

VETERINARY MEDICAL BOARD

BACKGROUND INFORMATION AND OVERVIEW OF THE CURRENT REGULATORY PROGRAM

ROUGH DRAFT

As of August 17, 2012

Section 1 –

Background and Description of the Board and Regulated Profession

EXECUTIVE SUMMARY

The world of veterinary medicine is constantly evolving. The Veterinary Medical Board (Board) strives to stay in the forefront of these many changes, while protecting consumers and animals through the development and maintenance of professional standards along with the licensing of Veterinarians, Registered Veterinary Technicians and veterinary premises. All of this is upheld through the diligent enforcement of the California Veterinary Medicine Practice Act.

Created in 1893, the Board licenses and regulates veterinarians, certifies and regulates Registered Veterinary Technicians (RVT's), approves RVT schools and registers and inspects veterinary premises/hospitals. The Board is comprised of eight members: four veterinarians, one RVT, and three public members. The RVT was added as a full member of the Board in 2010 and the RVT Committee consisting of 5 members was sunset as of June 30, 2011. The RVT member provides the Board a broader knowledge of issues relating to the RVT profession. Standing committees include Administration/Budget, Enforcement, Examination and Licensure, Legislative/Regulatory, and RVT. Ad Hoc Committees are Consumer Education/Newsletter, Continuing Education, Strategic Planning and Advisory/Board Member Liaison.

The Board's Multidisciplinary Advisory Committee (MDC) was created in 2009 by the Legislature to assist, advise and make recommendations for the implementation of rules and regulations necessary to ensure proper administration and enforcement of the Board's laws and regulations and to assist the Board in its examination, licensure and registration programs. The MDC is a seven-member committee comprised of four veterinarians, two registered veterinary technicians and one public member.

The Board's annual budget is approximately \$2.7 million and its mandated contingency fund is maintained at a level of no more than ten months. The Board balances revenues, expenditures, and its contingency fund while maintaining vital services, e.g., complaint review, application evaluation, licensing etc., that protect the public. Revenues are from licensing, examinations, collected fines and penalties and cost recovery. Expenditures are for enforcement, examination, licensing, administration and the diversion program. The Board also continues to seek cost recovery in every case to assist with the enforcement expenditures (as well as restitution to the consumers where applicable.?)

Working with the Department of Consumer Affairs (DCA), various committees, our State Legislature and the many professional organizations, there have been many accomplishments since 2008. These accomplishments include a Hospital Inspection Checklist, updated Disciplinary Guidelines, a Board newsletter, implementation of a one-year Limited Term Eligibility Window for RVTs, an updated Radiation Safety Manual, Customer Satisfaction Surveys of Hospital Inspection, and an Enforcement Training Program.

~~In 2009, the Legislature created The Multidisciplinary Advisory Committee (MDC), as its first priority, worked for over a year and a half to update with a mandate to assist the Board in its enforcement programs. The Board directed the MDC, as its first priority, to update the Minimum Standards of Practice, the Hospital Inspection Program and the Citation and Fine Program. The MDC has worked diligently on all of these assigned tasks. This was a major accomplishment and, with the exception of the Citation and Fine Program, these major projects all have been completed approved by the Board. The MDC is continuing to work on the Guidelines for the Citation and Fine program as well as other up and coming issues, including animal rehabilitation, telemedicine and complementary and alternative medicine.~~

Every day Californians are protected by the veterinary profession through their responsibilities for food safety of animal origin and control of zoonotic diseases (diseases spread from animals to people). Early recognition of symptoms, aggressive vaccination campaigns, and accompanying education by veterinarians have significantly reduced the public health threat of rabies, the most well-known disease that is transmitted between animals and people. The low incidence of other diseases such as tuberculosis, brucellosis, eastern and western encephalomyelitis, and West Nile virus is due to the competency of veterinarians who diagnose and supervise preventive medicine programs. In addition, veterinary medicine is on the front line of defense against such bio-terrorism threats as anthrax, foot and mouth disease, and food and water resource contamination.

The veterinary medical profession provides health care to the state's population of livestock, poultry, and pets from birds, fish, rabbits, hamsters, and snakes to dogs, cats, goats, pigs, horses, and llamas. The quality of health care provided is on a par with that of human medicine, including 36 recognized specialties such as surgery, internal medicine, pathology, and ophthalmology. Drugs and procedures are shared between human and animal medicine. Frequently techniques, such as the much discussed genetic cloning procedures are developed in veterinary medical research prior to their use in human medicine.

The services veterinarians and registered veterinary technicians (RVT) provide to the food, agriculture, insurance, pharmaceutical, research, horse racing, and pet care industries have a major impact on the state's economy. According to the American Veterinary Medical Association (AVMA), veterinary services constitute in excess of a **\$1.2 billion industry** in the state. Based on statistics from the California Department of Food and Agriculture from **2002, livestock and poultry products alone generate over \$6.3 billion in sales. The California Horse Racing Board estimates that the horse racing industry generates in excess of \$458 million per year.** All of these services are dependent on veterinary services and the figures do not include the revenues generated by support industries such as feeds, equipment, construction, advertising, financial services, real estate, transportation, etc.

A recent survey by the American Veterinary Medical Association shows that at least 60% of all American households own at least one pet. Ninety percent of dog owners use veterinary services at least once per year and make 2.2 repeat visits, which 75% of cat owners use veterinary services with 1.2 repeat visits per year. On the average, pet owners spend approximately \$150 million annually for veterinary health care maintenance. The pet-owning public expects that the providers of their pet's health care are well-trained and are competent to provide those services. The Board assures the public that veterinarians and RVTs possess the level of competence required to perform those services by developing and enforcing the standards for examinations, licensing, and hospital and school inspection. And also through regular Occupational Analyses of the licensing examinations for both veterinarians and RVTs.

Companion animal veterinarians see an average of 3,150 clients per year and pay a biennial licensing fee of only \$290. Therefore, the estimated cost passed on to the consumer for the benefits and protections provided by the Board amount to four cents per companion animal veterinary examination.

The Board requires adherence to strict licensure requirements for California veterinarians and RVTs. ~~In line with these strict requirements,~~ Additional eligibility pathways have been approved for licensure of internationally trained veterinary graduates and certification of RVTs to draw qualified applicants from around the world and improve the provision of veterinary health care in California. Continuing education regulations for veterinarians require 36 hours in the two years preceding license renewal. Continuing education regulations

for RVTs became effective in 2011, so that effective June 30, 2013, RVTs are required to complete 20 hours of approved continuing education during each two year renewal cycle.

Enforcement continues to be the Board's priority for consumer protection. Enforcement activities comprise over 60% of the annual expenditure budget. Complaints have increased ___% since 2003, going from ____ to ____ annually with the majority of complaints involving negligence and/or incompetence, substance abuse and/or unlicensed activity. ~~issues comprised approximately ___% of the complaints.~~ Between 2003 and 2011, the Board successfully obtained authority to increase the enforcement staff through Budget Change Proposals (BCPs). Staff increased from 9.9 to 13.4 employees. This initially resulted in a decrease in the complaint processing time; unfortunately in 2009, due to furloughs and budget cuts and the State budget crisis, the Board's staff was reduced resulting in increased complaint processing timeframes and backlogs.

To keep up with the evolving world of veterinary medicine, the Board is looking forward to new and revised ways to oversee the protection of consumers and animals. The future of veterinary medicine may very well ~~be~~ through include a telemedicine program. The Board will also be reviewing the development of animal rehabilitation legislation working in conjunction with the Physical Therapy Board's standing committee and other interested parties. The Board and MDC will participate in a workshop on Enforcement Training in conjunction with the Department of the Attorney General (DAG).

Other goals as stated in the Board's newly completed Strategic Plan are to decrease the current enforcement cycle times, and enhance the quality and training of hospital inspectors. Another goal is to inspect existing hospitals every five years and inspect new hospitals within one year of licensure. We will continue to work with DCA to reduce the amount of unlicensed activity occurring in the marketplace.

Notes/Questions:

- Do we need a paragraph to close executive summary or
- Expanded view of all facets of vet med – food animal, revenue generating, food safety, frontline disease detection/homeland security
- Enforcement
- Future of vet med
- Consumer protection

BACKGROUND AND DESCRIPTION

History of the Board

California ~~leads the country~~ is a leader in quality animal health care. Created in 1893, the Board licenses and regulates veterinarians, certifies RVTs, approves RVT schools, and registers veterinary premises. Most veterinary services are provided at privately owned veterinary premises, mobile clinics, or by house-call practitioners. There are approximately **8,600 licensed veterinarians, 3,700 registered veterinary technicians, and 2,700 veterinary premises. According to the AVMA, California's professional community represents approximately 13% of the national total. ***Need to update #s**

Over the years the Board's statutes and regulations have changed to keep pace with advances in medicine, changes in the methods of delivery of veterinary services and consumer demands.

- In 1974, the Board established the nation's first premises inspection program to assure sanitary conditions and implemented a registration fee to fund it.
- In 1975, the Legislature passed a law creating a new profession – Animal Health Technicians. The title designation changed from Animal Health Technicians to Registered Veterinary Technicians in 1994.
- Minimum standards of veterinary practice were adopted in 1979 in conjunction with establishing the inspection program. The minimum standards include premise requirements, practice management

requirements, provision of emergency service, mobile clinic standards, record keeping requirements and anesthetic guidelines.

- As a part of the minimum standards, in 1996, the Board adopted a rule requiring a veterinarian-client-patient relationship (as defined by the Federal Drug Administration) prior to prescribing, dispensing or furnishing a dangerous drug and outlined the information that must be included on the written prescription.
- Since 1996, the Board has worked with the public and the professional associations to develop core standards for all practices and specific standards for small animal fixed and mobile practices. The updated standards were adopted into regulations in August 2000.
- In 1997, RVTs were given regulatory authority to obtain a license from the Drug Enforcement Agency (DEA) so they could purchase a controlled substance, sodium pentobarbital, to use for purposes of humane euthanasia in animal shelters.
- In 2003/4, the Board 1) approved computerization of the RVT examination to improve the efficiency of administering the examination and reduce costs associated with managing the examination process, 2) worked on legislation to clarify the authority of the Pharmacy Board over Internet pharmacies and veterinary drugs, 3) updated its Strategic Plan, 4) held its annual Inspection Training Workshop – a three day event that includes shadowing the new inspectors on actual inspections, and held a Board member enforcement training session on April 20, 2004. The Board also adopted regulations to clarify and update the examination requirements and to establish criteria for small animal mobile clinics and proposed regulations to increase the fine amounts for citations, but had to postpone action due to the state economy and a directive to not increase any fees.
- In 2004/05, the Board adopted regulations to update the Minimum Standards of Practice, converted the State Board Exam for veterinarians to a computerized testing format, and developed protocols for providing veterinary care in a shelter without the presence of a California licensed veterinarian
- In 2005/06, the Board created a task force to investigate the issue of physical therapy for animals – animal rehabilitation, adopted regulations that created a new job task for RVTs – creating a relief hole for purposes of inserting an intravascular catheter and began a projected five year plan to increase licensing and renewal fees for veterinarians and RVTs.
- In 2006/07 the Board implemented the DCA Applicant Tracking System (ATS) after working with the DCA's Office of Information Technology for over a year to set up the system.
- In 2008/09 the Board adopted regulations to implement a Limited Term Eligibility Window (LTEW) to create a one year window of opportunity for persons who had been working in the profession for five years or more and who had at least 24 hours of education to be eligible to sit for the RVT state board exam and possibly become RVTs, moved the office after 27 years in one location, worked with Senator Padilla to implement a legislative fee ceiling increase, implemented the statutorily mandated new Multidisciplinary Advisory Committee and appointed 7 members, conducted a joint two day strategic planning session in S. California and invited members of the veterinarian and RVT professions to participate,
- In 2009/10, the Board proposed legislation to require continuing education (20 hours every two years) for registered veterinary technicians which became effective in 2011, held a public hearing on a proposed fee increase, and implemented the one year eligibility window for RVT candidates under the LTEW provisions. Approximately 450 people became registered veterinary technicians as a result of that project.
- In 2011/12, the Board updated the disciplinary guidelines and is currently completing the regulatory process to incorporate the updated standards into the Veterinary Medicine Practice Act.

Function of the Board

Provide a short explanation of the history and function of the board.¹ Describe the occupations/profession that are licensed and/or regulated by the board (Practice Acts vs. Title Acts).

1. Describe the make-up and functions of each of the board's committees (cf., Section 12, Attachment B).

The Board has identified and established two-member committees for the purpose of working with staff to research and gather information on Board issues. When the Board requires additional information from the public it invites interested parties to either a Board or committee meeting to provide the needed input and information.

In light of the Board's limited resources, these informal meetings are a cost-efficient and legal means of gathering information for discussion by the full Board which enhances the process of the Board's public meetings and addresses the needs of the profession and consumers in California.

VMB Committee Assignments

Calendar Year 2012

The mission of the various committees is to support the Board as a whole and to work with staff to implement issues and projects identified by the Board consistent with its Strategic Plan. The committees meet as necessary and report back to the Board on the work of the committee with decisions made at the direction of the full Board. As a rule, the Chairperson gives the committee report to the Board at its regularly scheduled meetings. Committee members are assigned at the discretion of the current Board President.

STANDING COMMITTEES

Administrative/Budget Committee

Chair: Starr

Mbrs: Kendall

Staff: Sanchez

This Committee meets to evaluate administrative policies involving physical and personnel resources for the VMB and the MDC, budget issues and to review EO issues. The committee consists of the Board President and another member ~~Vice President~~ who work closely with the Executive Officer on issues related to office operations, board issues, sunset review, strategic planning and budget. The Committee Chairperson gives the report to the Board, including any recommendations from the Committee and takes the lead role in special reports for the Board such as Sunset Review.

Enforcement Committee

Chair: Johnson

Mbrs: Aguiar

Staff: Sanchez

This committee meets as needed to discuss enforcement issues and assist staff in developing enforcement procedures. This committee also participates in inspector-training workshops, evaluates the hospital inspection

¹ The term "board" in this document refers to a board, bureau, commission, committee, department, division, program or agency, as applicable. Please change the term "board" throughout this document to appropriately refer to the entity being reviewed.

and enforcement programs. The members review closed complaints and cases for purposes of evaluating the complaint review process. The Chairperson gives the report to the Board, including any recommendations from the Committee and takes the lead role in special reports such as Sunset Review.

Examination and Licensure Committee

Chair: Williams

Mbrs: Sullivan

Staff: Mathes

This Committee oversees examination workshops as contracted with the Office of Professional Examination Services. The Committee Chairperson works closely with examination staff to identify and recruit subject matter experts and gives the Committee Report at Board meetings.

Legislative/Regulatory Committee

Chair: Starr

Mbrs: Kendall

Staff: Geranen

This Committee participates in the Board's legislative/regulatory projects and meets as necessary to review current statutes and rules and proposed statutory/regulatory changes. The Committee Chairperson works closely with staff on the legislative and regulatory issues and may testify at legislative hearings. The Chairperson also and gives the legislative report at Board meetings.

RVT Committee

Chair: Williams

Mbrs: Waterhouse

Staff: Mathes

This Committee meets as needed to oversee issues pertaining to RVTs and assists staff with questions regarding examination eligibility, licensing and enforcement issues pertinent to RVTs. The Committee also provides expertise in areas of enforcement and regulations regarding registered veterinary technicians.

AD HOC COMMITTEES

Consumer Education/Newsletter Committee

Chair: Aguiar

Mbrs: Mancuso

Staff: Mathes

This Committee works with staff in editing, writing, developing, and reviewing the Board's newsletter and meets annually to evaluate the Board's consumer outreach procedures. The Chairperson generally takes the lead role in such outreach projects.

Continuing Education Committee

Chair: Johnson

Mbrs: Mancuso

Staff: Mathes

This Committee meets to assist staff in evaluating continuing education courses and providers. The Chair provides staff with expertise in evaluating difficult audit files and CE waiver requests.

Strategic Planning

Chair: Aguiar

Mbrs: Waterhouse

Staff: Geranen

This committee meets to evaluate and update the VMB's Strategic Plan and the committee Chairperson takes the lead role in reports to the Board at public meetings.

