

**Veterinary Medical Board**

2005 Evergreen Street, Suite 2250, Sacramento, CA 95815  
Telephone: 916-263-2610 Fax: 916-263-2621 | www.vmb.ca.gov



**MEETING MINUTES**

Veterinary Medical Board  
San Diego, California

**Monday, October 17, 2011**

**1. Call to Order - Roll Call**

Veterinary Medical Board (Board) President Dr. Stephanie Ferguson called the meeting to order at 9:00 a.m. Board Executive Officer Susan Geranen called roll; all seven members of the Board were present and thus a quorum was established.

Board Members Present

Stephanie Ferguson DVM, President  
Tom Kendall, DVM, Vice-President  
Patti Aguiar, Public Member  
Richard Johnson, DVM  
Judie Mancuso, Public Member  
Linda Starr, Public Member  
Kim Williams, RVT

Staff Present

Susan Geranen, Executive Officer, Veterinary Medical Board  
Paul Sanchez, Assistant Executive Officer  
Shela Barker, Legal Counsel  
Diann Sokoloff, Deputy Attorney General Liaison  
Ethan Mathes, Administrative Programs Coordinator  
Sandra Monterrubio, Enforcement Lead  
Monica Ochoa, Enforcement Coordinator  
Liz Parker-Smith, Administrative Analyst

Guests Present

Lauri Armstrong  
Cindy Collins, Canine Care  
Nancy Ehrlich, RVT, California Registered Veterinary Technicians Association  
Valerie Fenstermaker, California Veterinary Medical Association  
David Fukami, USD Law  
Bonnie Lutz  
Victoria Marie Garduno  
Bill Grant, DVM, Multidisciplinary Committee  
Matt Gray, Capital Alliance  
Katrina C. Hall-Essoe, Bay Area Veterinary Dental Services  
David Johnson, RVT, Multidisciplinary Committee  
Ron Kelpo, DVM, California Veterinary Medical Association  
Pete Kvarnstom, DVM, Tustana Animal Hospital  
Peter Mitchell, Pet Owners Rights  
Allyne Moon, California Registered Veterinary Technicians Association  
Chuck Purkey, Veterinary Dental Service  
Dan Segna, DVM, California Veterinary Medical Association  
Pauline White, San Diego City Veterinary Medical Association

## **2. Approve July 19-20, 2011 Meeting Minutes**

The Board requested minor changes to the Meeting Minutes on page 3.

- **Patti Aguiar motioned and Linda Starr seconded the motion to approve the July 19-20, 2011 Meeting Minutes as amended.**
- **The motion carried 7-0.**

## **3. Administrative/Legislative Committee Report**

### **A. EO and Staff Reports**

Ms. Geranen noted there is a regulatory hearing later in the meeting. The August 2011 Multidisciplinary Committee Meeting (MDC) was cancelled but Dr. Bill Grant will provide a report on current MDC issues. Paul Sanchez reported staffing levels have improved but there are still staff vacancies to fill. Previously approved Budget Change Proposals (BCP) have been denied by the Department of Finance and staff will petition for these BCP's again in the spring.

Dr. Ferguson asked for an update to the hospital inspection program. Monica Ochoa reported inspections were assigned late but are now taking place as scheduled. Ms. Geranen that staff is seeking additional hospital inspectors but travel restrictions have to be considered when selecting inspectors. Dr. Richard Johnson asked about the necessity of contracts for inspectors. Ms. Geranen was unsure of contract requirements at this time due to a recent Legislative Bill that addresses streamlining contracting provisions of inspectors.

Ms. Geranen reported there are a few Limited Term Eligibility candidates yet to register with the Board and staff is working to ensure their registration. Patti Aguiar reported the Newsletter is with legal counsel for review.

### **B. Review Budget, Revenue and Expenditure Projections for 2010/2011**

Mr. Sanchez reported funds in the Board's budget were reverted back to the general fund due to ongoing staffing shortages. Final Fiscal Year reports are due to be received in December. If Boards continue to meet spending goals then the hiring freeze will be lifted by the Governor. The move to a new office space has been put on hold in order to discuss other options available to staff.

