meeting.

Next Steps

The subcommittee will analyze the data from the Survey over the next few months and develop tiered veterinary premises registration fees for MDC consideration during the October 2020 MDC meeting.