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MEMORANDUM

To: AAVSB Member Boards
From: Dr. Emilio DeBess, 2011 AAVSB Nominating Committee Chair
Date: December 17, 2010
Subject: Candidate Nominations for Upcoming Open Positions including AAVSB Board of Directors, NBVME Representatives and the 2012 Nominating Committee

Dr. Emilio DeBess and Ms. Lisa Lampley were elected to the 2011 AAVSB Nominating Committee by the Delegates at the 2010 Annual Meeting and Conference. In accordance with the AAVSB Bylaws, the AAVSB President, Dr. David Ylander, has named Dr. DeBess as the Chair. Dr. Ylander appointed Dr. Bruce Louderback, AAVSB Immediate Past-President, to serve as the third Member of the Nominating Committee. With this memo, the 2011 Nominating Committee asks that you circulate all of the enclosed information and encourage your Board to consider candidates for these leadership positions with the AAVSB.

Enclosed you will find three documents to assist you in the 2011 Nomination process.

Information Regarding Elected Positions: Describes the role of the Nominating Committee, the eligibility requirements for the elected positions, listing of the current 2010 positions and listing of the 2011 open elected positions for the Board of Directors, the NBVME Representatives and the 2012 Nominating Committee.

2011-2012 Nominating Form: This form should be completed and returned if your Board is nominating a candidate for an open position. The nomination packet should include; completed nominating form, brief biography for each submitted candidate, statement from the nominator indicating the rationale for the nomination. We ask that you confirm that the candidate is willing to accept the nomination.

Characteristics and Attributes of an Ideal AAVSB Director: Lists the characteristics and attributes of an ideal AAVSB Director. The Board of Directors is vested with the fiduciary responsibility for the AAVSB, and the members of this Board of Directors should provide leadership and a shared vision for the Association. Nominees for the Board of Directors need to be available to attend the Annual Meeting as well as one to two additional in-person meetings and regular monthly conference call meetings.

Please send nomination packets to the AAVSB office to the attention of the Nominating Committee by May 19, 2011. After receiving all nominations, the Nominating Committee will select person(s) for each open position and prepare a slate of candidates. **This slate of candidates will be sent to Member Boards at least 30 days before the AAVSB Annual Meeting** which is being held September 15-17, 2011 in New Orleans, Louisiana. The Delegates will vote on this slate during the Annual Meeting.

Should you have any questions or need additional information, please contact Ms. Jessica Haendler, staff contact for the AAVSB Nominating Committee, at jhaendler@aavsb.org or 1-877-698-8482 ext. 221.



American Association of Veterinary State Boards

Information Regarding Elected Positions

The Nominating Committee Role

The AAVSB Bylaws include a Nominating Committee that is charged with preparing a slate of candidates for all elected positions to be filled, and this process is of great importance to the AAVSB's ability to carry out the mission. In developing the slate of candidates and in addition to meeting the Bylaws requirements, the Nominating Committee considers the following for the Board of Directors positions:

Balance

- Position (e.g. administrator, public member, licensee)
- Geographic
- Gender

Qualifications beyond Bylaws requirements

- Length of service on/for licensure board
- Leadership roles and/or experience with AAVSB

Interest and Commitment

- Reasons for seeking a position with AAVSB
- Ability to fulfill the time commitment

Vision

- Long range goals for AAVSB

Bylaws Eligibility Requirements for Elected Positions

AAVSB Board of Directors:

There are 8 members of the AAVSB Board of Directors; Immediate Past President, President, President-Elect, Treasurer and four Directors. Nominees must be, when elected, either a Delegate, Alternate Delegate, current member of a Member Board or have served as a member of a Member Board within the preceding one year. At least six members of the Board of Directors shall be licensed veterinarians. The other two could be public members, board administrators or veterinary technicians, who are Delegates, Alternate Delegates, current members of a Member Board or have served as a member of a Member Board within the preceding one year. Automatic 1-year terms for Immediate Past President, President and President-Elect. Treasurer can be eligible for two 2-year terms. Directors can be eligible for two 2-year terms.

National Board of Veterinary Medical Examiners (NBVME):

There are four AAVSB representatives for the NBVME. Three representatives are licensed veterinarians and currently practicing in public or private practice and one representative is a Public Member. All must be either a member of a Member Board, have been a member of the AAVSB Board of Directors within the previous year, or have been a member of the NBVME within the previous year. Representatives can be eligible for three 3-year terms.

