



MEETING MINUTES VETERINARY MEDICAL BOARD

Main Meeting Location:
Department of Consumer Affairs
1747 N. Market Blvd.
1st Floor Hearing Room
Sacramento, California 95834

**Additional location via teleconference on
November 14-15, 2018:**
The Pets for Life Facility
2940 E. 1st Street
Los Angeles, CA 90033

10:00 a.m. Wednesday, November 14, 2018

1. Call to Order/Roll Call/Establishment of a Quorum

Dr. Cheryl Waterhouse called the Veterinary Medical Board (Board) meeting to order at 10:03 a.m. Executive Officer, Ms. Jessica Sieferman, called roll; six members of the Board were present at 1747 N. Market Blvd. and two members of the Board was present via teleconference location, at 2940 E. 1st St., and a quorum was established.

2. Board President's Remarks, Board Member Comments and Introductions

Dr. Waterhouse thanked Dr. Richard Sullivan for his service to the Board and welcomed Dr. Christina Bradbury to her new position with the Board. Dr. Waterhouse also informed the Board and members of the public that the Board would be discussing closed session items today at 3:00pm due to the meeting on Friday, November 16 being cancelled.

Members Present

Cheryl Waterhouse, Doctor of Veterinary Medicine (DVM), President
Christina Bradbury, DVM
Jaymie Noland, DVM
Mark Nunez, DVM
Jennifer Loredo, Registered Veterinary Technician (RVT)
Kathy Bowler, Public Member
Judie Mancuso, Public Member (*present via teleconference*)
Alana Yanez, Public Member (*present via teleconference*)

Staff Present

Jessica Sieferman, Executive Officer
Ethan Mathes, Administrative Programs Manager
Amanda Drummond, Administrative Program Analyst
Tara Welch, Legal Counsel

Guests Present

Kelsey Burns, University of San Diego, Center for Public Interest Law (CPIL)
Valerie Fenstermaker, California Veterinary Medical Association (CVMA)
Cindy Gonzalez, RVT
Patrick Le, Department of Consumer Affairs (DCA)
Anita Levy, RVT, California Registered Veterinary Technician Association (CaRVTA)
Ken Pawlowski, DVM, CVMA
Jeff Pollard, DVM, Multidisciplinary Advisory Committee (MDC)
Cindy Savely, RVT, CVMA and Sacramento Valley Veterinary Technician Association

3. Public Comment on Items Not on the Agenda

Ms. Valerie Fenstermaker, CVMA, provided an update to the Board regarding the deployment of California Veterinary Medical Reserve Corps (CAVMRC) to the Camp Fire wildfires in Paradise. CAVMRC are on a 14-day mission and have veterinarians, RVTs, and veterinary assistants providing services to over 2,000 animals that are currently displaced from their homes due to the fire.

4. Review and Approval of Board Meeting Minutes

A. August 29-30, 2018

The Board made minor changes to the August 29-30, 2018 meeting minutes.

- Dr. Jaymie Noland moved and Ms. Kathy Bowler seconded the motion to approve the minutes as amended. The motion carried 7-0-1. Ms. Jennifer Loredo, RVT, abstained.

B. September 4, 2018

- Ms. Kathy Bowler moved and Dr. Mark Nunez seconded the motion to approve the minutes. The motion carried 6-0-2. Dr. Jaymie Noland and Ms. Jennifer Loredo, RVT, abstained.

5. Report and Update from Department of Consumer Affairs

Mr. Patrick Le from the DCA Executive office welcomed Dr. Bradbury to the Board and updated on the Director's Quarterly Meeting in October which included plans to develop an office to house all of DCA in 2024, training for Executive Officers on implicit bias, and improvements on human resources processes. There was also an update on the Executive Salary Study, the legislative implementation of Assembly Bill (AB) 2138, and an update from the Substance Abuse Coordination Committee.