### **C. Update on American Association of Veterinary State Boards Conference**

- Bylaws Change Request**
- RACE Standards for CE Approval**
- Dr. Kendall Elected to AAVSB Board of Directors**

Ms. Geranen updated Board on its previously requested bylaws change that would add a dedicated public member to the American Association of Veterinary State Boards (AAVSB) Board. The Board proposal was voted down after a 36-3 vote of the AAVSB's delegates (Arizona and Nevada voted with California to support the Board's proposed change).

Dr. Kendall reported that he and Linda Starr reviewed a continuing education program that had been denied approval by the AAVSB's Registry of Approved Continuing Education (RACE). Ms. Geranen noted this specific continuing education course was not approved by RACE but that the program has been approved by other licensing jurisdictions. The program had previously been RACE approved but RACE standards changed in 2009 and some courses that

had been approved were now being denied approval. These continuing education programs are now appealing to individual states for continuing education program approval.

Dr. Johnson added that at its conference the AAVSB presented its methodology for RACE program approvals. The RACE Committee will hold a conference call in November to discuss further action on continuing education program approval standards and also those programs that had not previously been approved by RACE.

Judie Mancuso expressed concern that RACE is approving programs taught by the National Animal Interest Alliance. Dr. Kendall suggested Ms. Mancuso formally submit her concern to the AAVSB or RACE committee via himself or Dr. Johnson. Dr. Johnson recommended Ms. Mancuso draft a letter to the RACE committee.

Nancy Ehrlich, RVT, asked the Board whether approved continuing education courses for veterinarians would also be accepted as continuing education credit for registered veterinary technicians. Dr. Johnson clarified that RACE approves veterinarian and registered veterinary technician courses separately. Ms. Geranen offered to make this issue a discussion item at a future Board meeting.

#### D. License Plate Update – AB 610

Ms. Starr updated there have been 3,296 pet lovers license plates sold to date and because Assembly Bill 610 is a two-year bill the license plate pilot program will be addressed by the Legislature in January 2012. The pet lovers license plate advertising continues through the use of brochures, television, and radio ads.

#### E. Task Force Update – Kendall and Williams

- i. RVT Title Protection Proposed Regulations
- ii. Section 4836.1 – Controlled Substances

Dr. Kendall reported that he, Kim Williams, and various constituents formed a Task Force that met on August 17, 2011 to discuss registered veterinary technician title protection. The Task Force reviewed current law and came to the conclusion that statutory language fulfilled title protection requirements for registered veterinary technicians. The Task Force also discussed alternative titles for “unregistered assistants” and concluded that “veterinary assistant” was a better term and would recommend working with Bill Gage to change this term in statutory language throughout the Practice Act.

Dr. Kendall reported Mr. Gage joined the Task Force in the afternoon to discuss issues in Business and Professions Code section 4836.1, the controlled substances law. The Task Force discussed the law and concluded unregistered assistants should continue to be allowed to administer controlled substances with limitations. The Task Force recommended any unregistered assistants with access to controlled substances would need fingerprinting, authorize the Board to limit the use of certain dangerous drugs, and remove the statutory sunset date. At the Task Force meeting, Ms. Ehrlich encouraged outreach effort when the laws on unregistered assistants or controlled substances changes. Dan Segna noted that the California Veterinary Medical Association (CVMA) would work to publish an article to define registered veterinary technicians and unregistered assistants.

Ms. Mancuso suggested staff work on a newsletter article on ongoing title protection and controlled substances issues.

- **Dr. Tom Kendall motioned and Linda Starr seconded the motion to adopt the recommendations of the Task Force.**
- **The motion carried 7-0.**

Shela Barker noted any change to the unregistered assistant would likely take place in the Board's Sunset Bill. Ms. Geranen added that the Board's Sunset Report is due to the Legislature in October 2012.