Advisory Committees

Multidisciplinary Committee: Linda Starr, Board Member Liaison

| Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 04/05 | | | | | |
|--|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
| Troy Roach, DVM | 06/28/2001 | 06/01/2003 | 06/01/2007 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |
| Meeting 4 | 04/12-13/2005 | Davis | Yes | | |
| Michael Kerfoot, DVM | 07/01/2001 | | 06/01/2004 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |
| Meeting 4 | 04/12-13/2005 | Davis | Yes | | |
| Greg Ferraro, DVM | 07/01/2001 | | 06/01/2005 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |
| Meeting 4 | 04/12-13/2005 | Davis | N/A | | |
| Terri Becker, DVM | 09/22/2003 | | 06/01/2006 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |
| Meeting 4 | 04/12-13/2005 | Davis | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | | 06/01/2008 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | N/A | | |
| Meeting 2 | 10/14/2004 | Davis | N/A | | |
| Meeting 3 | 01/20/2005 | Davis | N/A | | |
| Meeting 4 | 04/12-13/2005 | Davis | Yes | | |
| Linda Starr | 06/02/2004 | | 06/01/2008 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |

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|------------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Meeting 4 | 04/12-13/2005 | Davis | Yes | | |
| Sondra Browning | 02/01/2002 | | 06/01/2006 | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |
| Meeting 4 | 04/12-13/2005 | Davis | Yes | | |
| Dawn Arnell | 01/07/2003 | | 06/01/2006 | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 7/14/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/14/2004 | Davis | Yes | | |
| Meeting 3 | 01/20/2005 | Davis | Yes | | |
| Meeting 4 | 04/12-13/2005 | Davis | N/A | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 05/06

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Troy Roach, DVM | 06/28/2001 | 06/01/2003 | 06/01/2007 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | Yes | | |
| Meeting 3 | 10/20/2005 | San Diego | Yes | | |
| Meeting 4 | 01/24-25/2006 | Davis | Yes | | |
| Meeting 5 | 4/26/2006 | Los Angeles | Yes | | |
| Greg Ferraro, DVM | 07/01/2001 | | 06/01/2005 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | Yes | | |
| Meeting 3 | 10/20/2005 | San Diego | N/A | | |
| Meeting 4 | 01/24-25/2006 | Davis | N/A | | |
| Meeting 5 | 4/26/2006 | Los Angeles | N/A | | |
| Terri Becker, DVM | 09/22/2003 | | 06/01/2006 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | Yes | | |
| Meeting 3 | 10/20/2005 | San Diego | Yes | | |
| Meeting 4 | 01/24-25/2006 | Davis | Yes | | |
| Meeting 5 | 4/26/2006 | Los Angeles | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | | 06/01/2008 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | Yes | | |
| Meeting 3 | 10/20/2005 | San Diego | Yes | | |
| Meeting 4 | 01/24-25/2006 | Davis | Yes | | |

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|--------------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Meeting 5 | 4/26/2006 | Los Angeles | Yes | | |
| Lisa Newell, DVM | 09/21/2005 | | 06/01/2009 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | N/A | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | N/A | | |
| Meeting 3 | 10/20/2005 | San Diego | Yes | | |
| Meeting 4 | 01/24-25/2006 | Davis | Yes | | |
| Meeting 5 | 4/26/2006 | Los Angeles | Yes | | |
| Linda Starr | 06/02/2004 | | 06/01/2008 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | Yes | | |
| Meeting 3 | 10/20/2005 | San Diego | Yes | | |
| Meeting 4 | 01/24-25/2006 | Davis | Yes | | |
| Meeting 5 | 4/26/2006 | Los Angeles | Yes | | |
| Sondra Browning | 02/01/2002 | | 06/01/2006 | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2005 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/25/2005 | Sacramento | Yes | | |
| Meeting 3 | 10/20/2005 | San Diego | Yes | | |
| Meeting 4 | 01/24-25/2006 | Davis | Yes | | |
| Meeting 5 | 4/26/2006 | Los Angeles | Yes | | |
| Vacant | | | | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-5 | | | N/A-vacant | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 06/07

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Troy Roach, DVM | 06/28/2001 | 06/01/2003 | 06/01/2007 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18-19/2006 | Sacramento | Yes | | |
| Meeting 2 | 10/17-18/2006 | Escondido | Yes | | |
| Meeting 3 | 01/24/2007 | Sacramento | Yes | | |
| Meeting 4 | 05/02/2007 | Sacramento | Yes | | |
| Terri Becker, DVM | 09/22/2003 | 05/24/2007 | 06/01/2006 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18-19/2006 | Sacramento | Yes | | |
| Meeting 2 | 10/17-18/2006 | Escondido | Yes | | |
| Meeting 3 | 01/24/2007 | Sacramento | Yes | | |
| Meeting 4 | 05/02/2007 | Sacramento | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | | 06/01/2008 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18-19/2006 | Sacramento | Yes | | |

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|-------------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Meeting 2 | 10/17-18/2006 | Escondido | Yes | | |
| Meeting 3 | 01/24/2007 | Sacramento | Yes | | |
| Meeting 4 | 05/02/2007 | Sacramento | Yes | | |
| Lisa Newell, DVM | 09/21/2005 | | 06/01/2009 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18-19/2006 | Sacramento | Yes | | |
| Meeting 2 | 10/17-18/2006 | Escondido | Yes | | |
| Meeting 3 | 01/24/2007 | Sacramento | Yes | | |
| Meeting 4 | 05/02/2007 | Sacramento | Yes | | |
| Linda Starr | 06/02/2004 | | 06/01/2008 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18-19/2006 | Sacramento | Yes | | |
| Meeting 2 | 10/17-18/2006 | Escondido | Yes | | |
| Meeting 3 | 01/24/2007 | Sacramento | Yes | | |
| Meeting 4 | 05/02/2007 | Sacramento | Yes | | |
| Sondra Browning | 02/01/2002 | | 06/01/2006 | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18-19/2006 | Sacramento | Yes | | |
| Meeting 2 | 10/17-18/2006 | Escondido | Yes | | |
| Meeting 3 | 01/24/2007 | Sacramento | Yes | | |
| Meeting 4 | 05/02/2007 | Sacramento | Yes | | |
| Vacant | | | | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-5 | | | | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 07/08

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Troy Roach, DVM | 06/28/2001 | 06/01/2003 | 06/01/2007 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/11/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16-17/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15-16/2008 | Sacramento | N/A | | |
| Meeting 4 | 04/15-16/2008 | San Diego | N/A | | |
| Terri Becker, DVM | 09/22/2003 | 05/24/2007 | 06/01/2006 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/11/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16-17/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15-16/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15-16/2008 | San Diego | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | | 06/01/2008 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/11/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16-17/2007 | Sacramento | Yes | | |

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|-------------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Meeting 3 | 01/15-16/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15-16/2008 | San Diego | Yes | | |
| Lisa Newell, DVM | 09/21/2005 | | 06/01/2009 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/11/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16-17/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15-16/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15-16/2008 | San Diego | Yes | | |
| Tom Kendall, DVM | 02/01/2008 | | 06/01/2011 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/11/2007 | Sacramento | N/A | | |
| Meeting 2 | 10/16-17/2007 | Sacramento | N/A | | |
| Meeting 3 | 01/15-16/2008 | Sacramento | N/A | | |
| Meeting 4 | 04/15-16/2008 | San Diego | Yes | | |
| Linda Starr | 06/02/2004 | | 06/01/2008 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/11/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16-17/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15-16/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15-16/2008 | San Diego | Yes | | |
| Vacant | | | | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-4 | | | NA-vacant | | |
| Vacant | | | | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-4 | | | N/A-vacant | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 08/09

| Member Name (Include Vacancies) | Date First Appointed | Date Reappointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|---------------------|----------------------|-------------------------|-------------------------------------|
| Terri Becker, DVM | 09/22/2003 | 05/24/2007 | 06/01/2010 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22-23/2008 | Sacramento | Yes | | |
| Meeting 2 | 11/20/2008 | Los Angeles | Yes | | |
| Meeting 3 | 01/27-28/2009 | Sacramento | Yes | | |
| Meeting 4 Board Retreat | 03/17-18/2009 | Newport Beach | Yes | | |
| Meeting 5 | 04/21-22-2009 | Sacramento | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | 11/14/2008 | 06/01/2012 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22-23/2008 | Sacramento | Yes | | |
| Meeting 2 | 11/20/2008 | Los Angeles | Yes | | |
| Meeting 3 | 01/27-28/2009 | Sacramento | Yes | | |
| Meeting 4 Board Retreat | 03/17-18/2009 | Newport Beach | Yes | | |
| Meeting 5 | 04/21-22-2009 | Sacramento | Yes | | |

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|------------------------------------|----------------------------|---------------------|----------------------|-------------------------|-------------------------------------|
| Lisa Newell, DVM | 09/21/2005 | | 06/01/2009 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22-23/2008 | Sacramento | Yes | | |
| Meeting 2 | 11/20/2008 | Los Angeles | Yes | | |
| Meeting 3 | 01/27-28/2009 | Sacramento | Yes | | |
| Meeting 4 Board Retreat | 03/17-18/2009 | Newport Beach | Yes | | |
| Meeting 5 | 04/21-22-2009 | Sacramento | Yes | | |
| Tom Kendall, DVM | 02/01/2008 | | 06/01/2011 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22-23/2008 | Sacramento | Yes | | |
| Meeting 2 | 11/20/2008 | Los Angeles | Yes | | |
| Meeting 3 | 01/27-28/2009 | Sacramento | Yes | | |
| Meeting 4 Board Retreat | 03/17-18/2009 | Newport Beach | Yes | | |
| Meeting 5 | 04/21-22-2009 | Sacramento | Yes | | |
| Linda Starr | 06/02/2004 | 06/10/2008 | 06/01/2012 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22-23/2008 | Sacramento | Yes | | |
| Meeting 2 | 11/20/2008 | Los Angeles | Yes | | |
| Meeting 3 | 01/27-28/2009 | Sacramento | Yes | | |
| Meeting 4 Board Retreat | 03/17-18/2009 | Newport Beach | Yes | | |
| Meeting 5 | 04/21-22-2009 | Sacramento | Yes | | |
| Member Name (Include Vacancies) | Date First Appointed | Date Reappointed | Date Term Expires | Appointing Authority | Type (public or professional) |
| Vacant | | | | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1-4 | | | N/A-vacant | | |
| Vacant | | | | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-4 | | | N/A-vacant | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 09/10

| | | | | | |
|------------------------------------|----------------------------|---------------------|----------------------|-------------------------|-------------------------------------|
| Member Name (Include Vacancies) | Date First Appointed | Date Reappointed | Date Term Expires | Appointing Authority | Type (public or professional) |
| Terri Becker, DVM | 09/22/2003 | 05/24/2007 | 06/01/2010 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21-22/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20-21/2009 | San Diego | Yes | | |
| Meeting 3 Teleconference | 12/21/2009 | Sacramento | Yes | | |
| Meeting 4 | 01/26-27/2010 | Sacramento | Yes | | |
| Meeting 5 | 04/20-21-2010 | Riverside | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | 11/14/2008 | 06/01/2012 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21-22/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20-21/2009 | San Diego | Yes | | |

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|--------------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Meeting 3 Teleconference | 12/21/2009 | Sacramento | Yes | | |
| Meeting 4 | 01/26-27/2010 | Sacramento | Yes | | |
| Meeting 5 | 04/20-21-2010 | Riverside | Yes | | |
| Lisa Newell, DVM | 09/21/2005 | | 06/01/2009 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21-22/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20-21/2009 | San Diego | N/A | | |
| Meeting 3 Teleconference | 12/21/2009 | Sacramento | N/A | | |
| Meeting 4 | 01/26-27/2010 | Sacramento | N/A | | |
| Meeting 5 | 04/20-21-2010 | Riverside | N/A | | |
| Tom Kendall, DVM | 02/01/2008 | | 06/01/2011 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21-22/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20-21/2009 | San Diego | Yes | | |
| Meeting 3 Teleconference | 12/21/2009 | Sacramento | Yes | | |
| Meeting 4 | 01/26-27/2010 | Sacramento | Yes | | |
| Meeting 5 | 04/20-21-2010 | Riverside | Yes | | |
| Linda Starr | 06/02/2004 | 06/10/2008 | 06/01/2012 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21-22/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20-21/2009 | San Diego | Yes | | |
| Meeting 3 Teleconference | 12/21/2009 | Sacramento | Yes | | |
| Meeting 4 | 01/26-27/2010 | Sacramento | Yes | | |
| Meeting 5 | 04/20-21-2010 | Riverside | Yes | | |
| Vacant | | | | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-5 | | | N/A-vacant | | |
| Vacant | | | | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-5 | | | N/A-vacant | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 10/11

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Terri Becker, DVM | 09/22/2003 | 05/24/2007 | 06/01/2010 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 10/19-20/2010 | San Diego | Yes | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Stephanie Ferguson, DVM | 03/19/2005 | 11/14/2008 | 06/01/2012 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | Yes | | |

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|-----------------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 10/19-20/2010 | San Diego | Yes | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Tom Kendall, DVM | 02/01/2008 | | 06/01/2011 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 10/19-20/2010 | San Diego | Yes | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Richard Johnson, DVM | 12/20/2010 | | 06/01/2013 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | N/A | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | N/A | | |
| Meeting 3 | 10/19-20/2010 | San Diego | N/A | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Kim Williams, RVT | 12/18/2010 | | 06/01/2014 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | N/A | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | N/A | | |
| Meeting 3 | 10/19-20/2010 | San Diego | N/A | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Linda Starr | 06/02/2004 | 06/10/2008 | 06/01/2012 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | Yes | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 10/19-20/2010 | San Diego | Yes | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Judie Mancuso | 08/02/2010 | | 06/01/2014 | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | N/A | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | N/A | | |
| Meeting 3 | 10/19-20/2010 | San Diego | Yes | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
| Patti Aguiar | 12/23/2010 | | 06/01/2014 | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2010 | Sacramento | N/A | | |
| Meeting 2 Teleconference | 08/16/2010 | Sacramento | N/A | | |
| Meeting 3 | 10/19-20/2010 | San Diego | N/A | | |
| Meeting 4 | 01/25-26/2011 | Sacramento | Yes | | |

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|-----------|---------------|-----------|-----|--|--|
| Meeting 5 | 04/18-20/2011 | Riverside | Yes | | |
|-----------|---------------|-----------|-----|--|--|

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 11/12

| Member Name (Include Vacancies) | Date First Appointed | Date Re-appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------|---------------------|-------------------|----------------------|----------------------------------|
| Stephanie Ferguson, DVM | 03/19/2005 | 11/14/2008 | 06/01/2012 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |
| Tom Kendall, DVM | 02/01/2008 | 06/11/2012 | 06/01/2011 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |
| Richard Johnson, DVM | 12/20/2010 | | 06/01/2013 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |
| Vacant | | | | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meetings 1-4 | | | N/A-vacant | | |
| Kim Williams, RVT | 12/18/2010 | | 06/01/2014 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |
| Linda Starr | 06/02/2004 | 06/10/2008 | 06/01/2012 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |
| Judie Mancuso | 08/02/2010 | | 06/01/2014 | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |

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|---------------------|-------------------|---------------------|-------------------|-----------------|----------------------|
| Patti Aguiar | 12/23/2010 | | 06/01/2014 | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19-20/2011 | Sacramento | Yes | | |
| Meeting 2 | 10/17-19/2011 | San Diego | Yes | | |
| Meeting 3 | 01/25-26/2012 | Sacramento | Yes | | |
| Meeting 4 | 04/24-25/2012 | Laguna Beach | Yes | | |

Table 1a and 1b. Veterinary Medical Board Member Roster and Attendance - FY 12/13

| Member Name (Include Vacancies) | Date First Appointed | Date Re-appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------|---------------------|-------------------|----------------------|----------------------------------|
| Tom Kendall, DVM | 02/01/2008 | 06/11/2012 | 06/01/2015 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Richard Johnson, DVM | 12/20/2010 | | 06/01/2013 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Cheryl Waterhouse, DVM | 06/11/2012 | | 06/01/2016 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Richard Sullivan, DVM | 06/14/2012 | | 06/01/2014 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Kim Williams, RVT | 12/18/2010 | | 06/01/2014 | Governor | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Linda Starr | 06/02/2004 | 06/10/2008 | 06/01/2012 | Senate | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |

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|----------------------|-------------------|--------------|-------------------|-----------------|----------------------|
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Judie Mancuso | 08/02/2010 | | 06/01/2014 | Assembly | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |
| Patti Aguiar | 12/23/2010 | | 06/01/2014 | Governor | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | | | | | |
| Meeting 2 | | | | | |
| Meeting 3 | | | | | |
| Meeting 4 | | | | | |

| Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 04/05 | | | | | |
|--|----------------------|-------------------|-------------------|----------------------|----------------------------------|
| Member Name (Include Vacancies) | Date First Appointed | Date Re-appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
| Nancy Ehrlich, RVT | 08/05/1998 | 1/2003 | 06/30/2006 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/13/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/13/2004 | Davis | Yes | | |
| Meeting 3 | 1/19/2005 | Davis | Yes | | |
| Meeting 4 | 4/12/2005 | Davis | Yes | | |
| Alex Henderson, RVT | 08/05/1998 | 1/2003 | 06/30/2006 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/13/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/13/2004 | Davis | Yes | | |
| Meeting 3 | 1/19/2005 | Davis | Yes | | |
| Meeting 4 | 4/12/2005 | Davis | Yes | | |
| Kathleen Cicotte, RVT | 10/2000 | 10/2001 | 06/30/2005 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/13/2004 | Sacramento | No | | |
| Meeting 2 | 10/13/2004 | Davis | Yes | | |
| Meeting 3 | 1/19/2005 | Davis | No | | |
| Meeting 4 | 4/12/2005 | Davis | N/A | | |
| Richard G Johnson, DVM | 01/12/2000 | 04/20/2004 | 06/30/2008 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/13/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/13/2004 | Davis | Yes | | |
| Meeting 3 | 1/19/2005 | Davis | Yes | | |
| Meeting 4 | 4/12/2005 | Davis | Yes | | |
| Linda Zachritz | 01/1999 | 10/2001 | 06/30/2005 | VET Med Bd | Public |

| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
|--------------|------------|--------------|-----------|--|--|
| Meeting 1 | 07/13/2004 | Sacramento | Yes | | |
| Meeting 2 | 10/13/2004 | Davis | No | | |
| Meeting 3 | 1/19/2005 | Davis | N/A | | |
| Meeting 4 | 4/12/2005 | Davis | N/A | | |

Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 05/06

| Member Name (Include Vacancies) | Date First Appointed | Date Re-appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------|-------------------|-------------------|----------------------|----------------------------------|
| Nancy Ehrlich, RVT | 08/05/1998 | 1/2003 | 06/30/2006 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19/2005 | Sacramento | Yes | | |
| Meeting 2 | 10/19/2005 | San Diego | Yes | | |
| Meeting 3 | 01/24/2006 | Davis | Yes | | |
| Meeting 4 | 04/25/2006 | Los Angeles | Yes | | |
| Alex Henderson, RVT | 08/05/1998 | 1/2003 | 06/30/2006 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19/2005 | Sacramento | No | | |
| Meeting 2 | 10/19/2005 | San Diego | Yes | | |
| Meeting 3 | 01/24/2006 | Davis | Yes | | |
| Meeting 4 | 04/25/2006 | Los Angeles | Yes | | |
| Kim E Williams, RVT | 06/14/2005 | | 06/30/2009 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19/2005 | Sacramento | No | | |
| Meeting 2 | 10/19/2005 | San Diego | Yes | | |
| Meeting 3 | 01/24/2006 | Davis | Yes | | |
| Meeting 4 | 04/25/2006 | Los Angeles | Yes | | |
| Richard G Johnson, DVM | 01/12/2000 | 04/20/2004 | 06/30/2008 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19/2005 | Sacramento | Yes | | |
| Meeting 2 | 10/19/2005 | San Diego | Yes | | |
| Meeting 3 | 01/24/2006 | Davis | Yes | | |
| Meeting 4 | 04/25/2006 | Los Angeles | Yes | | |
| Virginia Curtis | 07/19/2005 | | 06/30/2009 | VET Med Bd | Public |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/19/2005 | Sacramento | Yes | | |
| Meeting 2 | 10/19/2005 | San Diego | Yes | | |
| Meeting 3 | 01/24/2006 | Davis | Yes | | |
| Meeting 4 | 04/25/2006 | Los Angeles | Yes | | |

Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 06/07

| Member Name (Include Vacancies) | Date First Appointed | Date Re-appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------|-------------------|-------------------|----------------------|----------------------------------|
|------------------------------------|----------------------|-------------------|-------------------|----------------------|----------------------------------|

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|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Nancy Ehrlich, RVT | 08/05/1998 | 1/2003 | 06/30/2006 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18/2006 | Sacramento | Yes | | |
| Meeting 2 | 09/07/2006 | Sacramento | Yes | | |
| Meeting 3 | 10/17/2006 | Sacramento | Yes | | |
| Meeting 4 | 01/23/2007 | Sacramento | Yes | | |
| Meeting 5 | 05/01/2007 | Sacramento | Yes | | |
| Alex Henderson, RVT | 08/05/1998 | 1/2003 | 06/30/2006 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18/2006 | Sacramento | Yes | | |
| Meeting 2 | 09/07/2006 | Sacramento | Yes | | |
| Meeting 3 | 10/17/2006 | Sacramento | Yes | | |
| Meeting 4 | 01/23/2007 | Sacramento | Yes | | |
| Meeting 5 | 05/01/2007 | Sacramento | Yes | | |
| Kim E Williams, RVT | 06/14/2005 | | 06/30/2009 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18/2006 | Sacramento | Yes | | |
| Meeting 2 | 09/07/2006 | Sacramento | Yes | | |
| Meeting 3 | 10/17/2006 | Sacramento | Yes | | |
| Meeting 4 | 01/23/2007 | Sacramento | Yes | | |
| Meeting 5 | 05/01/2007 | Sacramento | Yes | | |
| Richard G Johnson, DVM | 01/12/2000 | 04/20/2004 | 06/30/2008 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18/2006 | Sacramento | Yes | | |
| Meeting 2 | 09/07/2006 | Sacramento | Yes | | |
| Meeting 3 | 10/17/2006 | Sacramento | Yes | | |
| Meeting 4 | 01/23/2007 | Sacramento | Yes | | |
| Meeting 5 | 05/01/2007 | Sacramento | Yes | | |
| Virginia Curtis | 07/19/2005 | | 06/30/2009 | VET Med Bd | Public |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/18/2006 | Sacramento | Yes | | |
| Meeting 2 | 09/07/2006 | Sacramento | Yes | | |
| Meeting 3 | 10/17/2006 | Sacramento | No | | |
| Meeting 4 | 01/23/2007 | Sacramento | Yes | | |
| Meeting 5 | 05/01/2007 | Sacramento | Yes | | |

Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 07/08

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Kim E Williams, RVT | 06/14/2005 | | 06/30/2009 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/10/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15/2008 | Sacramento | Yes | | |

| | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Meeting 4 | 04/15/2008 | San Diego | Yes | | |
| Carol Schumacher, RVT | 07/10/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/10/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15/2008 | San Diego | Yes | | |
| Craig C Cornell, RVT | 10/16/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/10/2007 | Sacramento | N/A | | |
| Meeting 2 | 10/16/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15/2008 | San Diego | Yes | | |
| Richard G Johnson, DVM | 01/12/2000 | 04/20/2004 | 06/30/2008 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/10/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15/2008 | San Diego | Yes | | |
| Virginia Curtis | 07/19/2005 | | 06/30/2009 | VET Med Bd | Public |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/10/2007 | Sacramento | Yes | | |
| Meeting 2 | 10/16/2007 | Sacramento | Yes | | |
| Meeting 3 | 01/15/2008 | Sacramento | Yes | | |
| Meeting 4 | 04/15/2008 | San Diego | Yes | | |

Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 08/09

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Kim E Williams, RVT | 06/14/2005 | | 06/30/2009 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22/2008 | Sacramento | Yes | | |
| Meeting 2 | 10/21/2008 | Sacramento | Yes | | |
| Meeting 3 | 01/27/2009 | Sacramento | No | | |
| Meeting 4 | 04/21/2009 | Sacramento | No | | |
| Carol Schumacher, RVT | 07/10/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22/2008 | Sacramento | Yes | | |
| Meeting 2 | 10/21/2008 | Sacramento | Yes | | |
| Meeting 3 | 01/27/2009 | Sacramento | Yes | | |
| Meeting 4 | 04/21/2009 | Sacramento | Yes | | |
| Craig C Cornell, RVT | 10/16/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22/2008 | Sacramento | Yes | | |

| | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Meeting 2 | 10/21/2008 | Sacramento | Yes | | |
| Meeting 3 | 01/27/2009 | Sacramento | Yes | | |
| Meeting 4 | 04/21/2009 | Sacramento | Yes | | |
| Richard G Johnson, DVM | 01/12/2000 | 04/20/2004 | 06/30/2008 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22/2008 | Sacramento | Yes | | |
| Meeting 2 | 10/21/2008 | Sacramento | No | | |
| Meeting 3 | 01/27/2009 | Sacramento | Yes | | |
| Meeting 4 | 04/21/2009 | Sacramento | Yes | | |
| Virginia Curtis | 07/19/2005 | | 06/30/2009 | VET Med Bd | Public |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/22/2008 | Sacramento | Yes | | |
| Meeting 2 | 10/21/2008 | Sacramento | Yes | | |
| Meeting 3 | 01/27/2009 | Sacramento | Yes | | |
| Meeting 4 | 04/21/2009 | Sacramento | Yes | | |

Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 09/10

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Kim E Williams, RVT | 06/14/2005 | | 06/30/2009 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20/2009 | San Diego | Yes | | |
| Meeting 3 | 01/26/2010 | Sacramento | Yes | | |
| Meeting 4 | 03/16/2010 | Sacramento | Yes | | |
| Carol Schumacher, RVT | 07/10/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20/2009 | San Diego | Yes | | |
| Meeting 3 | 01/26/2010 | Sacramento | Yes | | |
| Meeting 4 | 03/16/2010 | Sacramento | Yes | | |
| Craig C Cornell, RVT | 10/16/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2009 | Sacramento | No | | |
| Meeting 2 | 10/20/2009 | San Diego | Yes | | |
| Meeting 3 | 01/26/2010 | Sacramento | Yes | | |
| Meeting 4 | 03/16/2010 | Sacramento | Yes | | |
| Richard G Johnson, DVM | 01/12/2000 | 04/20/2004 | 06/30/2008 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20/2009 | San Diego | No | | |
| Meeting 3 | 01/26/2010 | Sacramento | Yes | | |
| Meeting 4 | 03/16/2010 | Sacramento | N/A | | |
| Oscar E Chavez, DVM | 03/11/2010 | | 06/30/2012 | VET Med Bd | Professional |

| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
|------------------------------------|----------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Meeting 1 | 07/21/2009 | Sacramento | N/A | | |
| Meeting 2 | 10/20/2009 | San Diego | N/A | | |
| Meeting 3 | 01/26/2010 | Sacramento | N/A | | |
| Meeting 4 | 03/16/2010 | Sacramento | Yes | | |
| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
| Virginia Curtis | 07/19/2005 | | 06/30/2009 | VET Med Bd | Public |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/21/2009 | Sacramento | Yes | | |
| Meeting 2 | 10/20/2009 | San Diego | Yes | | |
| Meeting 3 | 01/26/2010 | Sacramento | Yes | | |
| Meeting 4 | 03/16/2010 | Sacramento | Yes | | |

| Table 1a and 1b. Registered Veterinary Technician Committee Member Roster and Attendance - FY 10/11 | | | | | |
|--|----------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
| Kim E Williams, RVT | 06/14/2005 | 10/20/2010 | 06/30/2013 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2010 | Sacramento | No | | |
| Meeting 2 | 11/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 01/25/2011 | Sacramento | N/A | | |
| Meeting 4 | 03/15/2011 | Sacramento | N/A | | |
| Meeting 5 Comm. Sunset 06/30/11 | 06/14/2011 | Sacramento | N/A | | |
| Carol Schumacher, RVT | 07/10/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2010 | Sacramento | No | | |
| Meeting 2 | 11/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 01/25/2011 | Sacramento | Yes | | |
| Meeting 4 | 03/15/2011 | Sacramento | Yes | | |
| Meeting 5 Comm. Sunset 06/30/11 | 06/14/2011 | Sacramento | Yes | | |
| Craig C Cornell, RVT | 10/16/2007 | | 06/30/2010 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 01/25/2011 | Sacramento | Yes | | |
| Meeting 4 | 03/15/2011 | Sacramento | Yes | | |
| Meeting 5 Comm. Sunset 06/30/11 | 06/14/2011 | Sacramento | Yes | | |
| Oscar E Chavez, DVM | 03/11/2010 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 01/25/2011 | Sacramento | Yes | | |
| Meeting 4 | 03/15/2011 | Sacramento | N/A | | |

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|--|-------------------|-------------------|-------------------|-------------------|---------------|
| Meeting 5 Comm. Sunset 06/30/11 | 06/14/2011 | Sacramento | N/A | | |
| Virginia Curtis | 07/19/2005 | 10/20/2010 | 06/30/2013 | VET Med Bd | Public |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 07/20/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/16/2010 | Sacramento | Yes | | |
| Meeting 3 | 01/25/2011 | Sacramento | Yes | | |
| Meeting 4 | 03/15/2011 | Sacramento | Yes | | |
| Meeting 5 Comm. Sunset 06/30/11 | 06/14/2011 | Sacramento | Yes | | |

Table 1a and 1b. Multidisciplinary Advisory Committee Member Roster and Attendance - FY 09/10

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|-------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| William A Grant II, DVM | 05/13/2009 | | 06/30/2011 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 05/13/2009 | Sacramento | Yes | | |
| Meeting 2 | 08/25-26/2009 | Sacramento | Yes | | |
| Meeting 3 | 11/19/2009 | Sacramento | Yes | | |
| Meeting 4 | 3/17/2010 | Sacramento | Yes | | |
| Richard G Johnson, DVM | 05/13/2009 | | 06/30/2011 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 05/13/2009 | Sacramento | Yes | | |
| Meeting 2 | 08/25-26/2009 | Sacramento | Yes | | |
| Meeting 3 | 11/19/2009 | Sacramento | Yes | | |
| Meeting 4 | 3/17/2010 | Sacramento | Yes | | |
| Jon A Klingborg, DVM | 08/25/2009 | | 06/30/2011 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 05/13/2009 | Sacramento | N/A | | |
| Meeting 2 | 08/25-26/2009 | Sacramento | Yes | | |
| Meeting 3 | 11/19/2009 | Sacramento | Yes | | |
| Meeting 4 | 3/17/2010 | Sacramento | Yes | | |
| Jennifer E Boyle, RVT | 08/25/2006 | | 06/30/2011 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 05/13/2009 | Sacramento | N/A | | |
| Meeting 2 | 08/25-26/2009 | Sacramento | Yes | | |
| Meeting 3 | 11/19/2009 | Sacramento | Yes | | |
| Meeting 4 | 3/17/2010 | Sacramento | Yes | | |
| Diana Woodward Hagle | 05/13/2009 | | 06/30/2011 | VET Med Bd | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 05/13/2009 | Sacramento | Yes | | |
| Meeting 2 | 08/25-26/2009 | Sacramento | Yes | | |
| Meeting 3 | 11/19/2009 | Sacramento | Yes | | |
| Meeting 4 | 3/17/2010 | Sacramento | Yes | | |

Table 1a and 1b. Multidisciplinary Advisory Committee Member Roster and Attendance - FY 10/11

| Member Name (Include Vacancies) | Date First Appointed | Date Re-appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------|-------------------|-------------------|----------------------|----------------------------------|
| William A Grant II, DVM | 05/13/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/17/2010 | Sacramento | Yes | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |
| Richard G Johnson, DVM | 05/13/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/17/2010 | Sacramento | Yes | | |
| Meeting 3 | 3/16/2011 | Sacramento | N/A | | |
| Meeting 4 | 0615/2011 | Sacramento | N/A | | |
| Jon A Klingborg, DVM | 08/25/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/17/2010 | Sacramento | Yes | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |
| Jennifer E Boyle, RVT | 08/25/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/17/2010 | Sacramento | Yes | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |
| Oscar E Chavez, DVM | 03/15/2011 | | 06/30/2014 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | N/A | | |
| Meeting 2 | 11/17/2010 | Sacramento | N/A | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |
| Richard J Sullivan, DVM | 03/15/2011 | | 06/30/2013 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | N/A | | |
| Meeting 2 | 11/17/2010 | Sacramento | N/A | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |
| David F Johnson, RVT | 03/15/2011 | | 06/30/2014 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | N/A | | |
| Meeting 2 | 11/17/2010 | Sacramento | N/A | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |

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|-----------------------------|-------------------|--------------|-------------------|-------------------|----------------------|
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |
| Diana Woodward Hagle | 05/13/2009 | | 06/30/2012 | VET Med Bd | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 09/01/2010 | Sacramento | Yes | | |
| Meeting 2 | 11/17/2010 | Sacramento | Yes | | |
| Meeting 3 | 3/16/2011 | Sacramento | Yes | | |
| Meeting 4 | 0615/2011 | Sacramento | Yes | | |

Table 1a and 1b. Multidisciplinary Advisory Committee Member Roster and Attendance - FY 11/12

| Member Name (Include Vacancies) | Date First Appointed | Date Re- appointed | Date Term Expires | Appointing Authority | Type (public or professional) |
|------------------------------------|----------------------------|-----------------------|----------------------|-------------------------|-------------------------------------|
| William A Grant II, DVM | 05/13/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | Yes | | |
| Jon A Klingborg, DVM | 08/25/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | Yes | | |
| Jennifer E Boyle, RVT | 08/25/2009 | | 06/30/2012 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | Yes | | |
| Oscar E Chavez, DVM | 03/15/2011 | | 06/30/2014 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | No | | |
| Richard J Sullivan, DVM | 03/15/2011 | | 06/30/2013 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | Yes | | |
| David F Johnson, RVT | 03/15/2011 | | 06/30/2014 | VET Med Bd | Professional |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | Yes | | |
| Diana Woodward Hagle | 05/13/2009 | | 06/30/2012 | VET Med Bd | Public Member |
| Meeting Type | Mtg Date | Mtg Location | Attended? | | |
| Meeting 1 | 11/16/2011 | Sacramento | Yes | | |

| | | | | | |
|-----------|------------|------------|-----|--|--|
| Meeting 2 | 03/14/2012 | Sacramento | Yes | | |
| Meeting 3 | 06/13/2012 | Sacramento | Yes | | |

2. In the past four years, was the board unable to hold any meetings due to lack of quorum?

No, the Board has not had any quorum problems.

3. Describe any major changes to the board since the last Sunset Review, including:

- **Internal changes (i.e., reorganization, relocation, change in leadership, strategic planning)**
 - Since 2003 there have been several internal changes within the Board, including creating a new Assistant Executive Officer position in 2006, moving the Board office in 2008, creating the Multidisciplinary Committee and adding an RVT to the Board in 2009, sunsetting the RVT Committee in 2011 and adopting updated Strategic Plans in 2007, 2009 and 2012.
- **All legislation sponsored by the board and affecting the board since the last sunset review.**

Since 2003, the Board sponsored and/or been affected by the following legislation:

- **2004/05**
 - SB 1548 (Figuroa) Extended the Board's sunset date to July 1, 2009/January 1, 2010; increased the trigger amount for licensees and insurance companies to report liability settlements from \$3,000 to \$10,000; created a mandatory reporting requirement for licensees to report suspected animal cruelty; clarified the authority of the RVT Committee in assisting the Board; created a provision whereby the Board could extend a temporary reciprocity license for one year for reasons of health, military or undue hardship.
- **2005/06**
 - AB 2915 Exempted from the laws regulating the practice of veterinary medicine veterinarians employed by a city, city and county or county who meet specified criteria and who are conducting activities, under direct supervision, related to pathology and epidemiology on dead animals as part of a specified government program. The bill had a four year sunset clause to January 1, 2011.
 - SB 1476 (Figuroa) An omnibus bill that, among other items, extended the Board's sunset dates to July 1, 2011/January 1, 2012.
- **2006/07**
 - SB 969 (Annestad) Created authority for unlicensed persons to administer controlled substances under supervision of a licensed veterinarian.
- **2007/08**
 - AB 2423 (Bass) Amended the Board's authority over RVTs to allow the Board to issue a probationary license or registration in certain cases where the application had a conviction but was able to show either rehabilitation or a dismissal of the conviction.
- **2008/09**
 - AB 2427 (Eng) Created a prohibition for local jurisdictions to segment out legally what tasks could and could not be performed by veterinarians licensed in the State of California.
 - SB 475 (Padilla) A fee increase bill for the Guide Dogs licensing board.
 - SB 1584 (Padilla) Increased fees across the board; created the Multidisciplinary Advisory Committee; implemented enforcement priorities; established a practice requirement for Board consultants of no more than four years out of practice; limited the terms for members of the Registered Veterinary Technician Committee (RVTC) to three years and meetings to three times a year; added a fee for RVTs who fail to notify the Board of a change of address within 30 days; and clarified that RVTs are eligible for the Board's Diversion Program.

