

VETERINARIAN – NON-CALIFORNIA SCHOOL GRADUATE APPLICATION INSTRUCTIONS

Apply Online at www.BreEZe.ca.gov

These instructions are for:

- Graduates or senior students within eight (8) months of graduation from an accredited American Veterinary Medical Association veterinary schools not located in California; **or**
- Graduates or senior students within eight (8) months of graduation from a non-AVMA accredited veterinary school **and** (1) are enrolled in the Educational Curriculum for Foreign Veterinary Graduates (ECFVG) or Program for the Assessment of Veterinary Education Equivalence (PAVE) program and (2) passed the basic sciences examination requirements of the ECFVG or PAVE program

Pay Required Fees and Submit Required Documentation

- Photograph (similar to a passport photograph)
- Diploma, official transcript* or Dean's letter (senior student within eight (8) months of graduation)**
- ECFVG or PAVE certificate (if graduate from non-AVMA accredited school)
- Verification of passing the North American Veterinary Licensing Examination (NAVLE)
- License verification/letter of good standing***

Candidates must complete the application, pay required fees, and submit all required documentation.

Department of Justice and FBI fingerprint clearances are not required to take the exam but are required to become licensed.

Following initial application review, the Board will notify you in writing of any deficiency, and you will be given an opportunity to submit deficient documentation.

Once the application has been approved, your information is submitted to the Board's testing vendor, Psychological Services Incorporated (PSI), PSI will send the examination handbook which includes information on scheduling the CSB. Candidates have twelve (12) months from the date the application was approved to take the CSB. The CSB is computer based and offered year round. Candidates must complete this application pay required fees, and submit all required documentation. Applicants who are scheduled to appear for the CSB and are unable to appear must notify PSI at least two days prior to their scheduled examination date in order to be rescheduled with no additional fee.

Additional Information

In order to become licensed in California, the following examinations must be completed within 60 months (the 60-month timeframe begins once a candidate passes any of the following examinations):

- North American Veterinary Examination (NAVLE)
- California State Board Examination (CSB)
- Veterinary Law Exam (VLE)

Applicants who passed the NBE, CCT, or NAVLE must have scores transferred by VIVA. California does not accept NBE, CCT, or NAVLE scores from any other source. Applicants may request applicable transfer from VIVA at www.aavsb.org.

Applicants applying for the NAVLE must apply directly to the American Association of Veterinary State Boards (AAVSB). For further information on the NAVLE application review process and deadlines, please contact the AAVSB at www.aavsb.org.

*If not issued in English, the diploma or official transcript showing degree conferred must include notarized copies of the diploma or transcripts including original certified translation by a licensed translator.

**Dean's letter, with school seal, showing expected date of graduation within eight (8) months of application (Note: a copy of your diploma will be required prior to licensure).

***License verifications for each state, U.S. territory or Canadian province in which you are or have been licensed (even if the license is not current) must be original letters issued from each state's board office of obtained through Veterinary Information Verifying Agency (VIVA). Please note other state boards may take up to eight (8) weeks to process your request.

Non-AVMA Graduate Education Equivalency Program Information

Educational Curriculum for Foreign Veterinary Graduates (ECFVG) – American Veterinary Medical Association – www.avma.org

Program for the Assessment of Veterinary Education Equivalence (PAVE) – American Association of Veterinary State Boards – www.aavsb.org

Information Privacy Act

Failure to provide any of the requested information will result in the application being deemed incomplete. The information provided will be used to determine qualification for licensure, per Section 4841-4842 of the Business and Professions Code which authorizes the collection of this information. Information regarding the issuance or denial of a license by the Board may be transmitted to any other veterinary medical licensing authority. Candidates have the right to review their application subject to the provisions of the Information Practice Act. The Executive Officer is custodian of records.

Your completed application becomes the property of the Board and will be used by authorized personnel to determine eligibility. Information on the application may be transferred to other governmental or law enforcement agencies. Pursuant to the California Public Records Act (Gov. Code §6250 et seq.) and the Information Practices Act (Div. Code §1798.61), the names and addresses of persons possessing a license or registration may be disclosed by the department unless otherwise specifically exempt from disclosure under the law. The name and address included on this application is subject to public disclosure and may be disclosed upon request.

Information you provide on this application is maintained by the Executive Officer of the Veterinary Medical Board, 1747 N. Market Blvd., Suite 230, Sacramento, CA 95834, (916) 515-5220. The information is requested pursuant to Business and Professions Code sections 4832-4844 and/or Title 16, California Code of Regulations, Division 20, Article 6. You have the right to review the records maintained on you by the Board or department unless the records are exempt by section 1798.40 of the Civil Code. You may gain access to the information by contacting the Veterinary Medical Board.

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Reasonable Accommodations

The Veterinary Medical Board provides reasonable accommodations for candidates with a physical or learning disability. Candidates must notify the Board of their needs by completing a Request for Accommodation of Disabilities. The Request for Accommodations of Disabilities, including the Professional Evaluation and Documentation of Disability form, all supporting disability documentation from a licensed professional, and the complete evaluation report on official letterhead, must be submitted as part of the application.

Expedited Application for Spouses or Domestic Partners of Active Duty Military Personnel

If you meet the military spouse of domestic partner requirements, please scan and attach the following documentation to the application (you may be asked to submit original documentation: (1) Certificate of marriage or domestic partnership or other legal union with an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders; (2) Verification of current licensure in another state, district, or territory of the United States in the profession or vocation for which you are seeking licensure.

Expedited Application for Honorably Discharged Members of the U.S. Armed Forces

If you meet the U.S. Armed Forces expedite requirement, please scan and attach a copy of the following documentation to this application: DD214 or other supporting documentation.

Live Scan Fingerprinting

Section 144(b) of the Business and Professions Code authorizes the Veterinary Medical Board (Board) to collect fingerprints for background checks of applicants for licensure. Fingerprints must be submitted prior to licensure via Live Scan pursuant to Penal Code Section 11077.1. The results from Live Scan must be received by the Board prior to examination.

For more information regarding Live Scan, please refer to Fingerprinting Requirements and Live Scan/Fingerprint Overview information. Your fingerprints must be processed at a California Live Scan facility of submit a fingerprint hard card, and service must include both the California Department of Justice and the Federal Bureau of Investigation. Fingerprints processing fees are paid directly to the Live Scan facility. Please note any fingerprints submitted via a hard card are subject to significant delays and will affect examination eligibility.

Criminal Offender Record Information (CORI) is information identified through fingerprint submission to the California Department of Justice (DOJ). CORI information includes criminal history information maintained by California local law enforcements, the DOJ, the Federal Bureau of Investigation (FBI) and other state law enforcement. CORI information is confidential and used solely for the purpose of determining whether an applicant has criminal history that would be grounds for denial of an application, or suspension or revocation of a registration pursuant to Section 475-499 of the Business and Professions Code.

Licensure is subject to denial pursuant to Business and Professions Code Sections 475-499 upon review of your background information.

Apply online at <https://www.breeze.ca.gov/>.