- **Dr. Tom Kendall motioned and Kim Williams, RVT seconded the motion to direct staff to work with Bill Gage in 2012 to statutorily change the title "unregistered assistant" to "veterinary assistant" and to work on updating the controlled substances statutory language.**
- **The motion carried 7-0.**

#### **4. Election of Officers**

- **Linda Starr motioned to nominate Dr. Tom Kendall to Vice President of the Veterinary Medical Board.**
- **Judie Mancuso motioned to nominate Dr. Richard Johnson to Vice President of the Veterinary Medical Board.**
- **The motion to nominate Dr. Tom Kendall carried 4-3.**
- **Dr. Tom Kendall motioned to nominate Dr. Stephanie Ferguson to President of the Veterinary Medical Board.**
- **Judie Mancuso motioned to nominate Dr. Richard Johnson to President of the Veterinary Medical Board.**
- **Dr. Richard Johnson declined the nomination and the motion to nominate Dr. Stephanie Ferguson carried 6-0.**

#### **5. 10:00 a.m. Public Hearing – Minimum Standards of Practice**

Ms. Barker read for the record the hearing notice regarding proposed language for minimum standards of practice.

Valerie Fenstermaker stated she was speaking on behalf of the CVMA and that they support the proposed changes to Title 16, Division 20, California Code of Regulations (CCR) and in particular section 2037 that clarifies the use of a dental scaler. They believe that there are ongoing unlicensed teeth cleaners who continue to use scalers without veterinary supervision and believe this is against the law. Further clarification of CCR 2037 will assist the Board in stopping unlicensed activity that is harming consumers and their animals. Ms. Fenstermaker also submitted letters from Dr. Melissa Gates and Dr. Glen Craft for the record that specified veterinarian experiences with unlicensed teeth cleaning, its ramifications, and dangers.

Katrina Hall expressed her support for CVMA's stated position on animal dental care and that it was her experience that unlicensed practice of dental care puts pets at risk.

Matt Gray stated his opposition to CCR 2037 and the use of “scaler” in the proposed language. He expressed support for adding standards for unlicensed professionals to ensure adequate notification to consumers about what dental procedures encompass. He felt there is no evidence to support harm done to animals, a change to CCR 2037 is unnecessary, and that the Board should provide facts that harm is being done.

Lauri Armstrong read a letter to the Board that told the story of Wilbur the pig. According to her account, Wilbur died from complications due to neuter surgery.

Peter Mitchell stated that in a NBC television clip the Board’s consultant stated that anesthesia-free dental cleaning is cosmetic and does not prevent disease. He expressed concern that the Board would take over the regulation of grooming shops and that the Board is only interested in benefitting financially from regulating animal dental care.

Cindy Collins stated she has done legislative intent research and has a written opinion that since the history of the Board is there any legislative intent for dental operation to include the cleaning of pets’ teeth and that the Board would need to statutorily change the law. She added the Office of Administrative Law, a Legislative counsel opinion and Superior Court decisions disagree with the Board’s position on dental operation. Ms. Collins stated there is no necessity in the Board’s rulemaking action and by going through enforcement records no harm has been done by cleaning pets’ teeth and that it is a valuable service.

Pauline White stated she felt she has personal knowledge of that some complaints related to pet teeth cleaning are not filed due to fear of retaliation. The American Veterinary Dental College position statement also indicates anesthesia-free dental care is non-professional dental scaling.

Ms. Ehrlich stated she was speaking on behalf of the California Registered Veterinary Technicians Association and supports changes to the proposed Minimum Standards regulations. She suggested amendments to CCR section 2032.05 adding “before” preceding “..during and after..” or ending that sentence at “..distress..”, and section 2032.25(1) and (2) are confusing and the use of “..as the case may be..” are unnecessary, and section 2032.4(b) adding “dose of sedative or anesthetic agent”.

Bonnie Lutz stated she supports proposed regulations, advocated some of the language to be more specific, and that she provided a written suggestions. She requested the Board define “functional sink,” clarify whether a flashlight is a viable power source, clarify “acceptable sterilization”, clarify humane treatment and pain medication prior to surgery, questions on veterinary-client-patient relationship as outlined in her written comments.

Dr. Bill Grant stated the Board has been given changes recommended by an MDC subcommittee that addressed Ms. Lutz’s written suggestions and his suggested changes are in the copy provided to the Board. He added the term “hands on” should not have been included in the proposed language.

Chuck Purkey stated he trained under Ms. Collins and observed her practices and that he now works under veterinarian supervision and feels without an anesthetic option in a dental program the program cannot be successful.