- **2009/10**
 - AB 107 (Galgiani) Clarified the Governor's appointment authority to the Board to encompass four professional members and one public member and create authority for the Board to transition to the use of the Veterinary Technician National Exam (VTNE).
 - AB 1760 (Galgiani) Clarified that the state board examination for veterinarians be given at least twice a year; and clarified the Board's enforcement authority over registered veterinary technicians.
 - SB 1111 (Negrete McLeod) Although this bill ultimately did not become law, the Department of Consumer Affairs and the Legislature have required that licensing boards move forward with as many regulatory amendments related to the nine (9) provisions of this bill that are possible under each board's existing law. The Veterinary Medical Board has identified the provisions that are covered in existing law, those that would require additional legislation and those that it can move forward with in regulations and has scheduled a discussion of those provisions for meetings scheduled in September and October 2012.
- **2010/11**
 - AB 1980 (Hayashi) Extended the Board's sunset date and added a registered veterinary technician (RVT) to the Board; changed the quorum requirements from 4 members to 5 members; eliminated the sunset date for the Multidisciplinary Advisory Committee (MDC); created a term limit of two terms of three years each for the members of the MDC; created an exemption for RVT students to perform the RVT job tasks under supervision while in the final portion of educational program; created title protection for "veterinary technician;" sunset the Registered Veterinary Technician Committee (RVTC); required training for unregistered persons operating radiographic equipment and proof of such training must be maintained and provided to the Board upon request; added a reporting for the attending veterinarians at rodeos and a requirement for the Board to post the reporting form on its web site; and created a liability exemption for veterinarians and RVTs during times of a state of war, state of emergency or local emergency.
- **2011/12**
 - AB 610 (Solario) Extended the deadline for obtaining commitments for 7,500 spay/neuter license plates one year.
 - AB 1839 (Ma) Maintains the authority of veterinarians to delegate administration of controlled substances to RVTs or laypersons under supervision; changed the terminology for laypersons working in a veterinary hospital from unregistered assistants to veterinary assistants.
 - SB 697 (Emmerson) Would have clarified the Board's authority over unlicensed activity. The bill did not pass.
 - SB 969 (Vargas) This bill would have provided a state certification process for persons wishing to become pet groomers. The bill did not pass.
- **All regulation changes approved by the board since the last sunset review. Include the status of each regulatory change approved by the board.**
 - **2004/05**
 - Criteria for Equivalent RVT Programs (CCR section 2065) - eff. 8/16/04
 - **2005/06**
 - None
 - **2006/07**
 - Anesthesia, RVT and Animal Health Care Tasks (CCR sections 2032.4, 2034, 2036 and 2036.5) - eff. 5/20/07
 - **2007/08**

- Created temporary license provisions for interns/residents
- RVT Animal Health Care Tasks (CCR sections 2036 and 2036.5) - eff. 9/2/07
- Fee Increase Regs – eff. 10/2007
- **2008/09**
 - Mandatory Continuing Education for RVTs
 - Updated RVT Eligibility Categories
- **2009/10**
 - Limited Term Eligibility Window
 - Exam Clean Up/Update Deadlines for Computerized Testing
- **2010/11**
 - RVT Approved Schools Update (Public hearing – 1/2013)
 - Retroactive Fingerprinting of Licensees, eff. 3/2012 – pending Breeze Data Base System
 - Fee Increase, eff. 3/2012
- **2011/12**
 - Minimum Standards of Practice (CCR 2030) – pending DCA
 - Unlicensed Activity – Dental Operation (CCR Section 2037) – pending DCA
 - Disciplinary Guidelines – Pending DCA
- **2012/13**
 - Approval of RVT Alternate Route Programs (Public hearing – 1/2013)

4. Describe any major studies conducted by the board (cf. Section 12, Attachment C).

The Board is in the process of developing its succession planning document for the primary leadership positions in the Board office, the Executive Officer, the Assistant Executive Officer and two lead staff AGPAs. This study is anticipated to be completed by the end of fiscal year 2012/13.

Also, the Board worked with the DCA's Office of Profession Exam Services (OPES) beginning in 2010 to do a study on the viability of transitioning from a state to a national licensing examination for veterinary technicians. The study was completed and the transition authorized for January 2014 with the proviso that OPES develop a state law exam to be offered in addition to the Veterinary Technician National Exam (VTNE) related to the California job tasks for registered veterinary technicians.

In 2009, the Board implemented a Limited Term Eligibility Window (LTEW) for persons who had been working in the veterinary field for at least five years with some education to become eligible for taking the state licensing examination for veterinary technicians. This project resulted in approximately 450 new registered veterinary technicians in California thus offsetting some of the identified shortages of RVTs.

The Board is currently undergoing an Occupational Analysis for its state board licensing examination for veterinarians through OPES. The study is anticipated to be completed by the end of fiscal year 12/13.

5. List the status of all national associations to which the board belongs.

The Board is a current member of two national organizations, the American Association of Veterinary State Boards (AAVSB) and the Federated Association of Regulatory Boards (FARB).

- **Does the board's membership include voting privileges? AAVSB - yes**

- **List committees, workshops, working groups, task forces, etc., on which board participates.** The Board has been an active participant with the AAVSB since 1985. Currently, there is one California board member on the AAVSB Board of Directors; – one member on the RACE Committee; one member on the Veterinary Technician National Exam Committee and the Executive Officer is a member of the annual conference planning committee. The Board also appoints a voting delegate each year to attend the annual conference and vote on behalf of the Board.
- **How many meetings did board representative(s) attend? When and where? CK with Tom and Rich**
 Since 2003/04 – one conference a year – the EO and one member attended until 2009 when another member started attending. Since 2009/2010 – three board members and EO have attended the AAVSB annual conference. In 2011, three board members began serving on the various boards and began attending committee meetings. This year there will be four members and the EO attending the annual conference in Seattle WA.
 In January 2012, the one Board member who is serving on the AAVSB Board of Directors attended the mid-year business meeting of the AAVSB held in Puerto Rico. All expenses are reimbursed by the AAVSB.
- **If the board is using a national exam, how is the board involved in its development, scoring, analysis, and administration?** The Board is not directly involved in the development, scoring, analysis and administration of the national exam; however, its parameters of those issues related to the examination are outlined in the annual contract with the National Board of Veterinary Medical Examiners and the Board's legal counsel through the Department of Consumer Affairs reviews the annual contract each year prior to the Board making any commitment. The Board also works through the AAVSB to monitor the national exam and the AAVSB has four members on the NBVME.

**Section 2 –
Performance Measures and Customer Satisfaction Surveys**

6. Provide each quarterly and annual performance measure report as published on the DCA website
7. Provide results for each question in the customer satisfaction survey broken down by fiscal year. Discuss the results of the customer satisfaction surveys.

The Board does not use the DCA customer satisfaction surveys.

**Section 3 –
Fiscal and Staff**

Fiscal Issues - AEO

8. Describe the board's current reserve level, spending, and if a statutory reserve level exists.
Section 4905(l) Statutory reserve limit is 10 months/current reserves approximately: 5-7 months
9. Describe if/when a deficit is projected to occur and if/when fee increase or reduction is anticipated. Describe the fee changes (increases or decreases) anticipated by the board.

There is no projected deficit for the Board. **Fee increase – March 1, 2012. None at this time.**

| (Dollars in Thousands) | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2011/12 | FY 2012/13 | FY 2013/14 |
|------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Beginning Balance | 1,300 | 1,474 | 1,682 | 1,938 | 2,259 | 2,308 |

| | | | | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Revenues and Transfers | 2,298 | 2,519 | 2,416 | 2,939 | 2,876 | 2,964 |
| Total Revenue | \$ 3,598 | \$ 3,993 | \$ 4,098 | \$ 4,877 | \$ 5,135 | \$ 5,272 |
| Budget Authority | 2,444 | 2,672 | 2,619 | 2,703 | 2,848 | 2,905 |
| Expenditures | 2,187 | 2,342 | 2,160 | 2,618 | 2,827 | 2,878 |
| Loans to General Fund | - | - | - | - | - | - |
| Accrued Interest, Loans to General Fund | - | - | - | - | - | - |
| Loans Repaid From General Fund | - | - | - | - | - | - |
| Fund Balance | \$ 1,411 | \$ 1,651 | \$ 1,938 | \$ 2,259 | \$ 2,308 | \$ 2,394 |
| Months in Reserve | 7.2 | 9.2 | 8.9 | 9.6 | 9.6 | 8.5* |

*BCPs to be submitted for FY14-15.

10. Describe history of general fund loans. When were the loans made? When were payments made? What is the remaining balance?

No loans since 1990 – all funds were returned 1996-1999.

11. Describe the amounts and percentages of expenditures by program component. Use Table 3. Expenditures by Program Component to provide a breakdown of the expenditures by the board in each program area. Expenditures by each component (except for pro rata) should be broken out by personnel expenditures and other expenditures.

| Table 3. Expenditures by Program Component (in thousands) | | | | | | | | |
|--|--------------------|----------------|--------------------|----------------|--------------------|----------------|--------------------|----------------|
| | FY 2008/09 | | FY 2009/10 | | FY 2010/11 | | FY 2011/12 | |
| | Personnel Services | OE&E |
| Enforcement | 314 | 1,059 | 330 | 1,174 | 393 | 925 | 400 | 1,078 |
| Examination | 119 | 138 | 110 | 194 | 123 | 132 | 148 | 198 |
| Licensing | 97 | 34 | 89 | 36 | 98 | 29 | 105 | 65 |
| Administration * | 160 | 19 | 147 | 25 | 152 | 18 | 160 | 52 |
| DCA Pro Rata | - | 333 | - | 313 | - | 342 | - | 453 |
| Diversion (if applicable) | - | 18 | - | 19 | - | 20 | - | 21 |
| TOTALS | \$690 | \$1,601 | \$676 | \$1,761 | \$766 | \$1,466 | \$820 | \$1,867 |

*Administration includes costs for executive staff, board, administrative support, and fiscal services.

12. Describe license renewal cycles and history of fee changes in the last 10 years. Give the fee authority (Business and Professions Code and California Code of Regulations citation) for each fee charged by the board.

B&P Code, Section 4905; CCR Section 2070 and 20071 – Fee Schedule - Attachment #_____

10/2007 – fee increase to statutory maximum

1/2010 – legislation become effective to increase the statutory maximum

3/2012 – regulatory fee increase goes into effect

| Table 4. Fee Schedule and Revenue | | | | | | | |
|---|--------------------|-----------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Fee | Current Fee Amount | Statutory Limit | FY 2008/09 Revenue | FY 2009/10 Revenue | FY 2010/11 Revenue | FY 2011/12 Revenue | % of Total Revenue |
| VETERINARIANS | | | | | | | |
| Application for Examination Review | \$125 | \$350 | \$67,500 | \$70,800 | \$66,900 | \$59,600 | 2% |
| California State Board Examination | \$200 | \$350 | \$82,138 | \$87,900 | \$81,300 | \$89,250 | 3.1% |
| Veterinary Law Examination | \$100 | \$100 | \$18,050 | \$17,450 | \$18,450 | \$27,400 | 1% |
| Initial Veterinary License (for one year or more) | \$290 | \$500 | \$68,000 | \$64,250 | \$72,500 | \$72,645 | 2.5% |
| Initial Veterinary License (less than one year) | \$145 | \$250 | \$26,125 | \$27,775 | \$33,625 | \$33,255 | 1% |
| Veterinary License Biennial Renewal | \$290 | \$500 | \$1,197,621 | \$1,249,275 | \$1,287,525 | \$1,375,230 | 47.8% |
| Temporary Veterinary License - Reciprocity | \$150 | \$250 | \$7,000 | \$5,125 | \$7,275 | \$17,150 | .6% |
| Temporary Veterinary License - Intern | \$150 | \$250 | \$6,375 | \$8,250 | \$5,150 | \$8,500 | .3% |
| Inactive License Renewal | \$250 | \$250 | \$38,000 | \$83,525 | \$34,000 | \$36,080 | 1.25% |
| VETERINARY PREMISES | | | | | | | |
| Initial Registration | \$200 | \$400 | \$14,500 | \$12,300 | \$16,000 | \$31,200 | 1% |
| Registration Renewal | \$200 | \$400 | \$285,400 | \$242,300 | \$293,900 | \$600,710 | 20.9% |
| REGISTERED VETERINARY TECHICIANS | | | | | | | |
| Examination Application Review | \$125 | \$350 | \$64,025 | \$120,000 | \$56,000 | \$76,525 | 2.7% |
| Examination | \$175 | \$300 | \$94,950 | \$174,950 | \$80,400 | \$103,100 | 3.6% |
| Initial Registration (for one year or more) | \$140 | \$350 | \$20,600 | \$37,350 | \$25,200 | \$23,340 | .8% |
| Registration (less than one year) | \$70 | \$175 | \$9,500 | \$16,050 | \$10,650 | \$11,890 | .4% |
| Biennial Registration Renewal | \$140 | \$350 | \$218,575 | \$242,500 | \$262,900 | \$309,420 | 10.8% |

13. Describe Budget Change Proposals (BCPs) submitted by the board in the past four fiscal years.

| Table 5. Budget Change Proposals (BCPs) | | | | | | | | |
|---|-------------|-------------------------------|--|---|--------------|-------------|--------------|-------------|
| BCP ID # | Fiscal Year | Description of Purpose of BCP | Personnel Services | | | | OE&E | |
| | | | # Staff Requested (include classification) | # Staff Approved (include classification) | \$ Requested | \$ Approved | \$ Requested | \$ Approved |
| 1110-04L | 2009-10 | AB-1584 | .5 SSA | .5 SSA 2 year limited term | \$38,000 | \$38,000 | \$26,000 | \$26,000 |

| | | | | | | | | |
|----------|---------|--|-------------------------------|--------------------------|---|----------|--|--|
| 1110-05L | 2009-10 | AB-2423 | 1.0 SSA | 1.0 SSA | \$62,000 | \$62,000 | \$13,000 first year \$5,000 ongoing | \$13,000 first year \$5,000 ongoing |
| 1110-39L | 2010-11 | AB-107 | 1.0 SSA | 1.0 SSA | \$68,000 | \$68,000 | \$50,000 first year \$7,000 ongoing | \$50,000 first year \$7,000 Ongoing |
| 1110-1A | 2010-11 | Consumer Protection Enforcement Initiative | 7.1 first year 8.1 ongoing | 1.0 Special Investigator | \$388,000 first year \$473,000 ongoing | \$55,000 | \$75,000 | \$30,000 |
| | 2011-12 | Veterinary Hospital Inspection Program | .5 SSA .5 OT | 0.0 | \$59,000 | \$0 | \$154,000 | \$0 |
| | 2011-12 | Occupational Analysis | 0.0 | 0.0 | \$0 | \$0 | \$99,000 | \$0 |
| | 2011-12 | Mandatory Continuing Education | 2.0 Office Technicians | 0.0 | \$107,000 | \$0 | \$18,000 | \$0 |

Staffing Issues - AEO

- 14. Describe any staffing issues/challenges, i.e., vacancy rates, efforts to reclassify positions, staff turnover, recruitment and retention efforts, succession planning.**
- 15. Describe the board’s staff development efforts and how much is spent annually on staff development (cf., Section 12, Attachment D).**

Section 4 – Licensing Program – ADMIN LEAD

- 16. What are the board’s performance targets/expectations for its licensing² program? Is the board meeting those expectations? If not, what is the board doing to improve performance?**

The Board is meeting its performance targets/expectations for its licensing program.

- 17. Describe any increase or decrease in average time to process applications, administer exams and/or issue licenses. Have pending applications grown at a rate that exceeds completed applications? If so, what has been done to address them? What are the performance barriers and what improvement plans are in place? What has the board done and what is the board going to do to address any performance issues, i.e., process efficiencies, regulations, BCP, legislation?**

At the current time the Board is meeting or exceeding its recommended performance timelines for processing applications and there is no backlog.

- 18. How many licenses or registrations does the board issue each year? How many renewals does the board issue each year?**

The Board licenses veterinarians, certifies RVTs, approves RVT schools, and registers veterinary premises as authorized by the California Business and Professions Code Division 2 Healing Arts Chapter 11 Veterinary Medicine Articles 1-6 Sections 4800-4917. Renewals are biennial for veterinarians and RVT and annually for veterinary premises. In any given year, the Board renews approximately 5,500 Veterinarians, 2900 RVTs and all of the premises – 3,100. School approval is granted for 2 to 4 years.