6. Election of 2019 Officers

Board President Elections

- Kathy Bowler nominated Dr. Jaymie Noland to the position of Board president. Dr. Jaymie Noland accepted the nomination.
- Ms. Judie Mancuso nominated Dr. Mark Nunez to the position of Board president. Dr. Mark Nunez declined the nomination.
- Ms. Kathy Bowler moved and Dr. Cheryl Waterhouse seconded the motion to appoint Dr. Jaymie Noland to the position of Board President. The motion carried 7-0-1. Ms. Judie Mancuso abstained.

Board Vice-President Elections

- Ms. Alana Yanez nominated Ms. Judie Mancuso to the position of Board vice-president. Ms. Judie Mancuso accepted the nomination.
- Ms. Kathy Bowler nominated Dr. Cheryl Waterhouse to the position of Board vice-president. Dr. Cheryl Waterhouse accepted the nomination.
- Ms. Kathy Bowler moved and Ms. Alana Yanez seconded the motion to proceed with elections for Board vice-president. Ms. Alana Yanez, Ms. Jennifer Loreda, RVT, and Ms. Judie Mancuso voted for Ms. Judie Mancuso for the position of Board vice-president. Dr. Jaymie Noland, Dr. Mark Nunez, Dr. Cheryl Waterhouse, Dr. Christina Bradbury, and Ms. Kathy Bowler voted for Dr. Cheryl Waterhouse for the position of Board vice-president. By majority vote, Dr. Cheryl Waterhouse was appointed to the position of Board vice-president.

7. Veterinary Medicine Multidisciplinary Advisory Committee (MDC) Report – Dr. Jeff Pollard

Dr. Jeff Pollard, MDC Chair, addressed the Board regarding MDC discussion. Dr. Pollard advised that the Shelter Medicine Minimum Standards discussion will continue at the January 2019 meeting. The MDC will be soliciting input from private veterinarians who offer services to shelters. The MDC also discussed intra-oral dental radiograph equipment requirements for premises and the MDC agreed to recommend the Board maintain the current status of regulations and not mandate a requirement for intra-oral dental radiographic equipment. The MDC discussed informed consent and the requirement clients are advised a veterinarian's capacity to provide intra-oral dental radiographs. There was a consensus amongst the MDC that clients should be informed on veterinary premises services offered. The Board discussed California Code of Regulations (CCR) section 2032.1(b)(3) regarding informed consent as it relates to the veterinarian-client-patient relationship (VCPR) and whether further discussion on this topic should be assigned to the MDC. The Board further requested legal counsel to research informed consent and bring this information back to the Board at their January 2019 meeting.

- Dr. Mark Nunez moved and Dr. Jaymie Noland seconded the motion to have the MDC's Complaint Audit Subcommittee research the issue of minimum standards for standard of care for dental radiography and the outcomes of complaints and discipline, if possible. The motion carried 7-0. Ms. Alana Yanez was absent.
- Dr. Mark Nunez moved and Ms. Kathy Bowler seconded the motion requesting legal counsel research CCR section 2032.1(b)(3) regarding client informed consent and the VCPR. The motion carried 7-0. Ms. Alana Yanez was absent.

Dr. Pollard also updated the Board on MDC discussion regarding pet ambulances. The consensus was that veterinary premises laws currently in place apply to pet ambulances; however, the MDC questioned whether pet ambulances should be required to meet all mobile premises practice standards. The Board requested legal counsel further research whether CCR section 2030.2 sufficiently covers pet ambulances.

- Dr. Mark Nunez moved and Ms. Kathy Bowler seconded the motion for the MDC research whether minimum standards, specifically CCR section 2030.2, are appropriate for pet ambulances, and if so, whether the section should be clarified to include the term "pet ambulance". The motion carried 8-0.

8. Update, Discussion, and Possible Action on Proposed Regulations

A. Status of Pending Regulations

Ms. Amanda Drummond provided an update on the status of current regulations and presented the proposed Office of Administrative Law (OAL) 2019 Rulemaking Calendar for Board review and consideration.

- Dr. Jaymie Noland moved and Dr. Mark Nunez seconded the motion to move Animal Physical Rehabilitation proposed regulations up in priority on the 2019 Rulemaking Calendar so it is after the proposed Telemedicine regulatory package and approve the 2019 Rulemaking Calendar as amended for submission to OAL. The motion carried 8-0.