Victoria Garduno stated she has an animal science degree and worked in human and animal dentistry. She felt she is successful at non-anesthesia teeth cleaning because of her satisfied customers and she recommends to her clients follow up veterinary care as needed.

Tiffany stated the Board has not been able to find cases of injury as a result of teeth cleaning and she refers animals to veterinarians if there is a need.

Dr. Pete Kvarnstrom believes non-anesthetic dentistry is a medical procedure; the issue is about enforcing the law and protecting consumers. He supports any strengthening of the law and clamping down on unlicensed activity.

Mr. Gray asked about the time constraints imposed on testimony in the public hearing. Ms. Barker replied due to the public hearing format the Board may impose a time limit and that during the open meeting period there will be other opportunities for public comment.

**6. Board Discussion and Possible Action to Adopt, Modify, or Suspend Proposed Changes to Amend Title 16 Sections 2030, 2030.05, 2030.1, 2030.2, 2030.3, 2032.1, 2032.15, 2032.2, 2032.25, 2032.3, 2032.35, 2032.4, and 2037 – Minimum Standards of Practice**

Dr. Grant presented his recommended changes to the minimum standards of practice based on his review of Ms. Lutz's substantive and non-substantive written comments. Ms. Lutz commented that proposed small animal vaccine clinic language is not clear whether establishment of a veterinarian-client-patient relationship is required. Dr. Grant recalled that the MDC discussed vaccine clinics and the difference between a basic clinic and diagnostic clinic and that a subcommittee of the MDC reviewed and recommended language. The Board went on to discuss proposed language changes regarding written prescriptions in absence of the originally prescribing veterinarian, humane treatment, and veterinary-client-patient relationship.

Dr. Kendall noted the proposed changes to language in CCR section 2037 were made for clarification and that dental care not under the supervision of a licensed veterinarian is already illegal. Mr. Gray stated he requested the Board provide evidence of harm in animal dental care and that the Board was unable to provide this evidence. He felt greed due to a vested profit interest was the reason for the proposed change to CCR section 2037. The Board discussed the cause for lack of complaints regarding non-anesthetic dental care and whether it has preventative benefits.

Ms. Mancuso stated she had read the comments opposed to non-anesthetic dental care and agrees that the proposed language would not make it illegal; non-anesthetic dental is required under the supervision of a veterinarian and that this law ultimately protects consumers, which is aligned with the Board's mission. Ms. Collins indicated there were cost issue to having a veterinarian on staff and that pet owners going to a pet store to get non-anesthetic dental care works for them. She stated animals have died from anesthesia procedure with minimal penalty to the veterinarian whereas there have been no cases of animal harm from non-anesthetic dental care. Ms. Collins stated the removal of tarter from animal's teeth requires the use of a scaler. Ms. Barker reiterated registered veterinary technicians can perform scaling of teeth on established veterinarian clients.

The Board discussed whether scaling animal's teeth is a preventative procedure, what tools can be lawfully used to clean animal's teeth as allowed for in CCR section 2037, and whether diagnosing loose teeth is the practice of veterinary medicine. The Board agreed cleaning teeth with a scaler is preventative medicine and cleaning animal's teeth sometimes required antibiotics in order to prevent complications.

- **Dr. Tom Kendall motioned and Dr. Richard Johnson seconded the motion to close discussion on Title 16, California Code of Regulations section 2037.**
- **The motion carried 7-0.**

Ms. Aguiar questioned why a separate licensing program can not be enacted to address non-anesthetic dental care. Ms. Barker opined it is not in the Board's purview to create a new licensing program and that the Board can only specify and define the practice of veterinary medicine. Mr. Gray offered that a solution could be to allow for full disclosure along with non-anesthetic dental care.

Ms. Barker read the comment letter submitted to the Board by the Veterinary Defence Association.

- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2030 as amended.**
- **The motion carried 7-0.**
- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2030.05.**
- **The motion carried 7-0.**
- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2030.1 as amended.**
- **The motion carried 7-0.**
- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2030.2 as amended.**
- **The motion carried 7-0.**
- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2030.3 as amended.**
- **The motion carried 7-0.**
- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.05 as amended.**
- **The motion carried 7-0.**

The Board discussed the importance of "hands-on" examinations and the veterinarian being "personally acquainted" with the care of an animal.

