

DEPARTMENT OF CONSUMER AFFAIRS
TITLE 16. PROFESSIONAL AND VOCATIONAL REGULATIONS
DIVISION 20. CALIFORNIA VETERINARY MEDICAL BOARD

Proposed Regulatory Text to Amend California Code of Regulations, Title 16, Section
2032.3 Regarding **RECORD KEEPING; RECORDS; CONTENTS; TRANSFER**

Proposed amendments to the regulatory language are shown in single underline for added text and ~~single strikethrough~~ for deleted text. Where the Board proposes to re-number existing text to a new location with no changes, the Board has emphasized that change by using [no changes to text] as a guide for the reader.

Amend section 2032.3 of article 4 of division 20 of title 16 of the California Code of Regulations to read as follows:

ARTICLE 4

§ 2032.3. Record Keeping; Records; Contents; Transfer.

(a) Every veterinarian performing any act requiring a license pursuant to the provisions of Chapter 11, Division 2, of the code, upon any animal or group of animals shall prepare a legible, written or computer generated record concerning the animal or animals which shall contain, at a minimum, ~~the following~~ information: contained in paragraphs (1) or (2) of subsection (b), as applicable.

(b) Except as provided in subsection (g), records shall be prepared in accordance with the requirements of this section as applicable and according to whether veterinary services are being provided to a single animal patient or a group of animal patients as authorized verbally or in writing by the client or their authorized agent.

(1) Single Patient Record: When veterinary services are being provided to a single patient, a record for a single animal patient shall consist of the following:

(5A) Dates (beginning and ending) of custody of the animal, if applicable.
[no changes to text]

(B) Name(s) of the individual(s) providing veterinary services to the animal patient.

(2C) Name, address, and phone number of the client and, if applicable, the client's authorized agent.

~~(3) Name or identity of the animal, herd or flock.~~

(4D) ~~Except for herds or flocks,~~ Patient identifying information including name, approximate age, sex, breed, species, and color, and, if applicable, identification number of the animal.

(6E) The reason the patient is presenting for veterinary services and A history or pertinent information as it pertains to each animal, herd, or flock's medical status relative to the reason for the visit.

(7F) ~~Data~~ Physical examination findings, including that obtained by instrumentation, laboratory testing, diagnostic imaging, and necropsy from the physical examination.

(G) Interpretation of examination findings and any information obtained by instrumentation, laboratory testing, diagnostic imaging, and necropsy.

(10H) A presumptive diagnosis or Ddiagnosis or assessment prior to performing a treatment or procedure, if made.

(8I) Treatment and intended treatment plan, including any of the following:

(i) Treatments, including application of therapies or devices administered and prescribed.

(ii) ~~m~~Medications administered, including strength(s), dosage(s), route(s) of administration, and frequency of use.

(12iii) All ~~m~~Medications and treatments prescribed and dispensed, including strength(s), dosage(s), route(s) of administration, quantity, and frequency of use.

(11J) If relevant, aAny prognosis of the animal's condition, if made.

(13K) If animals are housed or retained for treatment, the beginning and ending dates of custody of the animal patient and a Ddaily progress, if relevant, and disposition of the case update on the animal patient's medical condition relative to the treatment plan.

(9L) Records fFor surgical procedures, shall include a description of the procedure, the name of the surgeon, the type of sedative/pre-anesthetic and anesthetic agents used, dosage(s), their route(s) of administration, and their strength(s) (if available in more than one strength).

(M) Any veterinary service or treatment declined by the client or their authorized agent.

(4N) Name or initials of the person responsible for entries.
[no changes to text; moved and renumbered from existing (a)(1).]

(2) Group Record: When a group of animals of the same species receives veterinary services at the same time, for the same purpose, and at the same location, a group record shall consist of the following:

(A) Dates (beginning and ending) of custody of the animal patient(s), if applicable.

(B) Name(s) of the individual(s) providing veterinary services to the animal patient.

(C) Name, address, and phone number of the client, and, if applicable, the client's authorized agent.

(D) Name or identity of the group, including group location and species.

(E) The reason the group is presenting for veterinary services and history relative to the reason for the visit.

(F) The following information shall be included in the medical record if applicable to the reason for the appointment:

(i) Group examination findings, and data, including that obtained by instrumentation, laboratory testing, diagnostic imaging, and necropsy.

(ii) Interpretation of examination findings and any information obtained by instrumentation, laboratory testing, diagnostic imaging, and necropsy.

