



## VETERINARIAN – RECIPROCITY CA SCHOOL GRADUATE APPLICATION INSTRUCTIONS

Apply Online at [www.BreEZe.ca.gov](http://www.BreEZe.ca.gov)

### These instructions are for:

- Applicants who holds a current and valid license in good standing in another state, Canadian Province or United State territory and within three years immediately preceding filing an application, has practiced clinical veterinary medicine for a minimum of two years and completed a minimum of 2,944 hours of clinical practice\*; **and**
- Graduated from the University of California at Davis or Western University of Health Sciences

### Pay Required Fees and Submit Required Documentation

- Photograph (similar to a passport photograph)
- Diploma or official transcript
- Verification of passing the North American Veterinary Licensing Examination (NAVLE)\*\*
- License verification/letter of good standing\*\*\*
- Verification of 2,944 hours of clinical practice for two (2) out of the last three (3) years\*\*\*\*

Candidates must complete the application, pay required fees, and submit all required documentation.

Following initial application review, the Board will notify you in writing of any deficiency, and you will be given an opportunity to submit deficient documentation.

Once the application has been approved, you will be sent information on the 3-day California Curriculum Course (offered in March and September).

### Additional Required Documentation:

- 3-day California Curriculum Course Completion Certificate

### Additional Information

Applicants who passed the NBE, CCT, or NAVLE must have scores transferred by VIVA. California does not accept NBE, CCT, or NAVLE scores from any other source. Applicants may request applicable transfer from VIVA at [www.aavsb.org](http://www.aavsb.org).

\*Experience obtained while participating in an AVMA accredited institution's internship, residency, or specialty board training program shall be valid for meeting the minimum experience requirement.

\*\*Candidates must provide proof of passing the national licensing veterinary science examination(s) required in California at the time of their original licensure. (NBE, CCT, or NAVLE scores must be transferred through Veterinary Information Verifying Agency (VIVA).

\*\*\*License verifications for each state, U.S. territory or Canadian province in which you are or have been licensed (even if the license is not current) must be original letters issued from each state's board office of obtained through Veterinary Information Verifying Agency (VIVA). Please note other state boards may take up to eight (8) weeks to process your request.

\*\*\*\*Verification of two years full-time practice may include submitting letters from two fellow practitioners verifying lawful engagement of the clinical practice of veterinary medicine in one of more states, U.S. territories, or Canadian provinces for at least two (2) years within the last three (3) years immediately preceding the application **and** completed a minimum of 2,944 hours. Any letters should be typed on official letterhead or have business cards attached. They should state the specific beginning and ending

dates and hours of the candidate's practice and contain a detailed summary of his/her clinical practice activities. Letters should reveal the applicant's qualifications and competency to practice in California and should be prepared by a veterinarian supervisor or colleague who has first-hand knowledge of the clinical practice.

### **Information Privacy Act**

Failure to provide any of the requested information will result in the application being deemed incomplete. The information provided will be used to determine qualification for licensure, per Section 4841-4842 of the Business and Professions Code which authorizes the collection of this information. Information regarding the issuance or denial of a license by the Board may be transmitted to any other veterinary medical licensing authority. Candidates have the right to review their application subject to the provisions of the Information Practice Act. The Executive Officer is custodian of records.

Your completed application becomes the property of the Board and will be used by authorized personnel to determine eligibility. Information on the application may be transferred to other governmental or law enforcement agencies. Pursuant to the California Public Records Act (Gov. Code §6250 et seq.) and the Information Practices Act (Div. Code §1798.61), the names and addresses of persons possessing a license or registration may be disclosed by the department unless otherwise specifically exempt from disclosure under the law. The name and address included on this application is subject to public disclosure and may be disclosed upon request.

Information you provide on this application is maintained by the Executive Officer of the Veterinary Medical Board, 1747 N. Market Blvd., Suite 230, Sacramento, CA 95834, (916) 515-5220. The information is requested pursuant to Business and Professions Code sections 4832-4844 and/or Title 16, California Code of Regulations, Division 20, Article 6. You have the right to review the records maintained on you by the Board or department unless the records are exempt by section 1798.40 of the Civil Code. You may gain access to the information by contacting the Veterinary Medical Board.

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### **Expedited Application for Spouses or Domestic Partners of Active Duty Military Personnel**

If you meet the military spouse of domestic partner requirements, please scan and attach the following documentation to the application (you may be asked to submit original documentation: (1) Certificate of marriage or domestic partnership or other legal union with an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders; (2) Verification of current licensure in another state, district, or territory of the United States in the profession or vocation for which you are seeking licensure.

### **Expedited Application for Honorably Discharged Members of the U.S. Armed Forces**

If you meet the U.S. Armed Forces expedite requirement, please scan and attach a copy of the following documentation to this application: DD214 or other supporting documentation.

### **Live Scan Fingerprinting**

Section 144(b) of the Business and Professions Code authorizes the Veterinary Medical Board (Board) to collect fingerprints for background checks of applicants for licensure. Fingerprints must be submitted prior to licensure via Live Scan pursuant to Penal Code Section 11077.1. The results from Live Scan must be received by the Board prior to examination.

For more information regarding Live Scan, please refer to Fingerprinting Requirements and Live Scan/Fingerprint Overview information. Your fingerprints must be processed at a California Live Scan facility of submit a fingerprint hard card, and service must include both the California Department of Justice and the Federal Bureau of Investigation. Fingerprints processing fees are paid directly to the Live Scan facility. Please note any fingerprints submitted via a hard card are subject to significant delays and will affect examination eligibility.

Criminal Offender Record Information (CORI) is information identified through fingerprint submission to the California Department of Justice (DOJ). CORI information includes criminal history information maintained by California local law enforcements, the DOJ, the Federal Bureau of Investigation (FBI) and other state law enforcement. CORI information is confidential and used solely for the purpose of determining whether an applicant has criminal history that would be grounds for denial of an application, or suspension or revocation of a registration pursuant to Section 475-499 of the Business and Professions Code.

Licensure is subject to denial pursuant to Business and Professions Code Sections 475-499 upon review of your background information.

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