B. Sections 2030-2030.5, Article 4, Division 20, Title 16 of the California Code of Regulations (CCR) Regarding Minimum Standards for Veterinary Premises/Practices

Due to time constraints, the Board held this discussion on November 15, 2018.

Legal counsel provided an overview of the proposed regulatory language that included changes from the August Board meeting and suggested amending the language throughout to "premises", when referring to the location of veterinary medicine, instead of "practice" as "practice" can also refer to the act of rendering veterinary services. The Board discussed each of the sections and made amendments to the proposed language.

[CCR section 2030](#)

CCR section 2030 was amended to change the term “practice” to “locations”.

[CCR section 2030.05](#)

CCR section 2030.05 was amended to change “premises permit” to “premises registration” to conform with statute.

[CCR section 2030.1](#)

CCR section 2030.1 reflected changes the Board made at the August 2018 meeting, and no further amendments were made.

[CCR section 2030.15](#)

CCR section 2030.15 reflected changes the Board made at the August 2018 meeting, and no further amendments were made.

[CCR section 2030.2](#)

CCR section 2030.15 reflected changes the Board made at the August 2018 meeting, and no further amendments were made.

[CCR section 2030.3](#)

The Board discussed changing the term “animal vaccination practice” to “animal vaccination location”. Additionally, the board made amendments to subsections (k), and decided to keep subsection (l), which had previously been stricken, and move to new subsection (o). The Board also made minor changes throughout this section to correct the term “practice” to “location”.

Additionally, the Board expressed concern where non-profit veterinary entities obtain a premise permit as the costs for obtaining the premises permit may hinder their ability to provide these services at a low cost to their clients. The Board discussed developing legislation that would provide a fee-exemption for non-profits providing vaccination locations.

[CCR section 2030.4](#)

The Board made minor changes to this section, including changing instances of “practice” to “location”.

[CCR section 2030.5](#)

The Board made minor changes to this section, including changing instances of “practice” to “location”.

- Ms. Jennifer Loreda moved Ms. Judie Mancuso seconded the motion to approve the proposed regulatory changes as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day public comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 7-0. Dr. Christina Bradbury was absent.

[*The Board returned to this discussion at a later time during the meeting.*](#)

- Ms. Alana Yanez moved and Ms. Judie Mancuso seconded the motion to recommend legislation that provides a premises permit fee exemption to non-profit and not-for-profit entities for vaccination events which offer low-cost or no-cost vaccination immunization services. The motion carried 7-0. Dr. Christina Bradbury was absent.

C. Sections 2036, Article 4, Division 20, Title 16 of the CCR Regarding Animal Health Care Tasks for a Registered Veterinary Technician (RVT) and Section 2090-2096, Article 11, Division 20, Title 16 of the CCR Regarding Drug Compounding

Due to time constraints, the Board held this discussion on November 15, 2018.

Ms. Drummond provided a brief overview of the topic and identified that per previously approved language, RVTs are authorized to provide drug compounding services under supervision but is not specified under RVT tasks for indirect supervision in CCR section 2036. The Board determined that for clarity purposes, CCR section 2036 should be amended to include drug compounding to approved RVT tasks under indirect supervision. The amendments include adding new subsection (d) “Drug compounding” under CCR section 2036.

- Ms. Jennifer Loreda moved Ms. Kathy Bowler seconded the motion to approve the proposed regulatory changes as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day public comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 7-0. Dr. Christina Bradbury was absent.