(G) A presumptive diagnosis or diagnosis, if made.

(H) Treatment plan, including any of the following:

(i) Treatments, including application of therapies or devices administered and prescribed.

(ii) Medications administered, including, strength(s), dosage(s), and route(s) of administration.

(iii) Medications prescribed and dispensed, including strength(s), dosage(s), route(s) of administration, quantity, and frequency of use.

(iv) Meat, milk, or egg withdrawal times.

(I) Any veterinary service or treatment declined by the client or their authorized agent.

(J) Name or initials of the person responsible for entries.

(bc) Single patient and group records shall be maintained for a minimum of three (3) years after the animal's last visit from the date of the last medical entry into the record. A summary of an animal's medical records shall be made available to the client within five (5) days or sooner, depending if the animal is in critical condition, upon his or her request. The summary for single patient and group records shall include:

(1) Name, and address, and phone number of the client and animal, and, if applicable, the client's authorized agent.

(2) Patient identifying information including name, approximate Age, sex, breed, species, and color, and, if applicable, identification number of the animal.

(3) The reason the patient is presenting for veterinary services and Aa history or pertinent information as it pertains to each animal's, herd's, or flock's medical status relative to the reason for the visit.

(4) DataPhysical examination findings, including that obtained by instrumentation, laboratory testing, diagnostic imaging, and necropsy from the physical examination.

(5) Treatment and intended treatment plan, including medications, their dosage and frequency of use, any of the following:

(A) Treatments, including surgical procedures, application of therapies, or devices administered and prescribed.

(B) Medications administered, including strength(s), dosages, route(s) of administration, and frequency of use.

(6C) All medications and treatments prescribed and dispensed, including strength(s), dosage(s), route(s) of administration, quantity, and frequency of use.

(76) If animals are housed or retained for treatment, the beginning and ending dates of custody of the animal patient and a Ddaily progress, if relevant, and disposition of the case update on the animal patient's medical condition relative to the treatment plan.

(e)(1d) Radiographs and digital images are the property of the veterinary facility premises that originally ordered them to be prepared. Radiographs or digital images shall be released to another veterinarian upon the request of another veterinarian who has the authorization of the client. Radiographs shall be returned to the veterinary facility premises which that originally ordered them to be prepared within a reasonable time upon request. Radiographs originating at an emergency hospital shall become the property of the next attending veterinary facility upon receipt of said radiograph(s). Transfer of radiographs shall be documented in the medical record.

(2e) Radiographs and digital images, except for intraoral radiographs, shall have a permanent identification legibly exposed in the radiograph or attached to the digital file, which shall include the following:

[no changes to text; renumbered from existing(c)(2)]

(A1) The hospital or clinic veterinary premises' name and/or the veterinarian's name,;

(B2) Client identification,; [no changes to text]

~~(C3)~~ Patient identification, and [no changes to text]

~~(D4)~~ The date the radiograph was taken. [no changes to text]

(3f) Non-digital intraoral radiographs shall be inserted into sleeve containers and include information in ~~subdivision subsection (ee)(1)-(42)(A)-(D)~~. Digital images shall have identification criteria listed in ~~subdivision subsection (ee)(1)-(42)(A)-(D)~~ attached to the digital file.

[no changes to text; renumbered from existing (c)(3)]

~~(d) Laboratory data is the property of the veterinary facility which originally ordered it to be prepared, and a copy shall be released upon the request of the client.~~

~~(e) The client shall be provided with a legible copy of the medical record when the patient is released following emergency clinic service. The minimum information included in the medical record shall consist of the following:~~

~~(1) Physical examination findings~~

~~(2) Dosages and time of administration of medications~~

~~(3) Copies of diagnostic data or procedures~~

~~(4) All radiographs and digital images, for which the facility shall obtain a signed release when transferred~~

~~(5) Surgical summary~~

~~(6) Tentative diagnosis and prognosis, if known~~

~~(7) Any follow-up instructions.~~

(g) The records requirements of this section shall not apply when a registered veterinary technician acts as an agent of the veterinarian for the purpose of establishing the veterinarian-client-patient relationship to administer preventive or prophylactic vaccines or medications for the control or eradication of apparent or anticipated internal or external parasites. In those cases, records shall be prepared in accordance with the requirements of Section 4826.7 of the code.

Note: Authority cited: Section 4808, Business and Professions Code. Reference: Sections 4855 and 4856, Business and Professions Code.