

**VETERINARY MEDICAL BOARD
MULTIDISCIPLINARY ADVISORY COMMITTEE
MEETING MINUTES
October 20, 2021**

In accordance with Government Code section [11133](#), the Multidisciplinary Advisory Committee (Committee) of the Veterinary Medical Board (Board) met via teleconference/WebEx Events with no physical public locations on **Wednesday, October 20, 2021**.

9:00 a.m., Wednesday, October 20, 2021

Webcast Link:

<https://www.youtube.com/watch?v=Rceg3R3Rdlk>

1. Call to Order/ Roll Call/ Establishment of a Quorum

Webcast: [00:00:09](#)

Committee Chair, Kristi Pawlowski, Registered Veterinary Technician (RVT), called the meeting to order at 9:00 a.m. Board Executive Officer, Jessica Sieferman, called roll; eight members of the Committee were present, and a quorum was established. Dr. Richard Sullivan was absent.

Members Present

Kristi Pawlowski, RVT, Chair
Kevin Lazarcheff, Doctor of Veterinary Medicine (DVM), Vice-Chair
Christina Bradbury, DVM, Board Liaison
Jennifer Loreda, RVT, Board Liaison
Jamie Peyton, DVM
Maria Salazar Sperber, JD
Dianne Sequoia, DVM
Leah Shufelt, RVT

Staff Present

Jessica Sieferman, Executive Officer
Timothy Rodda, Administration/Licensing Manager
Patty Rodriguez, Hospital Inspection Program Manager
Rob Stephanopoulos, Enforcement Manager
Justin Sotelo, Lead Administrative & Policy Analyst
Tara Welch, Board Counsel, Attorney III, Department of Consumer Affairs (DCA), Legal Affairs Division

Guests Present

Dan Baxter, California Veterinary Medical Association (CVMA)

David Bouilly, Co-Moderator, DCA, SOLID

Kathy Bowler, Board Vice President

Karen Denvir, Supervising Deputy Attorney General (DAG) and Board Liaison, Office of the Attorney General (OAG), Department of Justice

Nancy Ehrlich, RVT, California Registered Veterinary Technicians Association (CaRVTA)

Anita Levy Hudson, RVT, CaRVTA

Aubrey Jacobsen, Legislative Analyst, DCA, Division of Legislative Affairs

Brandy Kuentzel, General Counsel, San Francisco Society for the Prevention of Cruelty to Animals

Bonnie Lutz, Esq., Klinedinst

Grant Miller, DVM, CVMA

Ken Pawlowski, DVM, Insight Veterinary Wellness Center

Bryce Penney, Television Specialist, DCA, Office of Public Affairs

Jeff Pollard, DVM

Trisha St. Claire, Moderator, DCA, SOLID

Marie Ussery, RVT

Bruce Vinson, PharmD, Cedars-Sinai

Ms. Pawlowski thanked all RVTs and wished everyone a happy National Veterinary Technician Week. She also noted that Dr. Sullivan was absent due to serving the Committee in another capacity and that she appreciated that.

2. *Committee Chair's Remarks and Committee Member Comments

Ms. Pawlowski asked that Agenda Item 2 be moved to the end of the meeting.

Webcast: [01:25:39](#)

Ms. Pawlowski provided her [final Committee Chair remarks](#).

The Committee received public comment on this item.

[Anita Levy Hudson](#), RVT, CaRVTA, thanked Ms. Pawlowski for all of her time and effort. She also expressed her appreciation, on behalf of RVTs, for all of the work that the Committee does.

The Committee moved to [Agenda Item 8](#).

3. Public Comment on Items Not on the Agenda

Webcast: [00:02:15](#)

There were no public comments made on this item.

4. Review and Approval of July 21, 2021 Committee Meeting Minutes

Webcast: [00:03:09](#)

Ms. Pawlowski noted a typo on page 2 (first line under Agenda Item 2) and requested that one occurrence of the word “to” be removed so that the sentence read correctly.

- [Motion](#): Ms. Jennifer Loredo moved and Dr. Christina Bradbury seconded the motion to approve the July 21, 2021 meeting minutes, as amended. [Vote](#): The motion carried 8-0.

There were no public comments made on this item.