D. Section 2006, Article 1, Division 20, Title 16 of the CCR Regarding Board Disciplinary Guidelines

Legal counsel presented and the Board discussed amendments to the Guidelines, including adding new statutory references throughout the document. The Board discussed a proposed addition to the Guidelines which would clarify the Board’s communication policy with Respondents after a disciplinary decision. The Board and members of the public discussed this section further to clarify a Respondent can receive assistance from legal counsel, but the Board staff shall provide written communication following a disciplinary order to the Respondent only. The Board also discussed requirements for “Standard Term 9 - Notice to Employees” regarding whether this condition applied to employers or employees and revised the term. The Board discussed and made further amendments to the Disciplinary Guidelines. The amendments include changes as identified in the agenda items, minor and non-substantive changes, and additional substantial changes, including the following:

- Amending the final paragraph under “Introduction” to reflect that the Respondent may receive assistance from private counsel, but should communicate directly with Board staff (page 1)

- Adding “Ethics training” to “Unprofessional Conduct” (page 5), adding “Continuing education” and “Ethics training to “Negligence in the practice of veterinary medicine” (page 7),
 - Adding “Ethics training” to “Impermissible disclosure of information about animals and/or about clients” (page 11),
 - Striking the “Note” under “Disciplinary proceedings against veterinarians and registered veterinary technicians” (page 12),
 - Rewording “Standard Term 4 – Cooperation with Board Staff” for clarity purposes (page 15),
 - Amending “Standard Term 9 – Notice to Employees” to clarify that the Respondent shall post the decision by the Board throughout the probationary period and in a visible manner (page 16), and
 - Retaining the previous strikeout and amending the statement regarding costs associated with practiced supervision under “Optional Term 6- Supervised Practice” (page 19).
- Dr. Mark Nunez moved and Dr. Christina Bradbury seconded the motion to amend “Standard Term 9 – Notice to Employees” as discussed.

The motion was withdrawn so the Board could complete a full motion encompassing all changing to the Disciplinary Guidelines.

- Ms. Jennifer Loredo, RVT, moved Dr. Jaymie Noland seconded the motion to approve the proposed regulatory changes as modified, direct the Executive Officer to take all steps necessary to initiate the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the rulemaking package, notice the proposed text for a 45-day public comment period and if no adverse comments are received during the 45-day comment period and no hearing is requested, adopt the proposed regulatory changes as modified. The motion carried 8-0.

E. Sections 2006 and 2006.5, Article 1, and Section 2076, Article 8, Division 20, Title 16 of the CCR Regarding Uniform Standards for Substance Abusing Licensees

Due to time constraints, the Board held this discussion on November 15, 2018.

Ms. Sieferman reviewed and provided a brief history of the proposed regulations. Currently, the DCA’s Substance Abuse Coordination Committee (SACC) is reviewing the Uniform Standards regarding drug testing frequency Ms. Sieferman recommended that the Board work with DCA and once SACC’s recommendations are finalized, the Board can then proceed with developing the regulatory package; however, Ms. Sieferman noted the definition of a “substance abusing licensee” is not consistent with all DCA boards and bureaus and may need additional review at that time.

F. Comments Received for Regulatory Proposal Regarding Sections 2070 and 2071, Article 7, Division 20, Title 16 of the CCR Regarding Proposed Fee Increases

Due to time constraints, the Board held this discussion on November 15, 2018.

Ms. Drummond provided a history of the proposed regulations and advised that the rulemaking file is in the final days of the 45-day comment period. Prior to submitting a final rulemaking package, a Final Statement of Reasons must be developed that addresses all comments received in the public comment period. Ms. Drummond reviewed the aggregated comments received to date and provided a recommended response for the Board's consideration. The Board provided input on the comments and made recommended changes for the Final Statement of Reasons. The changes included moving the final paragraph under comment three, regarding reviewing other DCA department fees, to the top of the recommended response, and including information under comment six regarding the expiration of limited-term position in fiscal year 2016-2017 to downsize unneeded staff.

- Dr. Jaymie Noland moved and Ms. Kathy Bowler seconded the motion to approve the Fee Schedule comment responses as amended. The motion carried 7-0.

9. Recess until Thursday, November 15, 2018, at 9:00 a.m.

9:00 a.m., Thursday, November 15, 2018

10. Reconvene - Establishment of a Quorum

Dr. Waterhouse called the Board meeting to order at 9:02 a.m. Ms. Siefertman called roll; five members of the Board were present at 1747 N. Market Blvd. and two members of the Board was present via teleconference location, at 2940 E. 1st St., and a quorum was established.

Dr. Bradbury was absent.