² The term “license” in this document includes a license certificate or registration.

| Table 6. Licensee Population | | | | | |
|----------------------------------|----------------|------------|------------|------------|------------|
| | | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| Veterinarian | Active | 10201 | 10404 | 10671 | 10998 |
| | Out-of-State | 2332 | 2330 | 2388 | 2447 |
| | Out-of-Country | 87 | 85 | 88 | 90 |
| | Delinquent | 3611 | 3864 | 3996 | 4120 |
| Registered Veterinary Technician | Active | 4692 | 5218 | 5601 | 5811 |
| | Out-of-State | 472 | 465 | 491 | 506 |
| | Out-of-Country | 17 | 16 | 16 | 19 |
| | Delinquent | 2312 | 2469 | 2597 | 2774 |
| Veterinary Premise | Active | 2867 | 2916 | 2996 | 3111 |
| | Out-of-State | n/a | n/a | n/a | n/a |
| | Out-of-Country | n/a | n/a | n/a | n/a |
| | Delinquent | 189 | 199 | 206 | 220 |
| Veterinary Internship | Active | 40 | 45 | 38 | 34 |
| | Out-of-State | n/a | n/a | n/a | n/a |
| | Out-of-Country | n/a | n/a | n/a | n/a |
| | Delinquent | n/a | n/a | n/a | n/a |
| Veterinary Reciprocity | Active | 55 | 41 | 30 | 20 |
| | Out-of-State | n/a | n/a | n/a | n/a |
| | Out-of-Country | n/a | n/a | n/a | n/a |
| | Delinquent | n/a | n/a | n/a | n/a |

| Table 7a. Licensing Data by Type - Veterinarian | | | | | | | | | | |
|---|-----------|----------|--------|--------|----------------------|-------------------------|------------------------|---------------|-----------------|-------------------------------------|
| Application Type | Received | Approved | Closed | Issued | Pending Applications | | | Cycle Times | | |
| | | | | | Total (Close of FY) | Outside Board control * | Within Board control * | Complete Apps | Incomplete Apps | combined, IF unable to separate out |
| FY 2009/10 | (Exam) | 659 | 585 | | 6 | 6 | - | - | - | 26 |
| | (License) | 586 | | 491 | - | - | - | - | - | 178 |
| | (Renewal) | 515 4 | | n/a | - | - | - | - | - | - |
| FY 2010/11 | (Exam) | 643 | 518 | | 34 | 34 | - | - | - | 14 |
| | (License) | 652 | | 561 | - | - | - | - | - | 154 |
| | (Renewal) | 528 6 | | n/a | - | - | - | - | - | - |
| FY 2011/12 | (Exam) | 696 | 549 | | 57 | 57 | - | - | - | 18 |
| | (License) | 584 | | 501 | - | - | - | - | - | 192 |
| | (Renewal) | 538 6 | | n/a | - | - | - | - | - | - |

* Optional. List if tracked by the board.

Table 7a. Licensing Data by Type - Registered Veterinary Technician

| Application Type | | Received | Approved | Closed | Issued | Pending Applications | | | Cycle Times | | |
|------------------|-----------|----------|----------|--------|--------|----------------------|-------------------------|------------------------|---------------|-----------------|-------------------------------------|
| | | | | | | Total (Close of FY) | Outside Board control * | Within Board control * | Complete Apps | Incomplete Apps | combined, IF unable to separate out |
| FY 2009/10 | (Exam) | 1200 | 1225 | | | 24 | 24 | - | - | - | 20 |
| | (License) | 695 | | | 699 | - | - | - | - | - | 129 |
| | (Renewal) | 2425 | | n/a | | - | - | - | - | - | - |
| FY 2010/11 | (Exam) | 560 | 551 | | | 94 | 94 | - | - | - | 23 |
| | (License) | 465 | | | 461 | - | - | - | - | - | 145 |
| | (Renewal) | 2629 | | n/a | | - | - | - | - | - | - |
| FY 2011/12 | (Exam) | 706 | 703 | | | 122 | 122 | - | - | - | 21 |
| | (License) | 414 | | | 414 | - | - | - | - | - | 108 |
| | (Renewal) | 2786 | | n/a | | - | - | - | - | - | - |

* Optional. List if tracked by the board.

Table 7a. Licensing Data by Type - Veterinary Premise

| Application Type | | Received | Approved | Closed | Issued | Pending Applications | | | Cycle Times | | |
|------------------|-----------|----------|----------|--------|--------|----------------------|-------------------------|------------------------|---------------|-----------------|-------------------------------------|
| | | | | | | Total (Close of FY) | Outside Board control * | Within Board control * | Complete Apps | Incomplete Apps | combined, IF unable to separate out |
| FY 2009/10 | (Exam) | n/a | n/a | | | n/a | - | - | - | - | n/a |
| | (License) | 123 | | | 112 | 1 | 1 | - | - | - | 1 |
| | (Renewal) | 2866 | | n/a | | n/a | - | - | - | - | - |
| FY 2010/11 | (Exam) | n/a | n/a | | | n/a | - | - | - | - | n/a |
| | (License) | 160 | | | 142 | 1 | 1 | - | - | - | 1 |
| | (Renewal) | 2939 | | n/a | | n/a | - | - | - | - | - |
| FY 2011/12 | (Exam) | n/a | n/a | | | n/a | - | - | - | - | n/a |
| | (License) | 312 | | | 193 | 0 | - | - | - | - | 14 |
| | (Renewal) | 3044 | | n/a | | n/a | - | - | - | - | - |

* Optional. List if tracked by the board.

| Table 7b. Total Licensing Data | | | |
|---|---------------|---------------|---------------|
| | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| Initial Licensing Data: | | | |
| Initial License/Initial Exam Applications Received | 1210 | 1145 | 1126 |
| Initial License/Initial Exam Applications Approved | 1350 | 1212 | 1091 |
| Initial License/Initial Exam Applications Closed | | | |
| License Issued | 1184 | 1100 | 805 |
| Initial License/Initial Exam Pending Application Data: | | | |
| Pending Applications (total at close of FY) | 31 | 129 | 179 |
| Pending Applications (outside of board control)* | 31 | 129 | 179 |
| Pending Applications (within the board control)* | - | - | - |
| Initial License/Initial Exam Cycle Time Data (WEIGHTED AVERAGE): | | | |
| Average Days to Application Approval (All - Complete/Incomplete) | 23/153 | 17/150 | 19/200 |
| Average Days to Application Approval (incomplete applications)* | - | - | - |
| Average Days to Application Approval (complete applications)* | - | - | - |
| License Renewal Data: | | | |
| License Renewed | 10283 | 10718 | 8675 |
| * Optional. List if tracked by the board. | | | |

19. How does the board verify information provided by the applicant?

- a. What process is used to check prior criminal history information, prior disciplinary actions, or other unlawful acts of the applicant?**

Fingerprinting state and federal – national disciplinary data base administered by the AAVSB.

- b. Does the board fingerprint all applicants?**

Yes.

- c. Have all current licensees been fingerprinted? If not, explain.**

All but RVTs registered between 1979 and 2004.

- d. Is there a national databank relating to disciplinary actions? Does the board check the national databank prior to issuing a license? Renewing a license?**

There is a national databank relating to disciplinary actions and it is maintained by the AAVSB in Kansas City, MO on behalf of California and 56 other licensing jurisdictions in the United States, Canada and the U.S. Territories. The Board receives regular reports from the AAVSB and does check prior to issuing a license along with doing a state and federal live scan fingerprinting of applicants for both veterinarian and veterinary technician.

The Board does not check the databank prior to renewing a license; however, if a report is received that indicates that a licensee has been disciplined in another state, the Board takes reciprocal action and that could lead to either sanctions against the license or revocation depending on the type of violations.

- e. Does the board require primary source documentation?**

For veterinarians the Board utilizes the services of the AAVSB's Veterinary Information Verifying Agency (VIVA) to verify documents and VIVA requires primary source document. For applicants applying directly to the Board primary source documents are required for transcripts and for letters of good standing from other states.

20. Describe the board's legal requirement and process for out-of-state and out-of-country applicants to obtain licensure.

Disciplinary data base, VIVA, fingerprinting, ECFVT and PAVE.

21. Does the board send No Longer Interested notifications to DOJ on a regular and ongoing basis? Is this done electronically? Is there a backlog? If so, describe the extent and efforts to address the backlog.

The Board sends No Longer Interested notifications to the Department of Justice (DoJ) on a regular and on-going basis. No Longer Interested notifications are faxed or mailed to the DoJ; there is currently there is no backlog.

Examinations

| Table 8. Examination Data | | | | |
|---|--------------------------------------|---|--|--|
| California Examination (include multiple language) if any: | | | | |
| | License Type | Veterinarian | Registered Veterinary Technician | |
| | Exam Title | California State Board | Registered Veterinary Technician Examination | |
| FY 2008/09 | # of 1 st Time Candidates | 609 | 344 | |
| | Pass % | 84% | 77% | |
| FY 2009/10 | # of 1 st Time Candidates | 651 | 331 | |
| | Pass % | 85% | 75% | |
| FY 2010/11 | # of 1 st Time Candidates | 620 | 262 | |
| | Pass % | 87% | 69% | |
| FY 2011/12 | # of 1 st time Candidates | 684 | 370 | |
| | Pass % | 94% | 79% | |
| | Date of Last OA | Ongoing | Ongoing | |
| | Name of OA Developer | DCA Office of Professional Examination Services | | |
| | Target OA Date | n/a | n/a | |
| National Examination (include multiple language) if any: | | | | |
| | License Type | Veterinarian | | |
| | Exam Title | North American Veterinary Licensing Examination | | |
| FY 2008/09 | # of 1 st Time Candidates | 345 | | |
| | Pass % | 88% | | |
| FY 2009/10 | # of 1 st Time Candidates | 385 | | |
| | Pass % | 88% | | |
| FY 2010/11 | # of 1 st Time Candidates | 378 | | |
| | Pass % | 88% | | |
| FY 2011/12 | # of 1 st time Candidates | 339 | | |
| | Pass % | 88% | | |

| | | | |
|----------------------|--|--|--|
| Date of Last OA | 2009 | | |
| Name of OA Developer | Allied Measurement Professionals | | |
| Target OA Date | unknown | | |

22. Describe the examinations required for licensure. Is a national examination used? Is a California specific examination required?

Currently, applicants wishing to become licensed as a veterinarian must take and pass a national exam, a state specific examination and a law exam. Applicants wishing to become registered as veterinary technicians must take only the state exam; however, in 2013, the Board will be transitioning to the National Veterinary Technician Exam (VTNE) and implementing a law exam for RVT candidates.

23. What are pass rates for first time vs. retakes in the past 4 fiscal years? (Refer to Table 8: Examination Data)

24. Is the board using computer based testing? If so, for which tests? Veterinarians and RVTs Describe how it works. Where is it available? How often are tests administered?

The Board does use computer based testing for licensing veterinarians and veterinary technicians. The examinations are given six days a week with two six month eligibility windows and candidates apply on a continuous basis. There are 13 - ? computer testing sites throughout California.

25. Are there existing statutes that hinder the efficient and effective processing of applications and/or examinations? If so, please describe.

Currently, there are no existing statutes that hinder the efficient and effective processing of applications and/or examinations.

School approvals

26. Describe legal requirements regarding school approval. Who approves your schools? What role does BPPE have in approving schools? How does the board work with BPPE in the school approval process?

The Board is the approval authority for all schools providing instruction in veterinary medicine and registered vet tech technology.

27. How many schools are approved by the board? How often are schools reviewed?

28. What are the board’s legal requirements regarding approval of international schools?

The Board recognizes the accreditation standards of the AVMA and its COE.

Continuing Education/Competency Requirements

29. Describe the board’s continuing education/competency requirements, if any. Describe any changes made by the board since the last review.

The VMB insures continued competency by requiring continuing education (CE) for license renewal. For veterinarians 36 hours are required every two years. For RVTs it is 20 hours every two years. Both the providers and the courses must be “approved” as defined in the Practice Act and the CE must be obtained in subjects related to the practice of veterinary medicine. The CE courses must be consistent with current standards and practices beyond the initial academic studies required for initial licensure or registration.

The CE requirements have been codified in California Code of Regulations, Section 2085 – 2085.13 for veterinarians and Sections 2086-2085.9 for RVTs.

a. How does the board verify CE or other competency requirements?

Licensees are required to sign their renewal notice under penalty of perjury stating that they have completed the requisite number of CE hours within the last two year renewal period. Licensees are required to maintain completion documentation for no less than four years and, if audited, are required to provide that documentation to the Board upon request.

b. Does the board conduct CE audits on its licensees?

The Board does conduct CE audits on licensees? Yes. Mandatory continuing education became law in 2004 for veterinarians and the random audit process began in 2006 with a target of 10% per month. The audit process was conducted through 2008, but due staffing issues that began in 2009, the Board has had to scale back its audit program to only those who are renewing a delinquent licenses or those who are compelled to complete CE as a part of probation. In the last year, 2012/13, the Board was able to fill some of the staff vacancies and is scheduled to restart a limited general audit program on September 1, 2012.

c. What are consequences for failing a CE audit?

The consequences for failing a CE audit is that the license is automatically renewed as inactive and the licensee cannot continue practicing past their renewal date. The licensee must cease practicing until the required number of hours are completed and approved.

d. How many CE audits were conducted in the past four fiscal years?

Even with the limitations of staff and resources over the past four years the Board has conducted approximately 50 audits each year for probationers and for those licensees who wished to renew a delinquent license. The Board has submitted a Budget Change Proposal to the DCA in each of the past four years requesting an augmentation for a staff person to handle the workload of this very valuable consumer protection program, but each year the Board's request was denied. So, with existing staffing resources, the Board is limited to conducting approximately 60 to 100 audits per year.

e. What is the board's course approval policy?

The course approval criteria is outlined in regulation (16 CCR 2085.3, 1085.6 and 2086.5). Based on the approval criteria outlined in regulations, the Board delegates course approval to its national regulatory agency, the American Association of Veterinary State Boards' (AAVSB), Registry for Approved Continuing Education (RACE) for all non statutorily approved providers and courses. AAVSB evaluates courses and providers based on the regulatory criteria and either approves or disapproves the application. Approved providers are listed on the AAVSB web site at aavsb.org.

f. Who approves CE providers?

AAVSB through its RACE program approves all non-statutorily approved providers and courses for California and 57 licensing jurisdictions in the United States, Canada and U.S. Territories.

g. How many applications for CE providers and CE courses were received? How many were approved?

Numbers provided by the agency that does the approvals, the AAVSB, are as follows:

2009 – 2010

Programs –

Submitted – 1,349

Denied - 12

Approved – 1,286

Providers –

Submitted – 171

Denied - 0

Approved - 161

2010 – 2011

Programs –

Submitted – 1,341

Denied - 16

Approved – 1,256

Providers –

Submitted – 177

Denied - 0

Approved - 161

2011 – 2012

Programs –

Submitted – 1,586

Denied - 5

Approved – 1,502

Providers –

Submitted – 206

Denied - 1

Approved – 181

h. Does the board audit CE providers?

The Board audits statutorily approved providers on a case by case basis. If the documentation for the licensee is not complete due to an issue with the provider then the Board will contact the provider and ask for proof of compliance. For providers that go through the AAVSB/RACE approval process they are audited and reviewed during each two-year renewal period.

i. Describe the board's effort, if any, to review its CE policy for purpose of moving toward performance based assessments of the licensees' continuing competence.

The Board, in its first sunset review report, recommended retesting for licensure in lieu of mandatory continuing education as a way to insure true continued competency. At this point in time, the Board has not discussed a different model but is willing to consider its options in this area.

NOTE: Does the Board want to make any recommendations in this area? Telemedicine, faculty licensure, animal rehab???

Section 5 – Enforcement Program - EPM

30. What are the board's performance targets/expectations for its enforcement program?

In July 2009, the Governor directed the State and Consumer Services Agency (SCSA) to conduct an internal review of the Division of Investigation and health care boards' enforcement programs within the Department of Consumer Affairs (DCA). Based on SCSA's finding, the Governor charged the DCA Director with reforming the enforcement process for health care boards in California.

The DCA reviewed existing enforcement processes and identified systemic problems that were barriers limiting the boards' abilities to investigate and act on cases in a timely manner. The barriers identified ranged from legal and procedural challenges to inadequate resources such as funding and staff shortages. In response, the DCA launched the Consumer Protection Enforcement Initiative (CPEI). As part of the CPEI, enforcement performance measures were developed to monitor and assist in determining the effectiveness of efforts to streamline enforcement processes, reduce backlogs and achieve the overall goal to process complaints within 12-18 months. The Veterinary Medical Board's program included a review, comparison and evaluation of best

practices with the DCA and working collaboratively with the DCA to establish targets for the Board enforcement program.

The enforcement process is monitored by the Board’s Executive Officer and Enforcement Program Manager at many phases and intervals. Performance targets serve as a tool to improve case management at each interval of the enforcement process. These targets are listed below. Comments on the Board’s performance to these targets are noted after each section:

1) Intake: This the time from complaint receipt until the complaint is assigned to an analyst/investigator. Complaints are received by telephone, writing or email.

Target: Target for Intake is 10 days.

Performance: This goal was not met by the Board in fiscal 2011/12.

| Intake Process Target Performance | | | |
|-----------------------------------|--------------|------------------|------------|
| FY 2011/2012 | Average Days | Target # of Days | Target Met |
| 1 st Quarter | 13 | 10 | No |
| 2 nd Quarter | 33 | 10 | No |
| 3 rd Quarter | 23 | 10 | No |
| 4 th Quarter | 19 | 10 | No |

Comment: Complaints at intake are processed by a part-time Office Technician who also has a variety of other duties. In fiscal year 2011/2012 the Board received a total of 770 complaints.

2) Intake and Investigation: This is the average time from complaint receipt to closure of the investigation process. The investigative process includes desk investigations conducted by the analyst, and/or sending the complaint information to the Division of Investigation (DoI) for a formal investigation. Cases sent to the Attorney General (AG) for formal discipline are not included in this measure.

| Intake and Investigation Target Performance | | | |
|---|--------------|------------------|------------|
| FY 2011/2012 | Average Days | Target # of Days | Target Met |
| 1 st Quarter | 336 | 365 | Yes |
| 2 nd Quarter | 306 | 365 | Yes |
| 3 rd Quarter | 307 | 365 | Yes |
| 4 th Quarter | 309 | 365 | Yes |

Comment: Analysts constantly monitor their cases by sending status request to the appropriate person at every level of the process. This may include an expert consultant, DoI investigator or other persons.

3) Formal Discipline: This is the average number of days to complete the entire enforcement process for cases resulting in formal discipline. This includes intake, investigation by the Board and/or DoI and prosecution by the Attorney General.

Target: Target for Formal Discipline is:

Performance: This goal was met/not met by the Board in 2011/12.

| Formal Discipline Target Performance | | | |
|---|--------------|------------------|------------|
| FY 2011/2012 | Average Days | Target # of Days | Target Met |
| 1 st Quarter | NA | 740 | NA |
| 2 nd Quarter | NA | 740 | NA |
| 3 rd Quarter | NA | 740 | NA |
| 4 th Quarter | NA | 740 | NA |

4) Probation Intake: This is the average number of days from probation monitor assignment to the date the probation monitor makes the first contact with the probationer by phone or letter.

