

Executive Officer's Report

Prepared by Susan M. Geranen

July 2013

The mission of the Veterinary Medical Board is to protect consumers and animals through development and maintenance of professional standards, licensing of veterinarians, registered veterinary technicians, and registered veterinary premises and diligent enforcement of the California Veterinary Medicine Practice Act.

Sunset Review.

It was encouraging that the Sunset Committee is supporting the Board in its request for five additional positions to handle enforcement workload. Paul Sanchez, AEO, worked very hard to provide the Legislature and the DCA and Department of Finance with the documents and statistics necessary to substantiate those positions and illustrate that the Board has the funds to support the positions. Unfortunately, the Governor lined out the positions and funding from the 2013/14 budget document.

The original sunset bill, SB 307, did not make it out of the Senate. There is still some debate over the language for the controlled substance issue of fingerprinting veterinary staff so our language will not move forward now until August. I will keep you posted on its progress and will let you know the status as soon as I know. Initiating the new fingerprinting program is still contingent upon the implementation of the DCA's new database, BreEZe. All programming changes have been put on hold until all three phases are complete so it appears that this would prevent the Board from implementing any new programs until some in 2016 or later.

We are investigating the impact of the transition to Breeze on other areas of the Board's operations including the transition to the VTNE next January 2014. Staff is attempting to determine whether we can do a work around in the old system so we can keep the VTNE transition on schedule. It appears at this time that the transition can happen, but not until March 1, 2014.

Succession/Workforce Planning

The work on the succession plan and workforce plan has been delayed. Although the succession planning portion is complete, the workforce planning is taking longer to complete. The full document will not be done in time for the July Board meeting, but it is expected to be completed in time for the October meeting.

Judy Capaul will be present at the meeting in July in Sacramento to respond to any questions from the Board.

Regulations

Proposed Regulations Schedule. In order to notice a public hearing, staff must prepare an Initial Statement of Reasons outlining in detail all the reasons why the Board is proposing the changes. With the Board's current limited resources this has become a challenge. The Regulation Calendar has been updated with the priorities for the pending regulations adopted by the Board in January as well as regulations that are in the pipeline and upcoming proposed regulatory changes. The goal is to hold a hearing at each of the next three Board meetings for five rulemaking files – that will be a challenge.

RVT Regulations. The proposed RVT regulations to further define the requirements for all schools in California including AVMA approved schools and programs were approved in January and are in the pipeline to continue on to the DCA for review.

Disciplinary Guidelines. The regulations have been approved by OAL and are awaiting final approval by the Secretary of State. OAL now determines effective dates of regulations on a quarter bases so the new Disciplinary Guidelines will become effective on October 1, 2013, just in time for the cases that will be heard at the October Board meeting.

Regulations – Pending Public Hearing

VTNE Transition. There is a public hearing scheduled for the July Board meeting for the regulations to transition to the national veterinary technician license examination or Veterinary Technician National Exam (VTNE).

License Plate Regulations. The Board's Legislative/Regulatory Committee met with staff in June to review the adopted proposed language for the license plate program and the Initial Statement of Reasons that must be filed with OAL to notice a public hearing. Those two documents are in the meeting binders and are up for discussion in July. If they are approved by the Board staff will notice a public hearing for the first week in October 2013, and then bring the comments to the Board at its October meeting for discussion and consideration of adoption of the language.

Citation and Fine Program, Uniform Standards for Substance Abuse, Animal Rehabilitation. The Board staff will be working on the Initial Statements of Reason for these files to bring to the Board in October and/or January 2014 for purposes of scheduling a public regulatory hearing.

RVT Subcommittee

RVT Student Exemption and RVT Alternate Route School Approval. These issues are still being discussed by the RVT Task Force and the next meeting is scheduled for November 14, 2013, the day after the next MDC meeting. The draft language that came out of the June meeting is in the Board meeting binders for your review.

American Association of Veterinary State Boards (AAVSB)

Just as a reminder, the Annual Conference this year is in Kansas City, the home of the headquarters of the AAVSB. The conference dates are Thursday, September 19 through Saturday, September 21, 2013. It is always a wonderful experience and an opportunity for board members to interact with board members and staff from other licensing jurisdictions from other states, Canada, U.S. Territories. The information on cost of the conference is posted at aavsb.org. The AAVSB does provide funding for a designated Board voting delegate, but other members who might wish to attend would have to cover their own costs.

**VETERINARY MEDICAL BOARD OF CALIFORNIA
INVITES APPLICATIONS FOR THE POSITION OF
EXECUTIVE OFFICER
635-100-38879-001
\$6297 - 6811 (per month)**

The Executive Officer is hired by the Board and serves at its pleasure. The Executive Officer is responsible for carrying out the policies of the eight-member Board and for planning, organizing and directing the activities of the Board in the areas of Administration, Enforcement and Licensure. The Executive Officer maintains and enforces the overall policies established by the Board relating to Board programs, under the authority of Business and Professions Code Sections 4800 *et. seq.* The position is exempt from civil service and is located in Sacramento, CA.

All applicants are expected to possess the following experience:

- **Administrative experience**; including, but not limited to the ability to prepare, understand and work with a government budget, develop regulations, rulemaking, policy development and implementation.
- **Supervisory experience**, including the ability to organize and control the flow of work and manage professional and clerical staff within an office.
- **Regulatory and/or enforcement experience**, such as processing complaints, monitoring investigations, keeping abreast of hearings on disciplinary matters, etc.
- **Legislative or lobbying experience/coordination**, including appearing and advocating before legislative committees.
- Experience working with and/or in taking direction from a board, committee or commission.
- A baccalaureate degree from an accredited college or university. An advanced or professional degree in public policy, administration or political science is preferable.

In addition, the most qualified candidates will also possess the following desirable qualifications.

- Knowledge of current consumer issues facing the Board and the licensed professions.
- The ability to communicate effectively with all levels of individuals.
- Demonstrated ability to work within a large organizational or governmental structure.
- A consultative approach to problem solving and the ability to facilitate coalition building.

Interested persons must submit either an electronic or hard copy resume/CV or a State application (Std. 678) and a one-page statement of qualifications to:

Department of Consumer Affairs
Office of Human Resources
1625 North Market Street, Suite N-321
Sacramento, CA 95834
Attn: **Christy Abate**
Or via email to: Christy.Abate@dca.ca.gov

**All resumes/applications must be received by 5:00 pm on August 9, 2013.
and must include email and telephone contact information.**

All applications will be screened and only the most qualified candidates will be scheduled for a preliminary interview during September/October. It is anticipated that final interviews will be held in early **November**, with an anticipated start date of **December 1, 2013**. Travel expenses for any interviews are the sole responsibility and at the expense of each candidate.

For further information, please contact Jeffrey Sears, DCA Personnel Officer, at (916) 574-8300.

The Department of Consumer Affairs provides equal employment opportunities to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.