11. Introductions

Members Present

Cheryl Waterhouse, DVM, President

Jaymie Noland, DVM

Mark Nunez, DVM

Jennifer Loreda, RVT

Kathy Bowler, Public Member

Judie Mancuso, Public Member (*present via teleconference*)

Alana Yanez, Public Member (*present via teleconference*)

Staff Present

Jessica Siefertman, Executive Officer
Ethan Mathes, Administrative Programs Manager
Patty Rodriguez, Veterinary Premises Program Manager
Amanda Drummond, Administrative Program Analyst
Tara Welch, Legal Counsel

Guests Present

Kelsey Burns, University of San Diego, CPIL
Valerie Fenstermaker, CVMA
Patrick Le, DCA
Anita Levy, RVT, CaRVTA
Heidi Lincer, Office of Professional Examination Services (OPES)
Mike Mayors, Mars Inc.
Ken Pawlowski, DVM, CVMA
Cindy Savely, RVT, CVMA and Sacramento Valley Veterinary Technician Association

12. Public Hearing Regarding the Corporate Practice of Veterinary Medicine; Possible Board Action

Legal counsel reviewed corporate practice of veterinary medicine; the main issue concerns the holder of a premises permit that can be a corporation who hires veterinarians and veterinary staff, and through contracts, the corporate owner may dictate the direct practice of veterinary medicine. The Board discussed the legal counsel memo, which included proposed regulatory and legislative language to draw a distinct line between veterinary medicine and corporate ownership, which will allow a licensed individual to use their judgement to provide veterinary services without corporate influence.

- Ms. Judie Mancuso moved and Ms. Alana Yanez seconded the motion to submit to the California legislature the proposed language drafted by legal counsel to address the issue of corporate practice of veterinary medicine. The motion carried 5-1-1. Dr. Jaymie Noland voted no, and Dr. Mark Nunez abstained.

13. Discussion and Possible Action on Office of Professional Examination Services (OPES) Review Report Regarding Veterinary Technician National Examination Validation and Occupational Analysis – Heidi Lincer, Chief, OPES, Department of Consumer Affairs

Ms. Heidi Lincer provided an overview of the results from the OPES Registered Veterinary Technician Occupational Analysis and national examination study, including the examination outline of the California Veterinary Technician Examination. Ms. Lincer advised that next steps are for the Board to publish the new examination outline and reference list.

14. Update, Discussion, and Possible Action Regarding 2018 Legislation and Implementation Plan

A. [AB 2138 \(Chiu, Chapter 995, Statutes of 2018\) Licensing boards: denial of application: revocation or suspension of licensure: criminal conviction](#)

Ms. Sieferman advised that this bill changed how the Board processes applications regarding convictions and removed the Board's ability to consider convictions over seven years old. There is a regulatory impact based on this bill, and due to the time requirements to implement the regulations, DCA developed an AB 2138 project plan to meet the July 2020 deadline. Ms. Sieferman advised that, per the project plan, the Board will need to approve regulatory language by April 2019. Mr. Le informed the Board that the DCA legal office is researching to determine if a single DCA-wide regulatory package can be submitted to address the bill's impact or if each board and bureau need to submit their own regulatory package.

- Ms. Kathy Bowler moved and Dr. Jaymie Noland seconded the motion to create a Board subcommittee to address the concerns and implementation of AB 2138. The motion carried 7-0.

B. [AB 2215 \(Kalra, Chapter 819, Statutes of 2018\) Cannabis: veterinarians: animals](#)

Ms. Sieferman provided an overview of AB 2215 and advised that she will be meeting with Assembly member Ash Kalra's office to address the concerns the Board has had regarding this bill. The Board is required to develop guidelines to aide veterinarians who discuss the use of cannabis for animal patients, either as a stand-alone document or by regulation. The Board discussed which approach it should take to crafting appropriate guidelines and regulations may not be the most effective means of implementing the guidelines as they are more difficult to amend. The Board also discussed delegating this topic to the MDC for further research. Ms. Sieferman advised that Board staff are developing outreach material to inform the public of new requirements from this bill.