Target: Target for Probation Intake is 10 days.

Performance: This goal was met by the Board in 2011/12

| Probation Intake Target Performance | | | |
|--|--------------|------------------|------------|
| FY 2011/2012 | Average Days | Target # of Days | Target Met |
| 1 st Quarter | 5 | 10 | Yes |
| 2 nd Quarter | 4 | 10 | Yes |
| 3 rd Quarter | NA | 10 | NA |
| 4 th Quarter | NA | 10 | NA |

5) Probation Violation Response: This is the average number of days from the date a violation of probation is reported to the date the probation monitor initiates action.

Target: Target for Probation Violation response is 5 days.

Performance: This goal was met/not met by the Board in 2011/12.

| Probation Intake Target Performance | | | |
|--|--------------|------------------|------------|
| FY 2011/2012 | Average Days | Target # of Days | Target Met |
| 1 st Quarter | NA | 5 | NA |
| 2 nd Quarter | NA | 5 | NA |
| 3 rd Quarter | NA | 5 | NA |
| 4 th Quarter | NA | 5 | NA |

Comment: The Board is meeting its target performance numbers.

31. Explain trends in enforcement data and the board's efforts to address any increase in volume, timeframes, ratio of closure to pending, or other challenges. What are the performance barriers? What improvement plans are in place? What has the board done and what is the board going to do to address these issues, i.e., process efficiencies, regulations, BCP, legislation?

The Board has utilized its authority to issue citations and fines to address less egregious violations in an expedient manner. The Board finds this process to be an efficient mechanism for resolving minor

violations. The Board has directed its Multidisciplinary Advisory Committee (MDC) to work on developing Citation and Fine Guidelines to define the process and make the program even more viable and transparent to the licensees and the public. The Board asked the MDC to update the citation and fine regulations to clarify the process and increase the fines within the \$5,000 statutory maximum.

Since the evidentiary standard for a citation is preponderance of evidence as opposed to the standard for formal discipline, clear and convincing to a reasonable certainty, these cases are handled primarily by desk investigations. While the issuance of citations and fines requires a substantial amount of state time, there are usually no investigative or prosecutorial expenditures. Therefore, citations and fines can be a cost effective and relatively quick means to address minor violations.

Performance barriers. There are two major performance barriers in the enforcement process, 1) the length of time required for an investigation through the DCA's Division of Investigation, and 2) the length of time necessary for processing through the Office of the Attorney General and the Office of Administrative Hearings. Investigations through DoI can take anywhere from six (6) to eighteen (18) months. Once a case is transferred to the Office of the Attorney General for preparation of an accusation, it can take anywhere from six months to a year to prepare an accusation and one to two plus years to a hearing and final outcome. Scheduling a hearing with the Office of Administrative hearing is taking anywhere from nine (9) to twelve (12) months. These timelines are outside the Board's control, but add greatly to the overall length of time it takes from receipt of a complaint to ultimate resolution.

Other performance barriers include staffing shortages as well as the lack of timely responses from outside agencies and licensees. In many cases, to determine if a violation exists, the Board must obtain various documents such as court reports, arrest records and written responses related to each case. Responses to requests for documents can vary greatly. In many cases, multiple documents are needed from other agencies and sometimes repeated requests are required. Further delays can be caused when processing fees are required by courts and arresting agencies.

The staffing shortages are a significant barrier to improved performance in processing consumer complaints. A summary of the circumstances surrounding the staffing shortages is listed below:

- a. On July 31, 2008, Executive Order S-09-08 was issued. This order set in place, 1) a freeze for all hiring not considered critical, 2) a cease and desist order for all overtime not considered emergent to the protection of life and safety, and 3) the termination of services provided by retired annuitants, permanent intermittent, seasonal, temporary help workers and student assistants. As a result of this executive order, the Board lost the services of one permanent intermittent employee, two student assistants and two Board consultants..

On December 19, 2008, the Governor issued Executive Order S-09-12 which required state agencies to close their offices for three Fridays every month through June 30, 2010.

On August 31, 2010, the Governor implemented a State Hiring Freeze and one self-directed furlough day.

On July 1, 2012, the Governor implemented a 5% pay cut for state employees that resulted in one furlough day per month per employee.

The reduction in staffing through furlough and hiring freeze has had a significant impact on the Board's ability to process complaints in a timely manner. For example: from February 2009 through June 2010, the Board lost 46 employee work days or 368 hours due to furloughs. Multiply 368 hours by the three existing permanent full-time and this equates to 183 days or 1,104 hours of lost work time. This lost time is equivalent to a .62 full-time position or a 20% reduction in enforcement staff over that time period. Mandatory furloughs directly impacted the Board's ability to protect the public. Over the last three years, the number of cases enforcement staff was able to process was reduced and case backlogs and processing delays increased.

In an attempt to off set the impact of the reduction in staffing levels through furlough and the hiring freeze, the Board has utilized the services of permanent-intermittent employees and AARP volunteers and it authorized overtime for enforcement staff in February and March of 2012.

The Board also attempted to reclassify an investigator position to a staff services analyst to help with the enforcement workload; however, due to additional budget cuts since 2010, the investigator position has been reduced to only three-tenths (.3) of a position.

To expedite the processing time for unlicensed activity complaints, the Board recently implemented more streamlined handling procedures. Instead of a three step process – a cease and desist letter, a preliminary letter for citations and then the citation if a violation is established - unlicensed activity cases are now handled in two steps – the cease and desist letter was combined with the preliminary letter so that a failure to respond or if it is established that there is unlicensed activity, then the second step is to issue a citation. This was just implemented within the last six months so that there insufficient data to track the effect, but the Board estimates that small changes such as this will help to alleviate the existing workload backlogs and streamline the process by approximately 30-60 days.

Budget Change Proposals. As a part of the DCA's CPEI Initiative, the Board prepared data for a budget change proposal for additional enforcement positions and identified the need for seven (7) positions based on current workload. On July 1, 2010, the Board received budget approval to hire 1.0 position – an investigator position. However, on August 31, 2010, the Governor implemented a state hiring freeze and as a result, the Board was not able to fill that position. Due to budget cuts since 2010, that full time position has been reduced to three tenths (.3) of a position.

| Table 9a. Enforcement Statistics | | | |
|---|------------|------------|------------|
| | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| COMPLAINT | | | |
| Intake ¹ (Use CAS Report EM 10) | | | |
| Received (not including convictions/arrests) | 580 | 714 | 774 |
| Closed | 143 | 31 | 10 |
| Referred to INV | 490 | 654 | 669 |
| Average Time to Close | 97 | 33 | 27 |
| Pending (close of FY) | 38 | 22 | 33 |
| Source of Complaint (Use CAS Report 091) | | | |
| Public | 337 | 449 | 423 |
| Licensee/Professional Groups | 58 | 63 | 48 |
| Governmental Agencies | 41 | 6 | 5 |
| Other | 144 | 196 | 188 |
| Conviction / Arrest (Use CAS Report EM 10) | | | |
| CONV Received | 57 | 45 | 48 |
| CONV Closed | 63 | 48 | 48 |
| Average Time to Close | 71 | 22 | 12 |
| CONV Pending (close of FY) | 3 | 0 | 0 |
| LICENSE DENIAL (Use CAS Reports EM 10 and 095) | | | |
| License Applications Denied | 8 | 11 | 8 |
| SOIs Filed | 4 | 6 | 7 |
| SOIs Withdrawn | 1 | 1 | 0 |
| SOIs Dismissed | 0 | 0 | 0 |
| SOIs Declined | 0 | 0 | 0 |
| Average Days SOI | 370 | 523 | 534 |
| ACCUSATION (Use CAS Report EM 10) | | | |
| Accusations Filed | 12 | 8 | 26 |
| Accusations Withdrawn | 2 | 3 | 1 |
| Accusations Dismissed | 1 | 2 | 0 |
| Accusations Declined | 6 | 2 | 0 |
| Average Days Accusations ² | 1260 | 1523 | 1153 |
| Pending (close of FY) | 36 | 28 | 23 |

¹ Intake-The Board receives complaints that allege negligence, incompetence, unprofessional conduct, fraud, deception, convictions, unlicensed activity and substance/drug related abuse.

² Average Days Accusations-When a case is referred to the Office of the Attorney General for formal discipline typically a hearing is scheduled through the Office of Administrative Hearings. Scheduling an administrative hearing can take up to 12 months depending on the availability of the presiding administrative law judge.

| Table 9b. Enforcement Statistics (continued) | | | |
|---|------------|------------|------------|
| | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| DISCIPLINE | | | |
| Disciplinary Actions (Use CAS Report EM 10) | | | |
| Proposed/Default Decisions | 6/2 8 | 9/2 11 | 2/4 6 |
| Stipulations | 9 | 3 | 10 |
| Average Days to Complete ¹ | 1280 | 1380 | 937 |
| AG Cases Initiated | 32 | 40 | 55 |
| AG Cases Pending (close of FY) | 37 | 48 | 72 |
| Disciplinary Outcomes (Use CAS Report 096) | | | |
| Revocation | 6 | 6 | 9 |
| Voluntary Surrender | 2 | 1 | 3 |
| Suspension | 0 | 0 | 0 |
| Probation with Suspension | 1 | 2 | 3 |
| Probation | 7 | 7 | 10 |
| Probationary License Issued | 0 | 0 | 5 |
| Other | | | |
| PROBATION | | | |
| New Probationers | 8 | 7 | 7 |
| Probations Successfully Completed | 10 | 7 | 3 |
| Probationers (close of FY) | 38 | 32 | 38 |
| Petitions to Revoke Probation | 3 | 4 | 5 |
| Probations Revoked | 3 | 3 | 2 |
| Probations Modified | 1 | 0 | 0 |
| Probations Extended | 0 | 1 | 0 |
| Probationers Subject to Drug Testing | 16 | 12 | 10 |
| Drug Tests Ordered | - | 10 | 16 |
| Positive Drug Tests | - | 4 | 4 |
| Petition for Reinstatement Granted | 1 | 0 | 0 |
| DIVERSION | | | |
| New Participants | 2 | 0 | 1 |
| Successful Completions | 0 | 0 | 0 |
| Participants (close of FY) | 5 | 2 | 3 |
| Terminations | 2 | 2 | 0 |
| Terminations for Public Threat | 0 | 1 | 0 |
| Drug Tests Ordered | # | # | # |
| Positive Drug Tests | 3 | 3 | 0 |

¹ Average Days to Complete-This is the average number of days to complete the entire enforcement process for formal discipline. The average includes intake, desk investigation, formal investigation through the Division of Investigation, and prosecution through the Attorney General.

| Table 9c. Enforcement Statistics (continued) | | | |
|--|------------|------------|------------|
| | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| INVESTIGATION | | | |
| All Investigations (Use CAS Report EM 10) | | | |
| First Assigned | 522 | 698 | 692 |
| Closed | 367 | 478 | 665 |
| Average days to close | 276 | 292 | 341 |
| Pending (close of FY) | 389 | 660 | 702 |
| Desk Investigations (Use CAS Report EM 10) | | | |
| Closed | 33 | 442 | 591 |
| Average days to close | 160 | 243 | 307 |
| Pending (close of FY) | 393 | 556 | 595 |
| Non-Sworn Investigation(Use CAS Report EM 10) | | | |
| Closed | NA | NA | NA |
| Average days to close | - | - | - |
| Pending (close of FY) | - | - | - |
| Sworn Investigation | 29 | 32 | 74 |
| Closed (Use CAS Report EM 10) | 1016 | 942 | 610 |
| Average days to close | 57 | 119 | 107 |
| Pending (close of FY) | | | |
| COMPLIANCE ACTION (Use CAS Report 096) | | | |
| ISO & TRO Issued | 0 | 0 | 0 |
| PC 23 Orders Requested | 0 | 0 | 0 |
| Other Suspension Orders | 0 | 0 | 0 |
| Public Letter of Reprimand | 0 | 0 | 0 |
| Cease & Desist/Warning | 23/91 114 | 52/47 99 | 80/3 83 |
| Referred for Diversion | 0 | 0 | 0 |
| Compel Examination | 0 | 0 | 0 |
| CITATION AND FINE(Use CAS Report EM 10 and 095) | | | |
| Citations Issued | 41 | 37 | 53 |
| Average Days to Complete | 320 | 532 | 509 |
| Amount of Fines Assessed | \$19,407 | \$13,502 | \$25,750 |
| Reduced, Withdrawn, Dismissed | 2/3/3 | 0/3/10 | 0/1/0 |
| Amount Collected | \$20,406 | \$11,502 | \$19,750 |
| CRIMINAL ACTION | | | |
| Referred for Criminal Prosecution | 1 | 2 | 10 |

¹ Non-Sworn Investigation-All investigations were conducted by Board staff as desk investigations or D of I as sworn investigations. The Board does not have a non sworn investigator position due to budget cuts.

| Table 10. Enforcement Aging | | | | | | |
|---|------------|------------|------------|------------|--------------|-----------|
| | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2011/12 | Cases Closed | Average % |
| Attorney General Cases (Average %) | | | | | | |
| Closed Within: | | | | | | |
| 1 Year | 1 | 3 | 3 | 2 | 9 | 2.25% |
| 2 Years | 4 | 0 | 2 | 3 | 9 | 2.25% |
| 3 Years | 0 | 1 | 0 | 0 | 1 | 0.25% |
| 4 Years | 0 | 0 | 0 | 1 | 1 | 0.25% |
| Over 4 Years | 0 | 0 | 0 | 1 | 1 | 0.25% |
| Total Cases Closed | 5 | 4 | 5 | 7 | 21 | 5.25% |

| Investigations (Average %) | | | | | | |
|-----------------------------------|----|----|----|----|-----|--------|
| Closed Within: | | | | | | |
| 90 Days | 15 | 12 | 10 | 33 | 70 | 17.5% |
| 180 Days | 25 | 31 | 10 | 24 | 90 | 22.5% |
| 1 Year | 5 | 7 | 27 | 18 | 57 | 14.25% |
| 2 Years | 6 | 7 | 24 | 2 | 39 | 9.75% |
| 3 Years | 3 | 2 | 0 | 0 | 5 | 1.25% |
| Over 3 Years | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Cases Closed | 54 | 59 | 71 | 77 | 261 | 65.25% |

Case aging occurs at every phase of the Board's enforcement process. Table 10 above illustrates the AG and DoI phases of the enforcement process. Over the last three years, the processing timelines for cases increased beyond acceptable levels. Because delays compromise evidence and witness availability, the extended aging times affects the overall integrity of the Board's enforcement efforts.

32. What do overall statistics show as to increases or decreases in disciplinary action since last review.

In 2010/11 fewer accusations were filed than in the previous year – 8 down from 14 the previous year - due to staffing shortages at the Board; however, the following year in 2011/12, due to a lessening of the hiring freeze and an end to furlough days, the numbers are on the rise – up from 8 to 26 total accusations filed. Also, average processing days were significantly up in 2010/11 and are now coming back down as evidenced by the total average processing days in 2011/12.

33. How are cases prioritized? 4875.1 What is the board's compliant prioritization policy? Is it different from DCA's *Complaint Prioritization Guidelines for Health Care Agencies (August 31, 2009)*? If so, explain why.

The Board's priorities for enforcement are listed in the Business and Professions Code (B&P) Section 4875.1 with negligence being the highest priority and extreme departures from the minimum sanitary conditions such that there is a threat to an animal patient or to the public being the lowest (Attachment #__).

34. Are there mandatory reporting requirements? For example, requiring local officials or organizations, or other professionals to report violations, or for civil courts to report actions taken against a licensee. Are there problems with receiving the required reports? If so, what could be done to correct the problems?

Licensees of the Board are required to report animal cruelty, animal fighting and injuries that occur at rodeos. Insurance companies and licensees are required to report complaints that result in a settlement to the consumer in excess of \$10,000 (B&P Code, Sections __, __, __, respectively. The Board is not aware of any problems or lack of reporting in these areas.

35. Does the board operate with a statute of limitations? Please describe and provide citation. If so, how many cases were lost due to statute of limitations? If not, what is the board's policy on statute of limitations?

The Board does not have a statute of limitations per se; however, licensees are legally required to maintain the records for three (3) years after the date of the last visit; so if a consumer waits to file a complaint more than 3 years after the date of the last visit, then the records or evidence in the case may not be available and the Board may be unable to take action on the complaint. The Board has not had any cases in which a case was lost because of the three year requirement.

36. Describe the board's efforts to address unlicensed activity and the underground economy.

Need to develop this response – working with local DA, citation and fine, investigations, etc.

37. Cite Discuss the extent to which the board has used its cite and fine authority. Discuss any changes from last review and last time regulations were updated. Has the board increased its maximum fines to the \$5,000 statutory limit?

The Board was one of the first boards to implement citation and fine authority in 1990. Within that authority, the Board developed ranges of fines to impose at different levels depending on the violation or pattern of violations. The Board supports increased fine amounts for its citations and has referred proposed regulations to increase the limit to its Multidisciplinary Advisory Committee and the discussions progressing. It is anticipated that draft regulations will be adopted by the MDC at its March 2013 meeting and will go to the Board for discussion and consideration of adoption at its April 2013 meeting.

38. How is cite and fine used? What types of violations are the basis for citation and fine?

Citation and fine authority is used as an expedited enforcement remedy for consumer complaints. It is an enforcement action that is applied to cases involving less egregious violations that don't rise to the level of a formal disciplinary case and for unlicensed activity.

39. How many informal office conferences, Disciplinary Review Committees reviews and/or Administrative Procedure Act appeals in the last 4 fiscal years?

**– need to research manually

40. What are the 5 most common violations for which citations are issued?

Negligence, unprofessional conduct, aiding and abetting unlicensed activity, unlicensed activity and recordkeeping.

