



## MEETING MINUTES - DRAFT

Registered Veterinary Technician Committee  
November 16, 2010  
Sacramento, California

### 1. Call to Order - Roll Call

Registered Veterinary Technician Committee (RVTC) Chair Virginia Curtis called the meeting to order at 10:25 a.m. and called roll; four members of the RVTC were present and thus a quorum was established.

#### Members Present

Virginia Curtis, Chair  
Carol Schumacher, RVT, Vice Chair  
Oscar Chavez, DVM  
Craig Cornell, RVT  
Kim Williams, RVT (*arrived at 10:30 a.m.*)  
Tom Kendall, DVM, Veterinary Medical Board Liaison

#### Staff Present

Susan Geranen, Executive Officer, Veterinary Medical Board  
Paul Sanchez, Assistant Executive Officer, Veterinary Medical Board  
Shela Barker, Legal Counsel  
Ethan Mathes, Administrative Programs Coordinator  
Liz Parker-Smith, Administrative Analyst

#### Guests Present

Nancy Ehrlich, RVT, California Registered Veterinary Technicians Association  
Nancy Linn, Office of Professional Examination Services  
Kristi Pawlowski, RVT  
John Perry, Division of Legislative and Policy Review  
Devika Tandan, Office of Professional Examination Services

### 2. Approve July 20, 2010 Meeting Minutes

- **Craig Cornell, RVT motioned and Dr. Oscar Chavez seconded the motion to approve the March 16, 2010 Meeting Minutes as amended.**
- **The motion carried 3-0 (*Carol Schumacher, RVT abstained*).**

### 3. Examination/Licensing Program Report

#### A. Staff Report

Ethan Mathes updated on the Limited Term Eligibility Window pass rates. Susan Geranen reported the Veterinary Medical Board's (Board) request for a public member on the American Association of Veterinary State Boards (AAVSB) Board of Directors has been withdrawn in favor of a request to fill a spot on the Board of Directors with a registered veterinary technician as well as a public member. Carol Schumacher asked staff to research the outcome of the 2012 expiration of the controlled substances law provision and whether there are any related cases in enforcement.

**B. Discuss Transition of RVT Exam to Veterinary Technician National Exam**  
**i. Review Questions Submitted to OPES and the Responses**

Nancy Linn reported the California and national registered veterinary technician examination plans were reviewed in workshops by subject matter experts (SMEs). The outcome of the workshops was the SMEs approved the national registered veterinary technician examination content for California licensee candidates with the stipulation that California also provide a jurisprudence examination of California specific laws. An occupational analysis, based on the California Veterinary Medicine Practice Act, would be used to prepare and write a California specific registered veterinary technician examination. Registered veterinary technician examination candidates would be required to pass both the California and national examinations.

Ms. Curtis asked about the cost to develop a California jurisprudence examination. Ms. Linn responded a full examination cycle would be used to develop an examination but that the occupational analysis would be simplified due to the examination only covering the laws of veterinary medicine.

The RVTC was concerned that the California jurisprudence examination would not properly test on specific registered veterinary technician job tasks or on measurement conversions. Ms. Linn and Devika Tandan responded the California jurisprudence examination could not be developed to be question specific, but would be based on the outcome of the examination plan. The RVTC could still send out informational items such as a take home examination. The California jurisprudence examination would take approximately 6 months to develop from the time of the first workshop.

Dr. Oscar Chavez requested the RVTC to be provided candidate examination performance reports. Ms. Linn responded that performance reports could be provided for the California jurisprudence examination but the RVTC would have to go through the national vendor for national examination candidate performance reports. Kim Williams, RVT noted the selection of SMEs, for the purpose of the occupational analysis and examination development, is unknown and would like the RVTC to review the selection process. Ms. Linn replied that SMEs cannot be hand-picked but must meet the minimum criteria for a mix of years licensed in the profession, professional specialty and other criterion.

The RVTC discussed the value of a take-home examination versus a California specific examination. They agreed to recommend the Board transition to the national registered veterinary technician examination provided that a detailed report of candidate performance on the national examination be made available from AAVSB, enough examination testing locations in California are available, and all Board approved candidates are also eligible for the national examination.

- **Craig Cornell, RVT motioned and Carol Schumacher, RVT seconded the motion to recommend to the Veterinary Medical Board to begin to transition to the Veterinary Technician National Examination conditional upon the California supplemental examination is limited to jurisprudence and the American Association of Veterinary State Boards guarantees all Veterinary Medical Board candidates are permitted to take the Veterinary Technician National Examination.**
- **The motion carried 5-0.**

The RVTC agreed to meet on January 25, 2011 to discuss staff research on AAVSB examination issues.

**4. Legislation/Regulations Report**  
**A. Update on Proposed Regulatory Schedule**

Ms. Geranen reported that the proposed regulations to increase fees are pending at the State and Consumer Services Agency and the proposed regulations to implement retroactive fingerprinting and registered veterinary technician continuing education are at the Department of Consumer Affairs for

review. Current and future regulations may be delayed due to the upcoming change in the governor's administration.

Dr. Chavez reported that he recommended the Board provide title protection for registered veterinary technicians and define the intent of title protection. He also suggested discussing physical therapy as it relates to registered veterinary technicians and appointing subcommittees to review and recommend SMEs and update the radiation safety handbook.

#### **B. Discuss the Impact of Assembly Bill 1980**

Ms. Schumacher noted proposed regulations would need to be started concerning the student exemption that came out of Assembly Bill 1980.

#### **C. Update on RVT School Approval Process and Reporting Requirements**

Ms. Geranen reported the school approval process and reporting requirements letter has been prepared, reviewed by legal counsel and will go out to all veterinary technician schools soon.

#### **5. Nomination and Election of Officers**

- **Craig Cornell, RVT motioned and Virginia Curtis seconded the motion to nominate Carol Schumacher, RVT to Chair of the Registered Veterinary Technician Committee.**
- **The motion carried 5-0.**
- **Carol Schumacher, RVT motioned and Virginia Curtis seconded the motion to nominate Craig Cornell, RVT to Vice-Chair of the Registered Veterinary Technician Committee.**
- **The motion carried 5-0.**

#### **6. Agenda Items and Dates for Next Meetings**

The next RVTC Meeting will be January 25, 2011.

#### **7. Comments from Public/Outside Agencies/Associations**

*There were no comments from public/outside agencies/associations.*

#### **Adjourn**

- **Craig Cornell, RVT motioned and Kim Williams, RVT seconded the motion to adjourn.**
- **The motion carried 5-0.**

The meeting adjourned at 2:50 p.m.