Nominating Committee:

There are three members on the Nominating Committee. Two members are elected and candidates must be a Delegate, Alternate Delegate, a member of a Member Board, or the chairperson of an Association Committee at the time of nomination and election, who has attended at least one Delegate Assembly meeting prior to nomination. The third member is appointed by the President. Terms are for one year.

2010-2011 AAVSB Board of Directors

Immediate Past President: C. Bruce Louderback, DVM from Colorado
President: David Ylander, DVM from Nebraska
President-Elect: Helen Tuzio, DVM from New York
Treasurer: John Lawrence, DVM from Minnesota
Director: Stephen Colquhoun, DVM from South Carolina
Director: Dan Danner, DVM from Oklahoma
Director: Anne Duffy, RVT from Iowa
Director: Beckey Malphus, DVM from Georgia

The Executive Director, Robyn Kendrick, serves as Secretary and as an ex-officio non-voting member of the Board of Directors.

2011-2012 AAVSB Board of Directors

Immediate Past President: David Ylander, DVM (Automatic 1-year term)

President: Helen Tuzio, DVM (Automatic 1-year term)
President-Elect: _____ OPEN _____ (3-year commitment)

Treasurer: _____ OPEN _____ (2-year term)
(John Lawrence, DVM, is currently completing an unexpired term and is eligible for nomination to a 2-year term)

Director: Stephen Colquhoun, DVM (will be serving second year of second 2-year term)
Director: Beckey Malphus, DVM (will be serving second year of second 2-year term)

Director: _____ OPEN _____ (2-year term)
(Dan Danner, DVM, is currently completing an unexpired term and is eligible for nomination to a 2-year term)

Director: _____ OPEN _____ (2-year term)
(Anne Duffy, RVT, is currently completing second year of first 2-year term and is eligible for nomination to a second term)

The Executive Director, Robyn Kendrick, serves as Secretary and as an ex-officio non-voting member of the Board of Directors.



American Association of Veterinary State Boards 2011-2012 Nominating Form

Please return one nomination packet for each candidate that you would like to nominate. The nomination packet should include; completed nominating form, brief biography for each submitted candidate, statement from the nominator indicating the rationale for the nomination.

2011-2012 Positions

Indicate the position for your nominated candidate.

- President-Elect
- Treasurer
- Director (2 open positions)
- NBVME Representative
- Nominating Committee Member (2 open positions)

Nominated Candidate Information

Name: _____ State or Province _____

Administrator Board Member (*Current term expires:* _____)

Phone Numbers and e-mail, if available:

Work: _____ Cell or Home: _____
E-mail: _____

Nominated by: _____
Name of Member Board and Contact Name

→ **Return by May 19, 2011** ←

Send Nomination Information to:

AAVSB
Attention: Nominating Committee
380 West 22nd Street, Suite 101
Kansas City, MO 64108
FAX: (816) 931-1604 or attach to e-mail: jhaendler@aavsb.org



American Association of Veterinary State Boards

Characteristics and Attributes of an Ideal AAVSB Director

Proven Performance

Leadership requires knowledge, talent, skill, and the energy to make a difference. This translates into a solid track record of contributing to the success of programs, events, or projects.

Commitment

Serving as an Association leader is both an honor and a reward, but it requires a demonstrated commitment to the organization and its mission and goals. Nominees must be willing to uphold AAVSB's Strategic Plan developed by the AAVSB Board of Directors.

Time to Serve

Participating fully in AAVSB activities requires extra time to prepare for and attend meetings

Understanding of Team Work

Many people contribute their efforts toward the realization of an Association's goals and objectives; no one does it alone. Well developed interpersonal and communication skills are essential to effective teamwork.

Sound Judgment and Integrity

In many instances, popularity brings potential leaders into the limelight, but popularity must be tempered with good judgment and integrity.

Communication and "Teaching" Skills

By virtue of their position, current leaders serve as mentors and teachers to future leaders. Enthusiasm for serving the AAVSB is an important ingredient that leaders must be able to pass along to their successors.

Ability to Subordinate Special Interests

Leaders often emerge because of their special expertise or effective representation of a specific constituency. However, leadership may require subordinating those interests for the greater good of the AAVSB.

Be Strategic Thinkers

Intuitive and interpretive skills enable leaders to understand the people around them, internalize the data they receive, recognize the relationships that exist.