41. What is average fine pre and post appeal?

\$500

42. Describe the board's use of Franchise Tax Board intercepts to collect outstanding fines.

The majority of fines issued to licensees are paid in a timely manner and the Board has no collection problems. In the case of unlicensed activity, most citation fines are not paid and are referred to Franchise Tax Board for collection. The Board averages approximately _____ citation fines a year that go unpaid for a total of \$_____ *****Still researching how many.

Cost Recovery and Restitution

43. Describe the board's efforts to obtain cost recovery. Discuss any changes from the last review.

44. How many and how much is ordered for revocations, surrenders and probationers? How much do you believe is uncollectable? Explain.

45. Are there cases for which the board does not seek cost recovery? Why?

46. Describe the board's use of Franchise Tax Board intercepts to collect cost recovery.

The Board is set up to utilize the Franchise Tax Board to intercept and collect cost recovery monies, but to date has not had to use these services.

47. Describe the board's efforts to obtain restitution for individual consumers, any formal or informal board restitution policy, and the types of restitution that the board attempts to collect, i.e., monetary, services, etc. Describe the situation in which the board may seek restitution from the licensee to a harmed consumer.

The Board leaves restitution up to the consumer and civil remedies; however, in its most recent Disciplinary Guidelines that are in the process of being approved as regulations, the Board has provided for a method of ordering restitution in cases involving certain violations.

| Table 11. Cost Recovery | | | | |
|---------------------------------|-------------|-------------|------------|-------------|
| | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| Total Enforcement Expenditures | \$1,059,000 | \$1,174,000 | \$925,000 | \$1,078,000 |
| Potential Cases for Recovery * | # | 14 | 8 | 26 |
| Cases Recovery Ordered | # | 14 | 8 | 26 |
| Amount of Cost Recovery Ordered | # | \$149,879 | \$82,135 | \$142,813 |
| Amount Collected | | \$85,444 | \$60,028 | \$79,394 |

* "Potential Cases for Recovery" are those cases in which disciplinary action has been taken based on violation of the license practice act.

| Table 12. Restitution | | | | |
|------------------------------|------------|------------|------------|------------|
| | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2011/12 |
| Amount Ordered | 0 | 0 | 0 | 0 |
| Amount Collected | 0 | 0 | 0 | 0 |

Section 6 – Public Information Policies

48. How does the board use the internet to keep the public informed of board activities? Does the board post board meeting materials online? When are they posted? How long do they remain on the website? When are draft meeting minutes posted online? When does the board post final meeting minutes? How long do meeting minutes remain available online?

The Board does post disciplinary actions on its web site and that information is maintained indefinitely. Board meeting agendas and final minutes are posted on line. Draft minutes are posted as a part of the agenda meeting materials for the next regularly scheduled Board meeting approximately two weeks prior to the meeting. Copies of approved minutes are posted within approximately two weeks of the meeting and remain on the web indefinitely.

49. Does the board webcast its meetings? What is the board's plan to webcast future board and committee meetings?

Currently, the Board does not webcast its meetings currently; however, it is considering setting up that function and is including the web cast function in the plan to move to a new building in the Spring of 2013 with meeting rooms that have the webcast function.

50. Does the board establish an annual meeting calendar, and post it on the board's web site?

Yes.

51. Is the board's complaint disclosure policy consistent with DCA's *Recommended Minimum Standards for Consumer Complaint Disclosure*? Does the board post accusations and disciplinary actions consistent with DCA's *Web Site Posting of Accusations and Disciplinary Actions (May 21, 2010)*?

Yes (?)

52. What information does the board provide to the public regarding its licensees (i.e., education completed, awards, certificates, certification, specialty areas, disciplinary action, etc.)?

??

53. What methods are used by the board to provide consumer outreach and education?

Newsletter, hospital inspection self checklist, updates inserted in license renewal notices, etc.

Section 7 – Online Practice Issues

54. Discuss the prevalence of online practice and whether there are issues with unlicensed activity. How does the board regulate online practice? Does the board have any plans to regulate Internet business practices or believe there is a need to do so?

Most prevalent cases that the Board sees right involve illegal, on-line pharmacies. The Board works with the Board of Pharmacy to pursue action in these cases.

Section 8 – Workforce Development and Job Creation

55. What actions has the board taken in terms of workforce development?

The Board regularly reviews its laws and regulations to identify any potential artificial barriers that could delay licensure. In 2009, the Board developed a new one-year pathway to eligibility to take the veterinary technician state board examination and become registered. That project was successful and approximately 450 persons became registered as a result.

56. Describe any assessment the board has conducted on the impact of licensing delays. There are no licensing delays currently. Implemented streamlined licensure for reciprocity and for residents and interns.

Changed law for reciprocity from 4 years of practice to 2 years of practice in 2011.

57. Describe the board's efforts to work with schools to inform potential licensees of the licensing requirements and licensing process.

TLC and CAREs – available for presentations

58. Provide any workforce development data collected by the board, such as:

- a. Workforce shortages ??
- b. Successful training programs. ??

Section 9 – Current Issues

59. What is the status of the board's implementation of the Uniform Standards for Substance Abusing Licensees?

Proposed regulations on the Board's October 2012 meeting agenda for discussion and consideration of adoption.

60. What is the status of the board's implementation of the Consumer Protection Enforcement Initiative (CPEI) regulations?

Proposed regulations are on the Board's meeting agendas for September 5, 2012 and October 17, 2012 for discussion and consideration of adoption.

61. Describe how the board is participating in development of BreEZe and any other secondary IT issues affecting the board.

The Board is participating in the Breeze project by attending meetings, identifying training needs and cleaning up existing data in CAS and ATS systems. The Board is transitioning to Breeze in the second phase around May 2013. The retroactive fingerprinting of RVTs registered between 1980 and 2004 is a project that will move forward as soon as the Board is up and running on the new Breeze program.

Section 10 –

Board Action and Response to Prior Sunset Issues

Include the following:

1. Background information concerning the issue as it pertains to the board.
2. Short discussion of recommendations made by the Committee/Joint Committee during prior sunset review.
3. What action the board took in response to the recommendation or findings made under prior sunset review.
4. Any recommendations the board has for dealing with the issue, if appropriate.

ISSUE #1. (CONTINUE REGULATION OF THE PROFESSION AND THE BOARD?) Should the licensing and regulation of the veterinary profession be continued, and be regulated by an independent board rather than by a bureau under the Department?

Recommendation #1: *The Joint Committee and the Department recommend that the practice of veterinary medicine should continue to be regulated and that the Board has proven to be an effective structure for regulation of the profession and should be continued.*

Comments: The technical and highly specialized practice of veterinary medicine lends itself to government regulation. Without the presence of a license, consumers would have little ability to determine if a veterinarian has the requisite knowledge, skills and abilities needed to practice.

Board Response: SUPPORT

Update 2012: The Board continues to support this recommendation.

ISSUE #2: (GIVE RVT COMMITTEE SPECIFIC INDEPENDENT AUTHORITY?) Currently there exists a Registered Veterinary Technicians Committee (RVTC) which acts as an advisory committee to the Board, however, they have no independent authority from the Board regarding decisions that impact their own profession.

Recommendation #2: *The Joint Committee recommends that the Registered Veterinary Technicians Committee be given independent statutory authority over issues within its jurisdiction, e.g., examinations, eligibility categories, establishing criteria for and approving RVT school programs, etc.*

Comments: At the January 7, 2004 Joint Committee hearing there were concerns expressed regarding the lack of RVT representation on policy matters approved by the Board that impact the RVT population. Providing independent statutory authority in a number of areas handled currently by the Board will help resolve concerns that RVTs have in assuring they have a voice in decisions that impact the RVT profession.

Board Response: SUPPORT

Update 2012: The Board supported this recommendation and took the following action to implement the recommendation:

- 1) Sunsetting RVT Committee and added an RVT to the Board;
- 2) Created a two-member Board RVT Sub Committee, and
- 3) Created the Multidisciplinary Advisory Committee, a seven member advisory committee to the Board that includes two RVTs, four veterinarians and one public member.

ISSUE #3: (CLARIFY DUTIES OF UNREGISTERED ASSISTANTS?) Concern has been raised that unregistered assistants may be performing activities that only veterinarians or registered veterinary technicians (RVTs) are licensed and/or qualified to perform.

Recommendation #3: *The Joint Committee and the Department recommend that the Board report to the Joint Committee and the Department with recommendations on ways to clarify and delineate veterinary and RVT duties.*

Comments: At the January 7, 2004 Joint Committee hearing, RVTs and consumers expressed concerns regarding unregistered assistants performing duties normally completed by veterinarians or RVTs. The RVTC is working with the Department's Office of Examination Resources to conduct a statewide practice analysis that is scheduled for completion in May 2004. The practice analysis will provide the Board and the RVTC with updated information as to the application of the current RVT-only tasks and the level of harm associated with each task.

Board Response: SUPPORT

Update 2012: The Board supported this recommendation and in 2011 implemented title protection for Veterinary Technician. A bill in process this year will create the title "Veterinary Assistant" for all other persons working in a veterinary hospital.

ISSUE #4. (CONTINUE PROVIDING BOTH NATIONAL AND STATE EXAMINATIONS FOR VETERINARIANS AND RVTs?) California requires three examinations for licensure of veterinarians including a national and state examination, and requires a state examination for RVTs rather than the national exam.

Recommendation #4: *The Joint Committee and the Department recommend that the Board pursue the validity of requiring the administration of national and state examinations for veterinarians and RVTs.*

Comments: Since legislative proposals to increase fees have not been successful in the past couple of years, it would be more prudent to pursue the need to administer national and state examinations for veterinarians and RVTs as a means of consumer protections.

Board Response: SUPPORT

Update 2012: The Board was successful in increasing the fees for examinations and for licensure in 2012 and is in the process of transitioning the RVT State Board Examination to the National Veterinary Technician Exam in 2013. The Board is also developing an RVT law examination to augment the national VTNE because of the five RVT job tasks that are unique to California.

ISSUE #5. (DEFINE SPECIALTY AREAS OF VETERINARY MEDICINE?)

The Practice Act does not define what constitutes a veterinary medicine specialty, and consumers and other veterinarians may be misled about the qualifications of veterinarians who use specialty titles.

Recommendation #5: *The Joint Committee and the Department recommend that the Board establish regulations incorporating the American Veterinary Medical Association (AVMA) guidelines for the use of specialty titles used by veterinarians. The should also develop a plan to educate consumers on specialty titles.*

Comments: Currently the Board uses the AVMA guidelines as a basis to determine if disciplinary action is warranted. Establishing regulations will educate licensees on the legal appropriateness of use of specialty titles.

Board Response: SUPPORT

Update 2012: The Board supported this recommendation and attempted to implement a change in 2010; however, it was discovered that there are some specialty organizations that are recognized on a national scale, but are not “accredited” by the AVMA. Based on advice from legal counsel, the Board did not pursue this project any further and recommended that the profession consider an educational message to licensees in California.

ISSUE #6. (CONTINUE THE DIVERSION PROGRAM AND MAKE IT SELF-SUPPORTING?) Over the past four years the Board has spent over \$40,000 on its Diversion Program, had nineteen participants, two successful completions, and two unsuccessful completions. There has not been a single successful completion during the past two years.

Recommendation #6: *The Joint Committee and the Department recommend that the Board should prepare a follow-up report with recommendations on the feasibility of continuing the diversion program and other options for the program to be self-supporting.*

Board Response: SUPPORT

Update 2012: Actual cost: \$2,800 Fee to participants: \$2,000 – the Board supported this proposal, but has been unable to achieve direct cost savings that would make the program self-supporting.

ISSUE #7: (INSPECT MORE VETERINARY FACILITIES?) Over the past seven years, the Board has inspected an average of only 13 percent of veterinary facilities a year. Once a facility has been inspected, it generally is not inspected again until other facilities have been inspected -- perhaps as long as six or more years later. These inspections have been performed by licensed veterinarians.

Recommendation #7: *The Joint Committee recommends that the Board should attempt to increase the number of veterinary facilities inspected, as staff is made available, and these inspections should be done on a “random basis.” Priority should be given to those veterinarian facilities in which complaints have been filed with the Board.*

Comments: California Code of Regulations §2030 sets the minimum standards for fixed veterinary premises where veterinary medicine is practiced, as well as all instruments, apparatus, and apparel used in connection with those practices. The method the Board has selected to enforce such standards is premise inspections. Each year, the Board inspects an average of 300 registered veterinary facilities that are selected from a master list, and an average of thirty-one facilities in response to complaints it receives. The vast majority of these inspections are unannounced. During the past seven fiscal years (since 1996-97), the Board has completed 2,616 inspections, including 211 complaint-related ones. The average rate for annual routine hospital inspections during the past seven years has been 13 percent, with a slight improvement during the past two fiscal years: 18 percent in 2001-02 and 16 percent in 2002-03. In its report to the Joint Committee, the Board indicated that all new veterinary premises are now inspected within the first six to twelve months of operation. In subsequent oral communications with the Joint Committee, the Board stated that its goal is to have all premises inspected within a five-year period.

The Board further indicated to the Joint Committee that when it “randomly” selects premises to inspect, it eliminates from selection those premises with the most recent inspection dates. Thus, it appears that once facilities are inspected, they enjoy “safe harbors” from random inspections for an extended period of time, perhaps as long as six or more years. To accomplish these inspections, the Board has contracted with private veterinarians who hold current California licenses and have at least five years of clinical practice experience. However, the Board is considering expanding the pool of prospective inspectors to include RVTs as well.

Board Response: SUPPORT

Update 2012: The Board has tried to increase the expenditure authority and add one personnel year to its inspection program every year since this report was completed and has been denied each year. Despite the

lack of funding and staff, the Board is working within its existing resources to improve the program and although the number of inspections annually have not increased, the Board:

- 1) Opened up the program to RVTs;
- 2) Improved the inspector training and implemented a “shadowing” program whereby the Enforcement Program Manager and Assistant Program Manager go out with the new inspector to monitor and train.
- 3) This year hired three new inspectors for the 12/13 fiscal year to begin in September 2012 with a goal of increasing the actual number of inspections each year to 500 or 16%. The Board also changed the method of hiring inspectors from the Request for Proposal process to establishing a pool of qualified experts and hiring via the streamlined contract process implemented by DCA last year. This has greatly improved the pool of qualified applicants.

ISSUE #8: (INCREASE THE FINE AUTHORITY OF THE BOARD?) The current self-imposed maximum cite and fine authority of \$1,500 may not be high enough to deter illegal activity and unprofessional conduct and is inconsistent with other boards under the Department.

Recommendation #8: *The Joint Committee recommends that the Board’s cite and fine authority should be consistent with authority granted to other boards under Section 125.9 of the Business and Professions Code.*

Comments: The Board implemented the citation and fine program in 1990 to augment its [complaint review process](#). It uses the program to address violations of the law that do not warrant revocation or suspension of a license or criminal prosecution. In the Board's report, it indicates that it established regulations that provide a flexible guide to determine an appropriate civil penalty related to the nature and gravity of each violation as it affects the health, safety, and welfare of the public. The number of citation and fines issued has grown from 10 in 1996-97 to 87 citation and fines in 2002-03. The Board developed the violation guidelines to outline the criteria for issuing a citation and fine. The following fine guidelines are divided into three categories based on degree of harm and history of previous citations:

- Class “A” violations – most serious violations – with fines from \$1,001 to \$1,500.
- Class “B” violations – serious violations – with fines from \$501 to \$1,000.
- Class “C” violations – minor violations – with fines from \$50 to \$500.

Under Business and Professions code §125.9, the maximum statutory level for these administrative fines is currently \$5,000, effective January 1, 2004, as a result of recently enacted legislation (SB 362, Figueroa; Chapter 788, Statutes of 2003).

Board Response: SUPPORT

Update 2012: The Board was one of the first boards to implement citation and fine authority in 1990. Within that authority, the Board developed ranges of fines to impose at different levels depending on the violation or pattern of violations. The Board supports increased fine amounts for its citations and has referred proposed regulations to increase the limit to its Multidisciplinary Advisory Committee and the discussions progressing. It is anticipated that draft regulations will be adopted by the MDC at its March 2013 meeting and will go to the Board for discussion and consideration of adoption at its April 2013 meeting.

ISSUE #9: (ASSURE CONSISTENT APPLICATION OF DISCIPLINARY GUIDELINES?) It has been argued that the Board is ignoring its own disciplinary guidelines regarding the mandatory revocation (no stay) of licenses in cases involving cruelty to animals.

Recommendation #9: *The Joint Committee recommends that the Board should assure that disciplinary guidelines are consistently applied to disciplinary cases which are decided upon by the Administrative Law Judge and the Board.*

Comments: The Board's disciplinary guidelines state that animal cruelty "is considered by the Board to be so severe that revocation is the only appropriate penalty, together with a \$5,000 fine." It was argued during the January 7, 2004 Joint Committee hearing that the Board has been ignoring this policy by staying revocation in at least one case where a veterinarian was found to have committed animal cruelty.

Board Response: The Board supports the concept of consistent application of the disciplinary guidelines, but has little to no control over the application of such guidelines by an administrative law judge. Each case and the resulting fact pattern is unique and administrative law judges must have the latitude to apply the guidelines uniquely to each case.

The Board reviews the guidelines regularly to insure that they are current and relevant. It is currently in the process of updating the guidelines to be as consistent as possible with the laws governing veterinary medicine in California.

Update 2012: The Board is currently in the process of updating its Disciplinary Guidelines and it is on the agenda for final adoption following a public hearing and a 15-day notice. It is anticipated that these guidelines will be in effect around the first of the year in 2013.

ISSUE #10: (ASSURE EXAMINATIONS PROVIDED BY THE BOARD ARE SELF-SUPPORTING?) During the last review of the Board, the Joint Committee recommended that the Board make examinations self-supporting so that funds that could otherwise be spent on enforcement are not used to subsidize them. However, the Board's current report indicates that it continues to lose money on the State Board Exam.

