



**Veterinary Medical Board**  
2005 Evergreen Street, Suite 2250, Sacramento, CA 95815  
Telephone: 916-263-2610 Fax: 916-263-2621 | www.vmb.ca.gov

**MEETING MINUTES**  
Veterinary Medical Board  
Sacramento, California

*Via Teleconference:*

Fresno, California; Laguna Beach, California; Noblesville, Indiana; Paso Robles, California;  
San Diego, California; and Torrance, California

**September 11, 2013**

**Roll Call and Establishment of a Quorum**

**Call to Order**

Veterinary Medical Board (Board) President Dr. Tom Kendall called the meeting to order at 10:00 a.m. Board Executive Officer Susan Geranen called roll; six members of the Board were present and thus a quorum was established.

Board Members Present

Tom Kendall, DVM, President  
Kim Williams, RVT, Vice-President  
Richard Sullivan, DVM  
Cheryl Waterhouse, DVM  
Patti Aguiar, Public Member  
Judie Mancuso, Public Member

Staff Present

Susan Geranen, Executive Officer, Veterinary Medical Board  
Paul Sanchez, Assistant Executive Officer  
Rebecca Bon, Legal Counsel  
Ethan Mathes, Administrative Program Coordinator

**1. Update on Minimum Standards Regulations**

- A. Review and Consider 15-day Notice of Modified Text, Notice of Proposed Language, and Notices of Documents Added to Rulemaking File

Staff updated the Board on the Minimum Standards rulemaking file. The Office of Administrative Law is currently reviewing the file and has requested the Board review and approve changes made to the rulemaking file as discussed at the January 2013 Board meeting.

The Board reviewed both the January 2013 and June 2013 Notices that included changes to the proposed language and added documents to the rulemaking file.

- **Judie Mancuso motioned and Dr. Cheryl Waterhouse seconded the motion to approve the Notice of Modified Text, Notice of Proposed Language, and Notices of Documents Added to the File and direct staff to complete the rulemaking process.**

- **Judie Mancuso amended the motion and Dr. Richard Sullivan seconded the motion to approve the modified text and direct the Executive Officer and staff to make all necessary non-substantive changes to the file.**
- **The motion carried 6-0.**

## **2. Comments from Public/Outside Agencies/Associations**

*There were no public comments.*

### **Adjourn**

- **Patti Aguiar motioned and Dr. Cheryl Waterhouse seconded the motion to adjourn. The motion carried 6-0**