- Dr. Jaymie Noland moved and Ms. Kathy Bowler seconded the motion to delegate the MDC review requirements for cannabis discussion guidelines and determine if guidelines should be implemented through regulation or as a stand-alone document and report their findings back to the Board. The motion carried 7-0.

C. [AB 2300 \(Maienschein, Chapter 238, Statutes of 2018\) Continuing education: veterinarians](#)

Ms. Sieferman updated that staff is researching whether regulatory updates are needed. Additionally, outreach will be provided to inform of requirements in the bill.

D. [SB 1480 \(Hill, Chapter 571, Statutes of 2018\) Professions and vocations](#)

E. SB 1491 (Committee on Business, Professions, and Economic Development, Chapter 703, Statutes of 2018) Healing arts.

Ms. Sieferman advised that Senate Bill (SB) 1480 and 1491 do not require Board action at this time and reviewed the implementation plan regarding each of these bills. Legal counsel also advised the Disciplinary Guidelines have been updated with the provisions from SB 1480 and 1491

15. Discussion and Possible Board Action on 2019 Legislative Proposals

A. Amend Business and Professions Code Sections 4853, 4853.1, and 4853.6 Regarding Premises Permits Following Disciplinary Actions Against a Licensee manager and Premises permit Application Requirements for Owners and Licensee Manager

Mr. Ethan Mathes reviewed the legislative proposal regarding difficulties with disciplining a managing licensee who is also a premises owner. The proposed legislative language would address this issue and also allow the Board to obtain criminal history on a premises owner. The Board discussed including a limit on the number of premises that a managing licensee can have oversight authority, and how that amount would be determined.

- Ms. Judie Mancuso moved and Dr. Mark Nunez seconded the motion to submit the written proposal to the legislature for recommended amendments to BPC sections 4853, 4853.1, and 4853.6, in addition to consider adding a restriction on the number of premises that a veterinarian can be named as a managing license and also add a statement of conviction on an application for premises owners, currently in BPC section 4853.1(b), in relation to the new requirements to be enacted under AB 2138. The motion carried 6-0-1.
Ms. Jennifer Loreda, RVT, abstained.

16. Discussion and Possible Action on Amendments to the Board and Committee Member Administrative Procedure Manual

Mr. Mathes provided an overview of amendments to the Administrative Procedure Manual. The Board discussed and made further amendments to the Manual. The amendments include changes as identified in the agenda items, minor and non-substantive changes, and additional substantial changes, including the following:

- Striking the “Attachments” from the Table of Contents (page 4 and 5),
- Adding language requiring physical Board member attendance at Board meetings for petition hearings (page 6),
- Striking the requirement when six or more Board members are present that give members are needed to constitute a decision by the Board (page 7),
- Striking the statement that Board and MDC audio or video recordings may be destroyed 30 days after the recording (page 7 and 18),
- Striking the final two sentences of the “Salary Per Diem and Travel Reimbursement” (page 9),

- Adding “Senate and Assembly” to the “Removal of Board Members” to allow for the Governor, Senate, or Assembly to remove an appointee (page 9),
 - Revising “Election of Officers” to strike the second sentence and the statement “but not in the same calendar year” (page 10),
 - Amend the statement that MDC members seeking reappointment are required to be interviewed under “Multidisciplinary Advisory Committee” (page 17),
 - Amending the “AAVSB” section to include an additional statement indicating that the Board will strive to attend the annual AAVSB conference (page 19),
 - Amend the first paragraph under “Complaint Disclosure” to state that the citation may become part of the permanent enforcement record (page 19),
 - striking the second paragraph under “Complaint Disclosure” and amend it to read that the Board will post citations on the website (page 19), and
 - Striking the references to the attachments throughout the document.
- Dr. Jaymie Noland moved and Ms. Kathy Bowler seconded the motion to adopt the Administrative Procedure Manual as amended and delegate to the Executive Officer to make any non-substantive changes and to ensure the content of the Board’s discussion on this item is captured. The motion carried 7-0.