Recommendation #10: *The Joint Committee recommends that the Board should raise fees to be paid by applicants for licensure to assure that licensing fees are not subsidizing the costs of the development and administration of examinations provided by the Board.*

Comments: During the previous Sunset Review of the Board, the Joint Committee recommended that application and license fees should not be used to subsidize the costs of examinations. It noted that the Board was using license fees to subsidize the national, and perhaps state examination, thereby limiting the amount that could be spent on enforcement. Since the Joint Committee made those recommendations seven years ago, the Board has explored ways to reduce its costs for the national and California State Board examinations without compromising their integrity. In conjunction with the Department's Office of Examination Resources, the Board took several actions, including streamlining its state exam testing format to focus on issues specific to the western states regions and reducing the total number of questions from 240 to 100. However, while these actions initially reduced the Board's costs, higher increased examination preparation and validation costs have caused the Board to lose money on the state exam. And despite the \$325 statutory ceiling on state board fee, the Board has not raised the fee (currently \$140) to make the state exam self-supporting.

Board Response: SUPPORT

Update 2012: Fee increase – now self supporting; however, still transitioning to VTNE/CA RVT law exam.

ISSUE #11: (IMPROVE INFORMATION PROVIDED ON BOARD'S WEB SITE?)
The Board's Web site does not disclose any cite and fine information nor does it provide detailed information about a licensee's disciplinary record.

Recommendation #11: *The Joint Committee recommends that the Board should work with the Department to improve the information provided on its Web site and to assure that all disciplinary actions taken against a licensee are made available to the consumer.*

Comments: Consumers who log on to the Board's Web site to obtain information about veterinarians or veterinary hospitals may currently obtain only general information about the licensee, such as license status, address, and whether disciplinary actions have been taken. However, if disciplinary action has been taken, the

consumer must contact the Board to obtain more detailed information. The Board has indicated that DCA possesses a software program, currently used by the Board of Behavioral Sciences (BBS) that it would like to use to make more useful information available online to consumers. BBS Web site users have direct consumer access to a summary of disciplinary action against a licensee. According to the Board, the reason such information is not available on its Web site is because DCA does not have staff available to "patch" the current database that the Board uses. With respect to a licensee's cite and fine history, the only way that consumers may obtain such information is by contacting the Board.

Board Response: SUPPORT

Update 2012: Board's website is much updated and is constantly being improved. In 2010, the Board obtained scanning equipment and instead of a summary, is now posting enforcement documents to the web site. The Board is current for the past two years with such documents, but would additional staff to go back retroactively and post actual documents. For disciplinary actions prior to 2010 the Board has updated its disciplinary summary information and consumers can still request the actual documents from the Board.

ISSUE #12: (BAN THE PRACTICE OF EAR CROPPING ON DOGS?) The practice of ear cropping in dogs -- cosmetic surgery performed on dog ears to give them a pointed appearance -- is practiced by few veterinarians and illegally by people involved in dog fighting.

Recommendation #12: *The Joint Committee recommends that the ear cropping of dogs should be prohibited unless for therapeutic purposes or injury to the dog, and only for that purpose if performed by a licensed veterinarian.*

Comments: Ear cropping is sometimes performed by those who breed certain types of dogs for cosmetic reasons only. The American Medical Veterinarian Association, as well as state veterinary organizations, including the California Veterinary Medical Association, discourage ear cropping and state that the surgery is medically unnecessary and can cause pain and distress in the dog. The World Small Animal Veterinary Association, which represents the veterinary associations in at least 26 countries on this issue, opposes the practice and believes ear cropping in dogs should be illegal. Ear cropping is prohibited in Australia, Great Britain, Austria, Belgium, Denmark, Finland, Greece, Luxemburg, Norway, Portugal, Sweden, Switzerland, Cyprus, Czechoslovakia, Norway, Israel, and in the Canadian provinces of Newfoundland and Labrador. Further, the American Kennel Club states that, "There is nothing in AKC rules or in any breed standard that compels an owner to have this procedure performed as a prerequisite to entry at a dog show."

Ear cropping is also performed on dogs used in dog fighting activities. In this situation, the dog's ear is almost cut off entirely. This "battle cropping" has been performed legally by veterinarians and illegally by people involved in dog fighting activities. If prohibited by law, law enforcement could potentially have another tool to use for closing down illegal dog fighting operations.

A poll was recently conducted to query California Veterinary Medical Association members about ear cropping. Only about 10 percent of its members practice ear cropping for cosmetic reasons. 74 percent think that veterinarians should not do ear cropping unless it is for the health and well-being of the dog. 86 percent think that ear cropping is painful during the post-operative period, including anesthetic recovery and after-care. And, 56 percent of small animal practitioners would support legislation to prohibit ear cropping, unless for therapeutic purposes.

Board Response: The issue of whether or not to allow veterinarians to perform ear-cropping procedures appears to be a societal issue that should be referred to the veterinary profession or the state association. Should a law be developed in this area that fell within the Board's jurisdiction, it would be enforced.

Update 2012: same response as before

ISSUE #13: (SHOULD VETERINARIANS AND RVTs REPORT ANIMAL ABUSE?) Veterinarians and RVTs have no duty to report animal abuse or cruelty for animals under their care or treatment. However, other like health care professionals, including physicians, dentists, nurses, and chiropractors, are required to report child abuse.

Recommendation #13: *The Joint Committee recommends that licensed veterinarians and RVTs should report incidents of animal abuse or cruelty about which they know or have reasonable suspicion regarding such abuse or cruelty to animals under their care or treatment. However, legal immunity should be provided to veterinarians and RVTs who report such abuse or cruelty to the proper authorities.*

Comments: The Child Abuse and Neglect Reporting Act (California Penal Code § 11164 et seq.) designates professions and occupations whose members, while acting in their professional capacity or within the scope of their employment, must report incidents of child abuse and neglect about which they know or have reasonable suspicion. The list of "mandated reporters" include health professionals, such as, physicians, surgeons, psychiatrists, dentists, podiatrists, chiropractors, licensed nurses, dental hygienists and optometrists. No mandated reporter shall be civilly liable for any report required or authorized by the Act. Any mandated reporter who fails to report an incident of known or reasonably suspected child abuse or neglect as required is guilty of a misdemeanor punishable by up to six months confinement in a county jail or by a fine of \$1000 or both.

The lack of legal immunity for reports of animal cruelty was the subject of recently enacted legislation in the state of New York. Under this new law, a veterinarian who reasonably and in good faith suspects that a companion animal's injury, illness or condition is the result of animal cruelty or a violation of any law pertaining to the care, treatment, abuse or neglect of a companion animal, or believes that disclosure of certain records is necessary to protect the health or welfare of a companion animal, a person or the public, may report the incident and disclose records concerning the companion animal's condition and treatment to the law enforcement agencies and others. Veterinarians who make such reports are immune from liability in the form of damages in any civil or criminal proceeding on account of such reporting or disclosure.

Board response: The Board believes that animal cruelty is the worst offense for a veterinarian and is no less serious when done by the animal's owner. There is an existing mandated reporting requirement for a veterinarian who suspects that an animal's injuries were sustained in a staged dogfight. The Board supports any efforts to report animal abuse, but believes that this issue should be discussed with the profession and the public to explore factors including, but not limited to, the reporting process, definitions of abuse and/or cruelty, enforcement and liability.

Update 2012: The Board implemented mandatory reporting of animal cruelty in 4830.5 in 04/05 following adoption of SB 1584 (Figueroa).

ISSUE #14: (IMPROVE REPORTING OF RODEO-RELATED ANIMAL INJURIES?) There appears to be general non-compliance with the California law that requires rodeo veterinarians to report rodeo-related animal injuries to the Board.

Recommendation #14: *The Joint Committee recommends that the Board should attempt to assure veterinarians are aware of the reporting requirements regarding any rodeo-related animal injury for which they provide care or treatment, and should consider whether an injury form could be provided over the Board's Website. It should also be made clear that all rodeo events in California should be subject to the reporting requirements under Section 596.7 of the Penal Code.*

Comments: California Penal Code § 596.7 (SB 1462, Perata; Chapter 992, Statutes of 2000), which became effective on January 1, 2001, requires, among other things, that: (a) rodeos have attending or on-call veterinarians at all times, (b) that any animal that is injured during, or due to, a rodeo event shall receive immediate examination and appropriate treatment by the attending veterinarian or shall begin receiving examination and appropriate treatment by a veterinarian within one hour after the determination of the injury

requiring veterinary treatment, and (c) that such veterinarians must submit brief reports of any animal injury to the Board within 48 hours of the injury. The Board has received only three reports since January 2001, all within the past year.

Board Response: The Board does not have jurisdiction over the operation of livestock events such as rodeos and believes that the reporting of injuries should be done to the California Department of Food and Agriculture (CDFA). Most of the animals used in rodeos are privately owned by individuals or by stock contractors. When they are injured, the owners take them home to their own veterinarian for treatment.

One reason for the low number of reports may be that the law does not require reporting of all animal injuries, it only requires reporting of the injuries that were treated on the site of the rodeo by the designated event veterinarian.

Veterinarians are subject to the Board and the record keeping laws. If a consumer complained about the veterinary treatment provided, the Board would contact the veterinarian directly and investigate the complaint.

Update 2012: Board updated its law regarding mandatory reporting of animal injuries at rodeos in Section 4830.8 in 2010. The reporting form is now posted on the Board's web site.

ISSUE #15: (INCREASE SETTLEMENT AMOUNT REPORTED TO THE BOARD?) The amount of claim or action for damages reported to the Board is currently \$3,000, while the amount for other health related professions is \$10,000 or greater.

Recommendation #15: *The Joint Committee recommends that the amount of any settlement or arbitration award reported to the Board by insurers be raised to \$10,000.*

Comments: The California Veterinary Medical Association (CVMA) has expressed an interest in increasing the reporting limits for professional liability settlement for veterinarians that has been reported to the Board from \$3,000 to \$10,000. State law requires any professional liability settlement over \$3,000 to be reported to the Board by the insurance carrier. Over the last few years, several of the medical professions have increased their minimum reporting threshold. Veterinarians have not had a change in the minimum threshold for more than 15 years. The increase to \$10,000 would not only bring veterinarians into more appropriate parity with their medical colleagues in similar professions, but CVMA believes it would be a cost savings for the Board as they would not need to process the data on these smaller cases.

Board Response: SUPPORT

Update 2012: The Board supported a legislative change, SB 1548 (Figuerro), that was implemented in Section 801(d) in 04/05.

ISSUE #16: (CLARIFY DEFINITION OF "DENTAL OPERATION?") The CVMA has indicated that there are some that are practicing illegal animal dentistry because the definition of "dental operation" is unclear.

Recommendation #16: *The Joint Committee recommends that the Board review whether changes are necessary to the definition of "dental operation" in the Business and Profession Code and make recommendations to the Legislature if necessary.*

Comments: According to CVMA, current law makes reference to "or similar items to clean an animal's teeth." This vague reference to "similar items" has been interpreted by those looking to practice illegal animal dentistry as permission to use metal or hard plastic scalers on an animal's tooth, which is a violation of the Veterinary Practice Act.

Board Response: SUPPORT

Update 2012: The Board supported this proposal and proposed regulatory amendments are pending at Office of Administrative Law.

ISSUE #17: (PROHIBIT LOCAL PREEMPTION OF THE VETERINARY PRACTICE ACT?) The CVMA has indicated that cities have passed local ordinances that prohibit veterinarians from performing certain procedures that would be permissible under the Veterinary Practice Act.

Recommendation #17: *The Joint Committee recommends that the Board review whether local cities or counties can or should be prevented from passing local rules, regulations or ordinances regarding the practice of veterinary medicine within their jurisdictions.*

Comments: According to CVMA, several cities have passed ordinances or considered ordinances that would strictly prohibit veterinarians from performing certain procedures, such as cat declawing in their city. Not only does CVMA believe that these type of ordinances challenge the state-defined Veterinary Practice Act, but it also creates an unfair business practice environment for those practicing in the jurisdiction affected.

Board Response: The issue of whether or not local cities or counties can or should be prevented from passing local rules, regulations or ordinances regarding the practice of veterinary medicine within their jurisdictions appears to be outside the Board’s jurisdiction. Should a law be developed in this area that fell within the Board’s jurisdiction, it would be enforced.

Update 2012: A law was passed to assist in this endeavor in _____.

Section 11 – New Issues

This is the opportunity for the board to inform the Committee of solutions to issues identified by the board and by the Committee. Provide a short discussion of each of the outstanding issues, and the board’s recommendation for action that could be taken by the board, by DCA or by the Legislature to resolve these issues (i.e., legislative changes, policy direction, budget changes) for each of the following:

1. Issues that were raised under prior Sunset Review that have not been addressed.
2. New issues that are identified by the board in this report.
3. New issues not previously discussed in this report.
4. New issues raised by the Committee.

Major Changes Since Last Review

The Board continually looks for ways to improve its programs. Since the 2003 Sunset Review Report, the Board implemented the following enhancements: - **Anything else??**

Consumer Outreach Efforts

- Increased consumer awareness by enhancing access to the web site and information provided on the web site.
- Created two new consumer brochures with updated information and pictures
- Participated in consumer events such as the Pet Expos
- Updated all complaint-related letters to better explain the process
- Monitored consumer satisfaction surveys sent to complainants and respondents to continually improve the process

Enforcement

- Updated Minimum Standards of Practice
- Updated Disciplinary Guidelines

- Reinstated the Board's mandatory continuing education audit program
- Increased the annual premise inspection program from 250 to ??.
- Increased enforcement authority over California approved RVT schools
- Began posting the Accusation and Decision in Disciplinary Action cases on the web

Examinations/Licensing

- Conducted job analyses for the veterinary state board examination
- In the process of transitioning to the National Veterinary Technician Examination and developing a California Law Exam for RVTs.

Administration

- Updated the Board's Administrative Procedures Manual
- Updated the radiation safety booklet and exam for non-registered veterinary assistants

Current Projects

- Continue to work with the Board of Pharmacy to define jurisdiction over Internet pharmacies and dispensing of dangerous drugs
- Updating the minimum standards of practice
- Developed minimum standards for Licensee Managers of veterinary hospitals and for vaccination clinics
- Expanding web site information
- Updating RVT school approval criteria

Internal Changes

- Expansion of the Board to eight members through the addition of an RVT member.
- Since 2003 the Board members are all new appointees.
- Sunset the RVTC and created a seven member, Multidisciplinary Advisory Committee (MDC) to advise the Board on a variety of issues including RVT issues that effect the profession as a whole.
- Approved budget change proposals increased staff to 11.9 positions. However, the current hiring freeze resulted in elimination of two part-time and one full-time vacant positions for a reduction in staff from 11.9 to 9.9.
- An 15% growth in consumer complaints increased the workload pressure on staff and negatively impacted investigative and response times.

Strategic Planning

- Effective 2003, strategic planning meetings are held in conjunction with regularly scheduled Board meetings as a budget compromise.
- In anticipation of ongoing budget constraints the Board prioritized its enforcement, legislative, examination and licensing activities.

Regulatory/Legislative Changes

- The Board supported legislation in 2012 to clarify statutes regarding the authority to administer of dangerous and controlled substance drugs used in veterinary medicine.
- Implemented mandatory continuing education for registered veterinarian technicians effective 6/30/2011. Regulations governing this program were implemented in ____?

Major Studies

Based upon legislative direction and the recommendations of testing experts the Board is completing a job analysis (available upon request) of the California veterinary medical licensing examination. The state test plan is based upon the results of this job analysis. The Board is working with the Office of Professional Examination Services and expects to complete the analysis before the end of 2012/2013.

Section 12 – Attachments

Please provide the following attachments:

- A. Board's administrative manual.
- B. Current organizational chart showing relationship of committees to the board and membership of each committee (cf., Section 1, Question 1).
- C. Major studies, if any (cf., Section 1, Question 4).
- D. Year-end organization charts for last four fiscal years. Each chart should include number of staff by classifications assigned to each major program area (licensing, enforcement, administration, etc.) (cf., Section 3, Question 15).

This section only applies to specific boards, as indicated below.

Section 13 – Board Specific Issues

Diversion

Discuss the board's diversion program, the extent to which it is used, the outcomes of those who participate, the overall costs of the program compared with its successes

Diversion Evaluation Committees (DEC) (for BRN, Dental, Osteo and VET only)

1. **DCA contracts with a vendor to perform probation monitoring services for licensees with substance abuse problems, why does the board use DEC? What is the value of a DEC?**

The Board works with seven other DCA licensing boards to contact with a vendor that has expertise in addiction recovery. The Board does its own probation monitoring, but utilized the services of the DCA drug testing vendor for probationers who are not in the formal addiction program. The value of the DEC is that the members are all recovering addicts who have a long history of recovery and who know the nuances of addiction intimately and can confront persons who are trying to deceive the committee.

2. **What is the membership/makeup composition?**

The Board's DEC is comprised of five members, four veterinarians and one marriage family counselor.

3. **Did the board have any difficulties with scheduling DEC meetings? If so, describe why and how the difficulties were addressed.**

4. **Does the DEC comply with the Open Meetings Act?**

Yes. All DEC meetings are noticed, but noticed as closed session meetings.

5. **How many meetings held in each of the last three fiscal years?**

4 meetings each year.

6. **Who appoints the members?**

The Board appoints the members.

7. **How many cases (average) at each meeting?**

Two to six.

8. **How many pending? Are there backlogs?**

There are no cases pending and no backlogs.

9. What is the cost per meeting? Annual cost?

Approximately \$900 per meeting with an annual cost of \$3,600 (will verify before mailing to full board)

10. How is DEC used? What types of cases are seen by the DEC?

The DEC reviews the files of all persons in the Board's Diversion Program and makes recommendations for treatment for addiction recovery.

11. How many DEC recommendations have been rejected by the board in the past four fiscal years (broken down by year)?

None.

DRAFT