5. Discussion and Potential Recommendation Regarding Veterinary Premises Inspection Checklist and Inspection Process Improvements – *Jennifer Loredo, RVT, and Dianne Sequoia, DVM, Inspections Subcommittee*

Webcast: [00:06:51](#)

Ms. Loredo provided background information and updates regarding the veterinary premises inspection checklist and inspection process improvements. She stated that the Inspections Subcommittee was recommending that no changes be made to reduce or otherwise limit the number of items listed on the inspection checklist. Additionally, she noted that the Inspections Subcommittee was recommending that it monitor the progress of the Inspection and Enforcement Units merger, inspection process improvements, and mobile app implementation for 12 months and bring data-driven recommendations back to the Board regarding the 20 percent inspection mandate.

- [Motion](#): Dr. Christina Bradbury moved and Dr. Kevin Lazarcheff seconded a motion to recommend to the Board that no changes be made to reduce or otherwise limit the number of items listed on the inspection checklist. [Vote](#): The motion carried 8-0.

There were no public comments made on the motion.

- [Motion](#): Dr. Christina Bradbury moved and Dr. Kevin Lazarcheff seconded a motion to recommend to the Board that it direct the Inspection Subcommittee to monitor the progress of the Inspection and Enforcement Units merger, inspection process improvements, and mobile app implementation for 12 months and bring data-driven recommendations back to the Board regarding the 20 percent inspection mandate. [Vote](#): The motion carried 8-0.

There were no public comments made on the motion.

6. Update from the Complaint Process Audit Subcommittee – *Kevin Lazarcheff, DVM, and Christina Bradbury, DVM*

Webcast: [00:19:50](#)

Drs. Lazarcheff and Bradbury provided an update from the Complaint Process Audit Subcommittee. Rob Stephanopoulos, Enforcement Manager, also provided information to the Committee regarding enforcement cases. Karen Denvir, Supervising DAG and Board Liaison, also provided information regarding cases that OAG receives from the Board. Mr. Stephanopoulos and Ms. Denvir addressed comments and questions from the Committee. Ms. Siefertman also discussed potential efforts to help educate licensees in order to reduce the number of complaints received by the Board; she also mentioned that the Board continues to look at how to better utilize existing resources, as well as other potential staffing solutions.

The Board received public comment on this item.

[Bonnie Lutz](#), Esq., Klinedinst, stated that she really applauded the Committee for looking at all that was discussed. She noted that she personally has over one hundred pending cases herself. She also stated that it is great that the Committee and staff are trying to streamline processes. Ms. Lutz also offered any assistance that she could provide as far as training veterinarians. She added that she has defended over 600 Board cases. She also noted that she would be happy to participate in efforts to improve Board processes.

7. Election of 2022 Committee Officers

Webcast: [01:19:26](#)

Dr. Lazarcheff nominated Dr. Sullivan as the Committee's 2022 Chair. Ms. Pawlowski stated that Dr. Sullivan would accept the nomination.

- **Motion:** Dr. Kevin Lazarcheff moved and Dr. Christina Bradbury seconded a motion to appoint Dr. Richard Sullivan as the Committee's 2022 Chair. **Vote:** The motion carried 8-0.

There were no public comments made on this motion.

Ms. Loreda nominated Leah Shufelt as the Committee's 2022 Vice Chair.

- **Motion:** Ms. Jennifer Loreda moved and Dr. Kevin Lazarcheff seconded a motion to appoint Ms. Leah Shufelt as the Committees' 2022 Vice-Chair. **Vote:** The motion carried 8-0.

There were no public comments made on this motion.

The Committee moved back to [Agenda Item 2](#).

8. *Future Agenda Items and Meeting Dates

- **January 19, 2022**
- **April 20, 2022**
- **July 20, 2022**
- **October 18, 2022**

Webcast: [01:32:41](#)

Ms. Pawlowski stated that she believed it was not known whether the 2022 meetings would be held in-person or via teleconference. Ms. Sieferman confirmed that that was correct.

There were no new future agenda items identified.

There were no public comments made on this item.

9. Adjournment

Ms. Pawlowski adjourned the meeting at 10:34 a.m.

**Agenda items for this meeting were taken out of order. The order of business conducted herein follow the publicly noticed Committee meeting Agenda.*