



## MEETING MINUTES - FINAL

### Multidisciplinary Advisory Committee

The Multidisciplinary Advisory Committee (MDC) held a meeting on August 25 & 26, 2009 at the Department of Consumer Affairs, 2005 Evergreen Street, Lake Tahoe Room, Sacramento, CA 95815.

#### 1. Call to Order

Susan Geranen called the meeting to order on Tuesday, August 25, 2009 at 1:00 p.m.

#### Roll Call

Members: William Grant, II, DVM  
Richard Johnson, DVM  
Jon Klingborg, DVM  
Jennifer Boyle, RVT  
Diana Woodward Hagle, Public Member  
Linda Starr, Board President, Liaison

Staff: Susan Geranen, Executive Officer; Paul Sanchez, Assistant Executive Officer; Sandra Monterrubio, Enforcement Program Manager; Christina Thomas, Enforcement Analyst; Ericka Fasula, Enforcement Analyst; Richard Bennett, DVM, Board Consultant; Allison Nagao-Dutra, Licensing/Exams; Monica Ochoa, Enforcement Analyst

Legal Counsel: Shela Barker

Members of the Audience: Nancy Ehrlich, RVT, CaRVTA Legislative Liaison; Valerie Fenstermaker, Executive Director, California Veterinary Medical Association (CVMA); Dan Segna, DVM, Assistant Executive Director, CVMA; Diane Sokoloff, Deputy Attorney General (DAG); Tom Kendall, DVM

#### 2. Approval of Minutes

Ms. Geranen apologized for not having the minutes for approval. Due to a staff person's unexpected medical leave the minutes were not completed.

#### 3. Committee Orientation

Swearing in of Jon Klingborg, DVM and Jennifer Boyle, RVT.

#### 4. Hospital Inspection Training Review

##### A. Discuss Parameters for hiring inspectors and assigning inspections

Mr. Sanchez discussed the number of letters of interest the Board had received for the inspector position. Ms. Geranen discussed the number of regions the inspectors were assigned to and the fees for inspections. Ms. Geranen discussed how the state is mandated to do inspections, but there is no specific number on how many. The total number of hospital inspected is limited by the total funds in the budget for inspections.

Staff provided the committee and audience with presentation of the program.

##### B. Review Inspection Training Manual and Inspection Protocols

Dr. Grant will be considered for the committee chairperson at the next meeting.

The VMB asked for assistance from the MDC with the review of potential hospital inspectors and assistance with the interviews. Jennifer Boyle volunteered to assist.

The MDC discussed the hospital inspection training and issues regarding hospital inspection compliance. The Committee commented that the minimum standards of practice are not clear on certain requirements and may need some amendments. The Committee also discussed the focus of hospital inspections in that while the ultimate outcome of any inspection can be enforcement related, the Board's objective in a routine, random inspection is education.

A motion was made by Dr. Grant and seconded by Dr. Johnson to recess the meeting at 4:35 p.m. until Wednesday morning at 9:00 a.m. Motion passed unanimously.

## August 26, 2009

### 5. Call to Order

Dr. Grant called the meeting to order on Wednesday, August 26, 2009 at 9:08 a.m.

#### Roll Call

Members: William Grant, II, DVM  
Richard Johnson, DVM  
Jon Klingborg, DVM  
Jennifer Boyle, RVT  
Diana Woodward Hagle, Public Member  
Linda Starr, Board President, Liaison

Staff: Susan Geranen, Executive Officer; Paul Sanchez, Assistant Executive Officer; Sandra Monterrubio, Enforcement Program Manager; Christina Thomas, Enforcement Analyst; Ericka Fasula, Enforcement Analyst; Richard Bennett, DVM, Board Consultant; Allison Nagao-Dutra, Licensing/Exams; Monica Ochoa, Enforcement Analyst

Legal Counsel: Shela Barker

Members of the Audience: Nancy Ehrlich, RVT, CaRVTA Legislative Liaison; Valerie Fenstermaker, Executive Director, California Veterinary Medical Association (CVMA); Dan Segna, DVM, Assistant Executive Director, CVMA; Diane Sokoloff, Deputy Attorney General (DAG); Tom Kendall, DVM, Board Vice President; Eric Mills, Action for Animals; Virginia Handley, Paw Pack.

### B. Review Inspection Training Manual and Inspection Protocols (cont.)

The discussion continued regarding hospital inspection compliance and whether language on the requirements for the separate surgery, emergency lighting, and equipment allowed in separate surgery could be drafted in time for the proposed inspector training scheduled for September 22, 2009.

Following further discussion, a sub-committee of Jennifer Boyle, RVT and Jon Klingborg, DVM, was formed to review the hospital inspection training and look into the fines for non-compliance. Ms. Woodward-Hagle suggested providing supplemental sample record keeping documents and logs to the managing licensees in addition to the inspection report. The MDC discussed how the regular hospital inspections should be more educational in nature rather than confrontational. The MDC also discussed providing the licensee with their own self assessment document. Also, discussed was the possibility of providing an additional form along with the annual premise permit renewals that licensees would sign under penalty of perjury certifying that their hospital is in compliance with the minimum standards.

A motion was made by Dr. Grant to develop an informational brochure regarding inspection items, provide a self assessment inspection form, and include a form with premise permit renewal signed

under penalty of perjury that the hospital meets the minimum standards of practice. The motion was seconded by Dr. Johnson.

## **6. Hospital Inspections/Separate Surgery Requirements**

The MDC began discussion regarding the separate surgery room exemptions. The MDC decided that there should be no action or recommendations regarding the separate surgery room exemption.

### **A. Maintaining an Aseptic Environment**

The MDC decided the regulations need some clarification and will look into it for future regulation changes.

The recommendations the MDC made regarding separate surgery room doors were the following: 1) Doors must be fully closed, 2) Doors must be well-fitted and fill the entire space, 3) Made of non-porous material. 4) Not accessible from the outside of the hospital.

### **B. Emergency Lighting**

The MDC discussed the emergency lighting and recommended leaving the regulation as it is.

### **C. Equipment Allowed in Separate Surgery Room**

The MDC discussed the type of equipment allowed in the surgery room and recommended to suggest removal of sink and autoclave for future regulation changes.

## **7. Citation and Fine Guidelines – action was deferred on this item.**

### **A. Negligence—Enforcement Action vs. Formal Discipline—Review Sample Closed Cases**

The MDC discussed the determination of the standard of care and questioned the number of experts reviewing the cases. The MDC will take a look at several cases and audit them to assist staff.

## **8. Discussion Items - Animal Rehabilitation/Disaster Planning**

The MDC decided to remove these items from the agenda of this committee.

## **9. Comments from Public/Outside Agencies/Associations**

Mr. Mills from Action for Animals spoke about the Rodeo Injury Reports not being sent to the Board. Mr. Mills asked for suggestions or assistance in getting the word out on the law regarding Rodeo Injury Reports. The MDC suggested to contact the legislature as the Board has no enforcement power requiring the veterinarians to report it to the Board. Ms. Sokoloff suggested contacting the District Attorney's Office for assistance.

Virginia Handley from Paw Pack also spoke about the Board not enforcing the Rodeo Injury Reports. The MDC again stated the Board does not have enforcement powers over the issue.

## **10. Adjourn**

A motion was made by Dr. Johnson and seconded by Dr. Klingborg to adjourn the meeting at 3:09 p.m. Motion passed unanimously.