- **Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.1 as amended.**
- **The motion carried 7-0.**

- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.15 as amended.
- The motion carried 7-0.
- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.2 as amended.
- The motion carried 7-0.
- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.25 as amended.
- The motion carried 7-0.
- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.3 as amended.
- The motion carried 7-0.
- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.35 as amended.
- The motion carried 7-0.
- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2032.4 as amended.
- The motion carried 7-0.
- Linda Starr motioned and Dr. Tom Kendall seconded the motion to approved Title 16, California Code of Regulations section 2037.
- The motion carried 7-0.
- Dr. Tom Kendall motioned and Judie Mancuso seconded the motion to direct staff to take all necessary steps to complete the rulemaking process including sending out the modified proposed language and 15-day Notice. If after the 15-day Notice period ends and no adverse comments are received the Executive Officer may make any non-substantive changes to the proposed regulations in Title 16 sections 2030, 2030.05, 2030.1, 2032.05, 2030.2, 2030.3, 2032.1, 2032.15, 2032.2, 2032.25, 2032.3, 2032.35, 2032.4, and 2037 and adopt the proposed regulations.
- The motion carried 7-0.

## **7. Comments from Public/Outside Agencies/Associations**

*There were no comments from public/outside agencies/associations.*

## **8. Closed Session**

- A. Deliberations on Disciplinary Cases (Government Code section 11126(c)(3))

AV 2011 19

Default Decision

The Board adopted the default decision.

IV 2010 25

Proposed Decision

The Board remanded the proposed decision back to the Administrative Law Judge for additional information.

IV 2010 29

Proposed Decision

The Board non-adopted the proposed decision

IV 2010 32

Proposed Decision

The Board non-adopted the proposed decision

IA 2011 38

Proposed Decision

The Board non-adopted the proposed decision

AV 2009 19

Proposed Decision

The Board non-adopted the proposed decision

**9. Discussion and Possible Action to Disciplinary Guidelines Amendments**

- A. Incorporate provisions from SB 1111 and SB 1441 into Guidelines

*There was no Board action on this item.*

**Recess**

**Tuesday, October, 18, 2011**

**10. Call to Order - Roll Call**

Board President Dr. Ferguson called the meeting to order at 9:00 a.m. Board Executive Officer Ms. Geranen called roll; all seven members of the Board were present and thus a quorum was established.

Board Members Present

Stephanie Ferguson DVM, President

Tom Kendall, DVM, Vice-President

Patti Aguiar, Public Member

Richard Johnson, DVM

Judie Mancuso, Public Member

Linda Starr, Public Member

Kim Williams, RVT

Staff Present

Susan Geranen, Executive Officer, Veterinary Medical Board

Paul Sanchez, Assistant Executive Officer

Shela Barker, Legal Counsel

Diann Sokoloff, Deputy Attorney General Liaison

Ethan Mathes, Administrative Programs Coordinator  
Sandra Monterrubio, Enforcement Lead  
Monica Ochoa, Enforcement Coordinator  
Liz Parker-Smith, Administrative Analyst

Guests Present

Bill Grant, DVM, Multidisciplinary Committee  
Tom Roy, Department of Consumer Affairs  
Evin Van Outryve, Department of Consumer Affairs

**11. Open Session**

*There was no Board action on this item.*

**12. Comments from Public/Outside Agencies/Associations**

Ms. Geranen presented a letter from Dr. Larry Cowgill, Dr. Matt Mellema, and Frank LaBonte that requested the Board consider the issue of telemedicine in its Strategic Plan discussion.

**13. Discussion and Possible Action to Disciplinary Guidelines Amendments**

- A. Incorporate provisions from SB 1111 and SB 1441 into Guidelines

Ms. Geranen updated that the Disciplinary Guidelines were reviewed at the Board's April meeting and that staff had updated the language based on comments received at the meeting.

