

## Assistant Executive Officer's Report

### **Budget**

#### Budget Change Proposals (BCP)

The Board submitted three Budget Change Proposals (BCP) this year to increase funding for our Inspection and Mandatory Continuing Education programs and to conduct an occupational analysis of the Board's veterinary licensing examination. All three BCPs were denied by the Agency Secretary mainly because of a structural imbalance in the Board's Expenditures in that the Board expenditures are more than it collects in revenue. The Board's requested fee increase will correct that imbalance, but it could not be factored into the decision for this year.

A great amount of hard work and preparation went into the proposals. The good news is that all three proposals are complete and can be resubmitted next year for consideration.

#### Year End Expenditure Report

At our last Board meeting in July, staff reported that based on Department of Consumer Affairs (DCA) budget reports and projections the Board was close to overspending and exceeding its budget allotment. Two advisory committee meetings were canceled and one or two discipline hearings postpone based on the projections. However, the actual amount of the funds that reverted into the Contingency Fund was increased due to two, one-time, unanticipated credits from the DCA at the end of the fiscal year. The surplus funds were due to an unanticipated credit from the Division of Investigation and a credit in the Board's pro rata costs for 2009/10. While these credits are a bonus to the Board's Contingency Fund, it still does not correct the structural imbalance in the Board's budget between expenditures and revenue.

Currently, the fee increase is still pending with the DCA. Included in your Board binders are the most current budget summary and year-end expenditure reports for fiscal year 2009-2010.

### **Personnel**

On July 28, 2010, the Governor issued Executive Order S-12-10 implementing three furlough Fridays per month beginning in August 2010 and continuing until a budget is signed.

On September 3, 2010, the Governor issued a directive to stop all hiring, promotions, transfers between departments, and overtime. This hiring freeze has directly impacted our recruitment and hiring of four positions.

Despite the freeze, Board staff was persistent and successful in obtaining approval to hire and fill one Enforcement Analyst position in which interviews had already been conducted and a selection was made prior to the hiring freeze order. As a result, Erika Calderon was hired in September as an Enforcement Analyst. Prior to coming to the Board Erika worked for Maximor as a case manager for diversion program participants. She recently completed her Bachelor's degree in Business Administration at Sacramento State University.

We are currently recruiting for an additional enforcement analyst, a receptionist, and an administrative/licensing analyst or office technician. Depending on the status of the hiring freeze, we hope to make hires before the end of the 2010 calendar year.

### **Future Office Move**

We are still in discussions with DCA regarding a possible move to the DCA main building on Market Street. We are in the process of projecting costs and deciding whether the Board can absorb the costs of the move and increase in rent. We will report to the Board the progress of these discussions at our next meeting.

## **Enforcement Report**

### **Statistical Data**

New complaints since 7/1/10:	169
Total hospital inspections assigned:	0
Total hospital inspections completed:	0
*Total Veterinary licensees:	15,082
Total Veterinary licensees (current) in CA:	10,179
*Total Registered Veterinary Technicians:	7,864
Total Registered Veterinary Technicians (current) in CA:	5,349
Total premise permits:	3,154
<i>*Total includes delinquent, suspended, and CE license holds.</i>	

### **Complaint Program**

The total number of complaints received from July 1, 2010 to date is 169.

The Veterinary Medical Board (Board) has received 25 complaints involving unlicensed activity. Unlicensed activity complaints can be resolved by issuing a cease and desist letter, issuing a citation and fine, or by referring the complaint to the local District Attorney's office for criminal prosecution. Since July 1, 2010, the Division of Investigation has referred 5 cases to the District Attorney's office. Of those 5 cases, the District Attorney's office declined to prosecute 2 of the cases and is currently deciding whether the remaining 3 cases will be accepted. In the event that the District Attorney's office declines to prosecute the Board's cases, the Board will issue a citation and fine. In the past several respondents who were not licensed with the Board failed to submit their citation fine. The Board is considering forwarding unpaid citations to the Franchise Tax Board. The Franchise Tax Board can place a lien on respondent's tax return and forward payment to the Board.

### **Citation Program**

From July 1, 2010, 15 citations have been served, 2 informal conferences were held and no citations referred to the Attorney General's office for an administrative hearing. Of the 15 citations served, which include some cases from fiscal year (09/10) and (10/11), 5 were issued for unlicensed activity.

### **Inspection Program**

Due to the budget impasse the Board has not assigned routine inspections for the current fiscal year (2010/2011) because without a budget, the Board is unable to pay our inspectors. Once the budget is signed, inspections will be assigned to all four inspectors. The Board will inspect at least 10% of the total premises licensed by the Board. Since July 1, 2010 the Board has assigned 2 complaint related inspections, which will be performed within the next 30 days.

### **Discipline Program**

Currently there are 37 formal disciplinary cases pending with the Offices of the Attorney General (AG). Of the 37 pending cases, 4 have been sent over since July 1, 2010.

Enforcement staff is currently monitoring 34 probationers.

## Examination/Licensing Report

### Examinations

<b>NORTH AMERICAN VETERINARY LICENSING EXAMINATION</b>			
November 2009/December 2009		April 2010	
Candidates	Pass Pct.	Candidates	Pass Pct.
328	90%	57	79%

<b>CALIFORNIA STATE BOARD EXAMINATION</b>			
November 2009 – April 2010		May 2010 – October 2010	
Candidates	Pass Pct.	Candidates	Pass Pct.
382	75%	187	71%

<b>REGISTERED VETERINARY TECHNICIAN EXAMINATION</b>			
January 2010 – June 2010			
Candidates	Pass Pct.	Candidates	Pass Pct.
550	58%	272	60%

### Examination Workshops

*Next Workshops are scheduled for Spring 2010*

### Licensing

<b>Licenses Issued</b>	
January 1, 2010 – October 1, 2010	
Veterinarian	428
Reciprocity	51
Intern	43
Registered Veterinary Technician	514
<i>LTEW – RVT's – 281</i>	
Premises	102

<b>Limited Term Eligibility Window - RVT Examination</b>	
January 1, 2009 – October 1, 2010	
<b>Total Received Applications (incl. re-take appl.)</b>	<b>764</b>
Total Re-Take Applicants	<u>86</u>
<b>Total First Time Applicants</b>	<b>678</b>
Applications Ineligible	<u>36</u>
<b>Total Eligible First Time Applications</b>	<b>642</b>
Applications Pending (addl. Info.)	0
Applicants Licensed	416
Failed Applicants not Eligible to Re-examine	<u>194</u>
<b>Total Applicants Pending*</b>	<b>32</b>
Pending Exam (to date)	9
Pending Licensure (to date)	23

\*Due to delayed fingerprint reports for some LTEW applicants, the last application was approved in July 2010; therefore, the last date to take the examination will be January 2011.