

## RVT Continuing Education Frequently Asked Questions/Continuing Education Chart

### What is my registration "renewal period?"

Your renewal period is two years and runs from the license expiration date to license expiration date. Your license displays its expiration date. *Example: If your license expiration date is May 31, 2012, the renewal period would be June 1, 2012, through May 31, 2014. To renew your license in May 2014, you must have completed 20 hours of approved CE.*

### Can I count CE hours completed outside my renewal period?

No. The only exception to this is a course taken for a license renewal that is delinquent due to incomplete CE credit.

### What if a course begins in one renewal period but ends in another?

If you take a course that starts in one renewal period but ends in another, those hours will count only towards the renewal period in which you completed the course. The only exception to this is a course taken for a license renewal that is delinquent due to incomplete CE credit.

### What records should I be keeping and for how long?

You need to keep proof of your completed course work (certificates, transcripts, etc.) for at least four years.

### Do I turn in proof of coursework when I renew my license?

No. When you renew your license you will certify that you have completed your 20 hours of mandatory CE. Do not submit your CE course certificates with your license renewal.

### When do I need to turn in proof of my coursework?

The board will randomly audit licensees. If and when you are audited, you will need to submit proof of your course work. Remember, you need to keep CE records for at least four years.

For additional information, please go to [www.vmb.ca.gov](http://www.vmb.ca.gov)

If your license expires on...	You can start accruing continuing education hours on...	You need to have 20 hours completed by next renewal on...
<b>2011 Expirations:</b>		
June 30, 2011	July 1, 2011	June 31, 2013
July 31, 2011	August 1, 2011	July 31, 2013
August 31, 2011	September 1, 2011	August 31, 2013
September 30, 2011	May 1, 2011	April 30, 2013
October 31, 2011	June 1, 2011	May 31, 2013
November 30, 2011	July 1, 2011	June 30, 2013
December 31, 2011	August 1, 2011	July 31, 2013
<b>2012 Expirations</b>		
January 31, 2012	February 1, 2012	January 31, 2014
February 30, 2012	March 1, 2012	February 28, 2014
March 31, 2012	April 1, 2012	March 31, 2014
April 30, 2012	May 1, 2012	April 30, 2014
May 31, 2012	June 1, 2012	May 31, 2014
June 30, 2012	July 1, 2012	June 30, 2014
July 31, 2012	August 1, 2012	July 31, 2014
August 31, 2012	September 1, 2012	August 31, 2014
September 30, 2012	October 1, 2012	September 30, 2014
October 31, 2012	November 1, 2012	October 31, 2014
November 30, 2012	December 1, 2012	November 30, 2014
December 31, 2012	January 1, 2013	December 31, 2014
<b>2013 Expirations:</b>		
January 31, 2013	February 1, 2013	January 31, 2015
February 28, 2013	March 1, 2013	February 28, 2015
March 31, 2013	April 1, 2013	March 31, 2015
April 30, 2013	May 1, 2013	April 30, 2015
May 31, 2013	June 1, 2013	May 31, 2015
June 30, 2013	July 1, 2013	June 30, 2015
July 31, 2013	August 1, 2013	July 31, 2015
August 31, 2013	September 1, 2013	August 31, 2015
September 30, 2013	October 1, 2013	September 30, 2015
October 31, 2013	November 1, 2013	October 31, 2015
November 30, 2013	December 1, 2013	November 30, 2015
December 31, 2013	January 1, 2013	December 31, 2015