17. Update and Possible Action on Proposed Revisions to Pharmaceutical Compounding – Nonsterile Preparations, General Chapter 795 of the United States Pharmacopeia (USP) – Cheryl Waterhouse, DVM

Ms. Fenstermaker, CVMA, updated the Board regarding United States Pharmacopeia’s (USP) proposed amendments to nonsterile compounding; these updates would impact the Board approved regulations regarding drug compounding. The deadline for submitting a letter to USP to consider revisions to their updates is November 2018. The Board discussed submitting a letter to USP regarding veterinary drug compounding.

- Dr. Jaymie Noland moved and Ms. Kathy Bowler seconded the motion to direct staff to draft a comment letter regarding proposed changes to USP drug compounding guidelines and before the end of the public comment period. The motion carried 7-0.

18. Board President Report – Dr. Cheryl Waterhouse

Dr. Waterhouse updated that she attended the American Association of Veterinary State Boards (AAVSB) annual conference and advised that updates to their Model Practice Act were passed and submitted letters supporting SB 1480, AB 2215 and SB 1491 and opposing AB 2138. Additionally, Dr. Waterhouse attended the CVMA Board of Governor’s meeting and an AAVSB webinar regarding antibiotic stewardship and additionally provided a brief overview of both meetings.

19. RVT Report – Jennifer Loreda, RVT

Ms. Loreda stated that legal counsel is researching the potential for a mail-in California veterinary technician law exam and that they will report back at the next meeting. Additionally, Board staff is working on getting the Veterinary Technical National Examination (VTNE) pass rates by school.

20. Executive Officer & Staff Reports

Due to time constraints, the Board did not discuss the staff reports during the meeting, but they are available for review online.

21. Future Agenda Items

Due to time constraints, the Board did not discuss this agenda item.

22. Recess until Thursday, November 15, 2018, at 9:00 a.m.

Due to a lack of quorum, the November 16, 2018 meeting day was cancelled, and instead of recessing, the Board adjourned the meeting on November 15, 2018.

9:00 a.m., Friday, November 16, 2018

23. Reconvene - Establishment of a Quorum

Due to a lack of quorum, the on November 16, 2018 meeting was cancelled; the Board discussed Disciplinary Actions on November 14, 2018.

24. Introductions

25. Pursuant to Government Code Section 11126(c)(3), the Board Will Deliberate on Disciplinary Actions.

Due to a lack of quorum, the November 16, 2018 meeting was cancelled; the Board discussed Disciplinary Actions on November 14, 2018.

In the Matter of the Accusation Against Nisar Ahmed, DVM and All Creatures Animal Hospital-Board Case No. 4602017000321

The Board moved to reject the stipulated settlement and submit a counter offer.

In the Matter of the Accusation Against The Purrfect Cat Clinic - Board Case No. BV 2015 38
The Board moved to adopt the stipulated settlement.

In the Matter of the Accusation Against Ryan Michael Tate - Board Case No. 4602018000143
The Board moved to adopt the stipulated settlement.

In the Matter of the Accusation Against Andrea Hurtado, RVT Applicant- Board Case No. 4602018000144
The Board moved to accept the Proposed Decision with minor and technical corrections.

In the Matter of the Accusation Against Edwin Ong, VACSP Applicant - Board Case No. 4602018000591
The Board moved to accept the decision after non-adoption.

In the Matter of the Accusation Against Aidin Rahbari-Khazari, DVM Applicant - Board Case No. 4602017000537
The Board moved to reject the proposed decision and decide the case upon the record, including the transcript, without taking additional evidence, and receive written arguments from the parties.

In the Matter of the Accusation Against Samuel A. Thomas, DVM, and Pet Headquarters Veterinary Hospital - ALJ Case No. 1002459437
The Board moved to reject the proposed decision and decide the case upon the record, including the transcript, without taking additional evidence, and receive written arguments from the parties.

26. Adjournment

Due to a lack of quorum, the November 16, 2018 meeting was cancelled, and the Board adjourned on November 15, 2018.

- Ms. Kathy Bowler moved, and Ms. Alana Yanez seconded, to adjourn the meeting.

The meeting adjourned at 5:01 p.m.