The Board discussed the Disciplinary Guidelines optional terms and conditions, Drug Enforcement Administration permit revocation, revocation and restitution, reinstatement, and cost recovery. Ms. Barker added that she would review the Disciplinary Guidelines and update as necessary so that it is in plain language and also add Uniform Standards provisions. The Board agreed.

Ms. Geranen reminded that the Department of Consumer Affairs wanted to see the Board finalize its Disciplinary Guidelines in a timely manner. The Board discussed holding the regulatory hearing outside of a regular Board meeting in order to expedite the regulatory process.

The Board discussed hospital premise responsibilities of the managing licensee, the efficacy of negotiating suspensions in disciplinary orders, revocation and stay orders, the nature of penalties for animal cruelty as a condition of a penalty, DUIs and the handling of single versus multiple violations, record keeping violations and the availability of record keeping continuing education courses, and making continuing education a minimum penalty.

The Board continued its discussion on Disciplinary Guideline Standard Terms and Conditions of Probation, tolling of probation, cost recovery, Optional Terms and Conditions of Probation, supervised practice limitations and the Board's discretion for determining frequency of supervision, community service in the practicing of veterinary medicine, and proof of completion for continuing education and ethics training.

The Board requested staff to make the discussed changes and bring back the Disciplinary Guidelines at the January 2012 meeting along with a proposed regulatory notice.

#### **14. Strategic Planning Session**

Evin Van Outryve led the Board through the strategic planning process. The Board discussed its Mission Statement, Vision, Values and Guiding Principles, and Strategic Goals in Enforcement.

#### **Recess**

**Wednesday, October 19, 2011**

#### **15. Call to Order - Roll Call**

Board President Dr. Ferguson called the meeting to order at 9:15 a.m. Board Executive Officer Ms. Geranen called roll; all seven members of the Board were present and thus a quorum was established.

#### Board Members Present

Stephanie Ferguson DVM, President  
Tom Kendall, DVM, Vice-President  
Patti Aguiar, Public Member  
Richard Johnson, DVM  
Judie Mancuso, Public Member  
Linda Starr, Public Member  
Kim Williams, RVT

#### Staff Present

Susan Geranen, Executive Officer, Veterinary Medical Board  
Paul Sanchez, Assistant Executive Officer  
Diann Sokoloff, Deputy Attorney General Liaison  
Ethan Mathes, Administrative Programs Coordinator  
Monica Ochoa, Enforcement Coordinator  
Liz Parker-Smith, Administrative Analyst

#### Guests Present

Tom Roy, Department of Consumer Affairs  
Evin Van Outryve, Department of Consumer Affairs

#### **16. Comments from Public/Outside Agencies/Associations**

*There were no comments from public/outside agencies/associations.*

#### **17. Strategic Planning Session**

Mr. Van Outryve led the Board through the strategic planning process. The Board discussed its accomplishments since its last strategic plan, and Strategic Goals and Future Objectives in Enforcement, Administrative, Education, Regulations and Legislation, Examination and Licensing Programs.

The Board discussed professional trends, challenges and opportunities. Mr. Van Outryve remarked he would prepare the Strategic Plan for review by Board staff and then work with staff on an Action Plan that includes dates of completion and staff assignments. Ms. Geranen suggested the Administrative Committee could help with the Action Plan.

## **18. Agenda Items and Next Meeting Dates**

- A. Multidisciplinary Committee
  - i. November 16, 2011
- B. Board meetings
  - i. January 24/25, 2012 – Sacramento
  - ii. April 24/25, 2012 – Orange County
  - iii. July 24/25, 2012 – Sacramento
  - iv. October 23/24, 2012 – Paso Robles or Vicinity

The Board discussed and agreed to move the January 24-25, 2012 meeting to January 25-26, 2012.

- **Patti Aguiar motioned and Dr. Richard Johnson seconded the motion to move the January 24-25, 2012 meeting to January 25-26, 2012.**
- **The motion carried 7-0.**

Ms. Mancuso stated she would work with staff on the April 24-25, 2012 meeting room location.

### **Adjourn**

- **Linda Starr motioned and Kim Williams, RVT seconded the motion to adjourn**
- **The motion carried 7-0.**

*The meeting adjourned at 11:45 a.m.*